

CVPA Student Travel Award

1. Purpose: CVPA offers individual student travel grants to support students in presenting, exhibiting, performing, or pursuing research and creative work beyond campus.

Preference is given to first time applicants; however, students at all levels are eligible and encouraged to apply.

2. Funding Available

Total funds available for the 2026-2027 cycle: \$4000

- Award range: \$250-500
- Anticipated awards: 8
- Travel period: AY 2026-2027

Applicants may submit one proposal per annual cycle. Awards do not typically cover the full cost of the trip; students are expected to seek additional support and to show cost-share and/or other funding sources.

3. Eligibility and Eligible activities

- Currently enrolled CVPA students in good academic standing
- Travel tied to a specific individual opportunity, including presenting research or creative work at a conference or festival, exhibiting in a juried, invited, or competitive venue, or attending a residency, workshop, or summer intensive
- Students must be enrolled at the time of application and at the time of travel. Exceptions may be made for travel in the summer following graduation.
- A faculty or staff mentor must endorse the application and confirm that the activity fits the student's academic and creative plan.
- Preference is given to first-time applicants
- Students applying as part of a Student Ensemble Grant are not eligible to apply
- Allowable expenses include transportation, lodging, and registration or entry fees.

5. Application Requirements

Proposals should be submitted as a single PDF via email to the Dean and should include:

- **Cover page:**
 - student name
 - class rank and program/degree with expected graduation date
 - faculty mentor
 - title or paper/performance/presentation
 - event location and travel dates
 - Amount requested

- **Statement of impact** addressing how the experience advances the student's learning, skills, and professional goals and how the student will share the experience with peers, the department, or the community.
- **Faculty mentor letter of recommendation**
- **Budget** listing all expenses and other funding sources and any previous CVPA awards

6. Review Process and Criteria (100 points)

Applications will be reviewed by the Student Affairs ad hoc Committee and the Dean.

Criterion	Points	Description
Quality and significance of the experience	25	Clearly defined relationship to the student's course of study or professional goals
Impact on the student	25	Demonstrable impact on learning, professional development, networking
Impact on peers and community	20	Plan for sharing the experience, audience reach, public or departmental benefit
Faculty recommendation	20	Strength of recommendation
Budget and previous funding	10	First time request, clear funding history; evidence of cost-share or plan for seeking additional support

7. Award Conditions

Awardees agree to:

- Meet with the CVPA Marketing and Public Relations Administrator mid- and post-project for promotion assistance
- Provide content such as images, video, and text as requested for promotion and documentation efforts
- Submit a report within one month of the project addressing the Statement of Impact from the application and reflecting on the experience including any future activities resulting from it.