



For Faculty and Staff

August 28, 2026



University Volunteers Support Day of Caring

Eight university volunteers joined the United Way Day of Caring at the Veterans National Memorial Shrine and Museum, helping with painting, landscaping, cleaning, moving furniture, and other projects throughout the facility. Their service reflects our university's commitment to community engagement and to building meaningful relationships with local organizations.

Read the full story to learn more about the team's day of service.

[READ MORE](#)

Share the story:



Mastodon Minute: How the Admissions Team is Here to Help, with Michelle Kuhlhorst

In this week's Mastodon Minute, Michelle Kuhlhorst shares how she and her Admissions team are passionate about Purdue University Fort Wayne and helping new and prospective students navigate the college admissions process.

[WATCH VIDEO](#)



Purchase Your Parking Permit Online

Faculty and staff parking permits are now available for purchase online. Please use the link below to obtain your permit:

Purchase Your Parking Permit Online

New this year, select parking spaces are marked orange and designated exclusively as premium parking for students. Faculty and staff should continue to use green parking spaces. The number of green spaces across campus parking facilities has not changed as a result of this new student parking initiative.

Free parking also remains available in white spaces across campus. No parking permit is required to park in a white space.

University Police will begin using a new parking-management system shared across the Purdue system, making ticketing and citation processing quicker and more efficient. Parking regulations will be closely monitored across campus, so please park only in spaces appropriate for your permit and ensure your permit is clearly visible at all times.

To learn more about campus parking regulations, **visit pfw.edu/parking**.



Purdue TikTok Ban Lifted; University Guidance Remains in Place

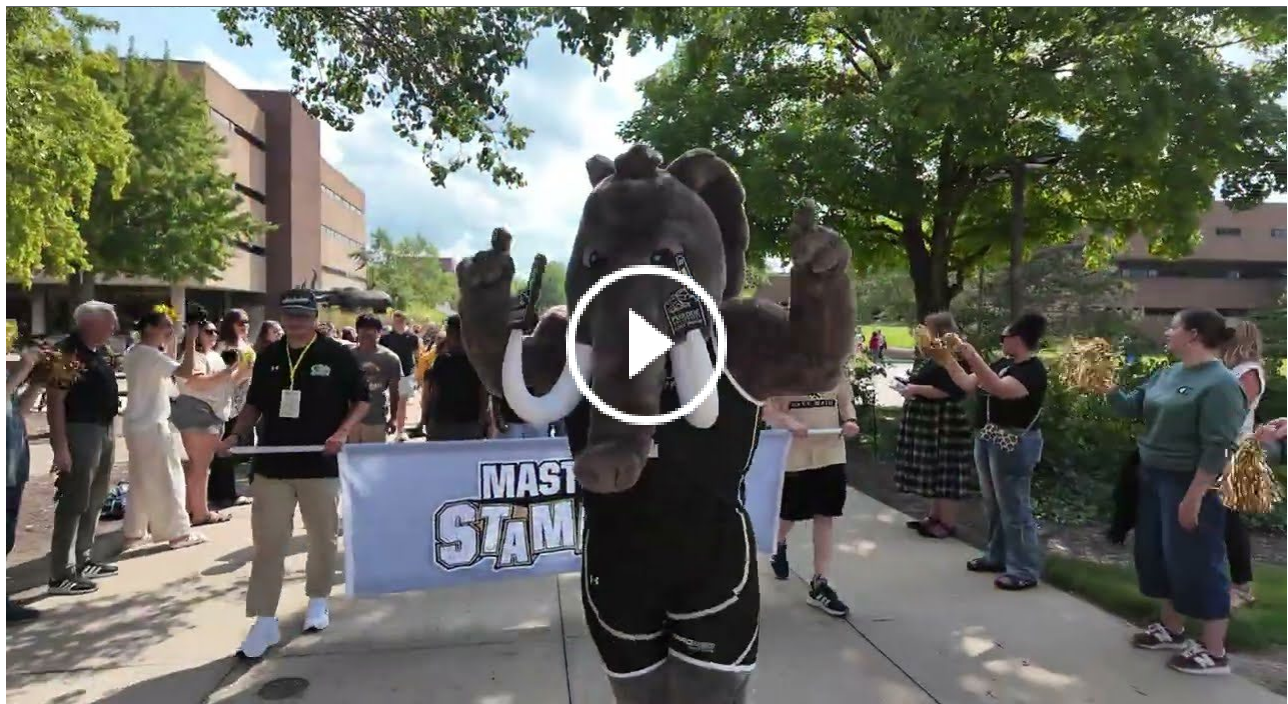
Purdue University has lifted its previous restriction on TikTok, allowing the university to explore future opportunities on the platform.

While this change marks an important development, Purdue Fort Wayne departments and units are asked **not to create organizational TikTok accounts at this time**. Marketing Services is currently working with university partners to review best practices, establish guidelines, and develop a coordinated approach for institutional use of the platform. This aligns with the direction Purdue University is taking.

As those discussions continue, Marketing Services will provide additional guidance and support to departments interested in establishing a TikTok presence. A strategic, university-aligned approach will help ensure that any new accounts effectively represent Purdue Fort Wayne's brand, engage audiences appropriately, and support institutional goals.

For now, departments should continue to use existing approved social media channels to connect with students, alumni, and the broader community.

Marketing Services will share updates as additional information becomes available and will work directly with departments when the university is ready to move forward with organizational TikTok accounts. If you have questions or concerns, please email socialmedia@pfw.edu.



Welcome to the Herd, Class of 2030!

The Purdue Fort Wayne community came together on Friday for the Mastodon Stampede, lining Mastodon Way to cheer on and celebrate our newest students as they officially begin their PFW journey through a whole new orientation experience.

Faculty, staff, and fellow students filled the walkway with energy, encouragement, and Mastodon pride, creating a memorable atmosphere. We can't wait to see what these future Mastodons will accomplish in the years ahead!

[WATCH VIDEO](#)

Plan Ahead before Traveling on University Business This Year

As the academic year gets underway, those traveling on university business are encouraged to plan ahead and use available resources to help manage time, costs, and reimbursement requirements. Whether traveling for conferences, research, meetings, or other university business, a few simple steps can make the travel process smoother before, during, and after the trip.

Please consider the following guidance:

- Using the local airport may help reduce drive time, parking needs, and other related travel costs.
- Use the **Travel Card** when appropriate. Travelers should use the Travel Card for eligible business travel expenses and complete reconciliation in a timely manner. Travelers are

reminded to retain receipts and take photos of receipts in the travel app to simplify documentation.

- Review the university's **Travel Regulations**. When planning travel, review the regulations to ensure the booking process is followed and required documentation is retrieved to make expense reporting as smooth as possible after the trip has concluded.
- A **Cost Comparison** is required whenever any personal time is included with your business travel. For assistance on how to pull one, use the **Cost Comparison QRG** or ask Purdue Travel to pull one when planning travel.
- Book through **Concur** or **AAA Corporate Travel** to access corporate discounts. Booking travel through Concur or AAA Corporate Travel helps travelers take advantage of university-negotiated rates and corporate discounts while supporting compliance with Purdue travel processes.
- Don't have time or want assistance creating your expense report? **Submit Travel Details and Documentation** to have a Purdue Travel team member complete the expense report.

Other resources available include the following:

- **Travel Resource Handout**
- **Creating an Expense Report QRG**
- **Traveler/Delegate Training and Resources**

Questions, concerns, and cost comparison assistance may be directed to Purdue Travel at purduetravel@purdue.edu.

Inside PFW Transitions Back to Twice-Weekly Publication

Inside PFW will return to its twice-weekly publication schedule after transitioning to a modified, once-a-week format during the quieter summer months. As the university kicks off the energetic fall semester, the newsletter will increase its frequency to keep pace with the influx of campus events, academic updates, and community news. Starting next week, faculty and staff can expect to receive *Inside PFW* every Tuesday and Thursday.

Good to Know

September Faculty and Staff Portrait Session

Faculty and staff who would like to have portraits taken may do so Thursday, September 3, from 11:30 a.m. to 12:30 p.m. The photographer will be set up on the north end of the skybridge connecting Helmke Library and Walb Student Union. Please note that **this is a change from the usual first Tuesday of each month**, due to a scheduling conflict.

On the Job

Check out the new faces in new places.

New Hires

- Marlee Rogers, custodian | Building Services

Transfers

- Sarah Bennett, procurement agent | Purchasing

Eventful

There's always plenty to do at Purdue Fort Wayne. To find your favorites—or discover new activities—check the full events calendar often to see what's happening on campus.

AUGUST

31

Mon., Noon–1 p.m.

Fall 2026 Convocation

Convocation is an opportunity for the campus community to come together to celebrate the start of a new semester, reflect on the momentum we have built together, and look ahead to the opportunities that await us this academic year...

SEPTEMBER

1

Tues., 11 a.m.–1 p.m.

Surack-Sweetwater Music Industry Ribbon-Cutting Ceremony

Join us as we celebrate the grand opening of Surack-Sweetwater Music Industry Building with a special ribbon-cutting ceremony. Enjoy refreshments and guided tours of the new facility...

In a Snap

Seen and noted around campus. Monitor our university social feeds for more great moments of Mastodon life.



Students could enjoy some "Breakfast on the Way" as Waterfield Student Housing staff served fresh pancakes on the east side of the W. Paul and Carolyn Wolf Bridge.

News Center



Inside PFW Archive



Athletics



Ripples



Inside PFW is an official university communication for faculty and staff. All submissions should be sent to **inside@pfw.edu** no later than 2 p.m. on the day prior to the next edition to be considered for inclusion. Newsletter guidelines are available in the PFW **News Center**.

Inside PFW is produced twice weekly on Tuesday and Thursday by the Office of Communications and Marketing. *Inside PFW Special Edition* is a supplement to the regularly scheduled newsletter. It covers breaking news and time-sensitive information directly related to university operations.

PURDUE UNIVERSITY
FORT WAYNE

