

insidepfw



For Faculty and Staff

July 15, 2026



Join the Mastodon Marketing Brand Sessions

Become a PFW brand steward by learning what makes PFW stand out and how to create marketing that is consistent, effective, and aligned with the university's goals.

What to Expect:

- PFW branding discussions
- Social media best practices
- Website best practices
- Campus digital display guidelines
- Marketing tools, resources, and updates
- Tips for creating cohesive, on-brand communications
- Opportunities to ask questions and connect with the Marketing Services team

Register below to stay connected, learn about upcoming marketing sessions, strengthen your marketing skills, and help bring the PFW brand to life across campus. Know someone on campus who could benefit from these sessions? Feel free to share this opportunity with them.

[REGISTER HERE](#)

Declutter Your Department: Office Supply Swap Is July 21

Save the date for the annual office supply swap on July 21. Get rid of unused office supplies—it's a great way to be green and save the campus money.

1. Drop off unused/unwanted office supplies in Kettler Hall, Room 128, from 8:30 to 10:30 a.m. Items cannot be stored before the sale.
2. Items will then be organized for the afternoon "store" hours.
3. Return from 1 to 3 p.m. and find things that your office can use. It's helpful to bring printer model numbers when shopping for toner cartridges.

These items will not be accepted:

- Broken items
- Equipment such as printers and scanners
- Furniture or chairs
- Floor mats
- Clothing, vases, dishes, wicker baskets

If you're unable to attend the event, you may ask another department to bring your items. Items that have not found new homes will be sent to Salvage/Surplus. Questions? Contact Purchasing at purchase@pfw.edu.

Volunteer for United Way Day of Caring

Join your fellow Mastodons in making a difference during **United Way of Allen County's Day of Caring** on Friday, August 21. This annual community-wide event brings volunteers together to support local nonprofit organizations through meaningful service projects.

We're currently gathering the names of faculty and staff who are interested in representing Purdue Fort Wayne. If you'd like to volunteer, please sign up today. Additional details about project assignments and the day's schedule will be shared as they become available. We hope you'll consider joining us as we give back to the community we proudly serve.

[SIGN UP TO VOLUNTEER](#)

No More Direct Billings with Holiday Inn Purdue Fort Wayne

Purdue Fort Wayne has ended its direct billing process with Holiday Inn Purdue Fort Wayne, effective immediately. The direct billing process has been plagued by numerous difficulties for several years with no likelihood of improvement. This change means that guests of the university will need to make and pay for their own reservations. If guests are eligible for reimbursement of their lodging, they will need to submit their folio showing payment and zero balance to their host department. The host department can then submit a one-time vendor payment request for prospective employee reimbursements or a personal reimbursement request through the Purdue service portal for other situations.

Host departments should share this URL with guests. The URL is a dedicated page for Holiday Inn Purdue Fort Wayne and incorporates our company ID in the page. The PFW corporate ID is 000298905. The current rate for the ID is \$129 /per night plus taxes. The rate is for guests of the university only and is not authorized for personal or leisure use.

Host departments should request that guests forward their reservation confirmation to the department immediately so the room rate can be confirmed.

Questions and concerns should be directed to Philip Davich at davich@pfw.edu.

On the Job

Check out the new faces in new places.

New Hires

- Jesse Dilport, custodian | Building Services
- Tim Potts, director of the Office of Emergency Preparedness | University Police Department
- Logan Rogers, custodian | Building Services

News Spotlight

A sampling of external news coverage of Purdue University Fort Wayne.

New immersion class benefits Fort Wayne Zoo and PFW students

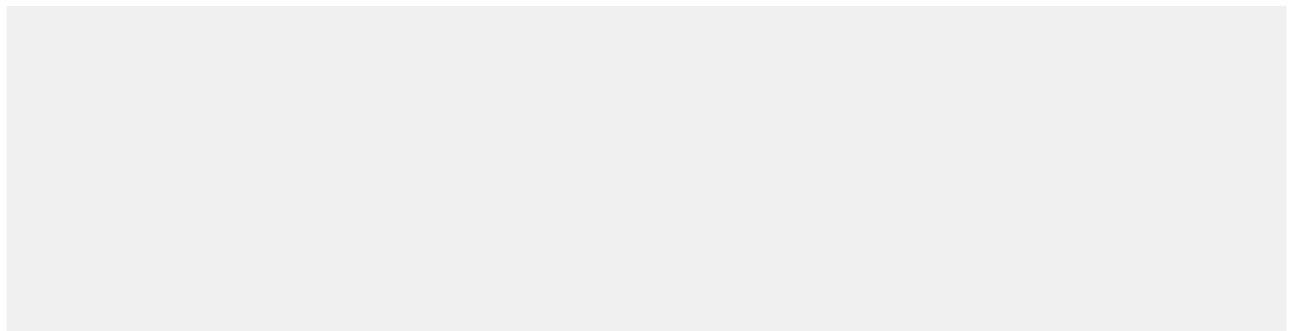
WANE 15 | July 14

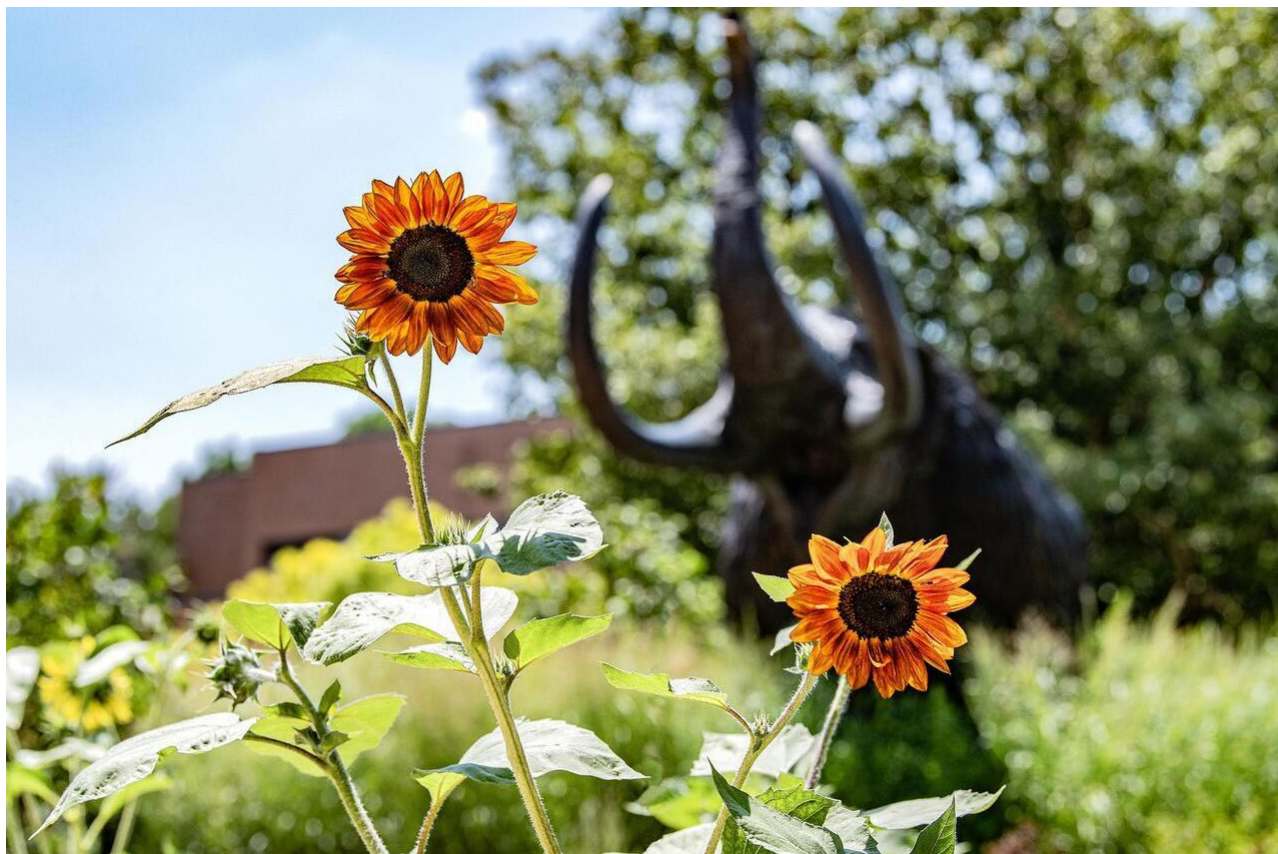
Study to explore impact of contamination on Elkhart County homes

WVPE 88.1 | July 11

In a Snap

Seen and noted around campus. Monitor our university social feeds for more great moments of Mastodon life.





Sunflowers reach for the sky beneath the watchful eye of the mastodon statue in Alumni Plaza.

News Center



Inside PFW Archive



Athletics



Ripples



Inside PFW is an official university communication for faculty and staff. All submissions should be sent to **inside@pfw.edu** no later than 2 p.m. on the day prior to the next edition to be considered for inclusion. Newsletter guidelines are available in the PFW **News Center**.

Inside PFW is produced twice weekly every Wednesday by the Office of Communications and Marketing. *Inside PFW Special Edition* is a supplement to the regularly scheduled newsletter. It covers breaking news and time-sensitive information directly related to university operations.

PURDUE UNIVERSITY
FORT WAYNE

