

# *SETTING UP MICROSOFT AUTHENTICATOR*

**PURDUE**  
UNIVERSITY

**FORT WAYNE**

# Go PFW (Getting Set Up)

## Microsoft Multi Factor Authorization (MFA) for Single Sign On (SSO)

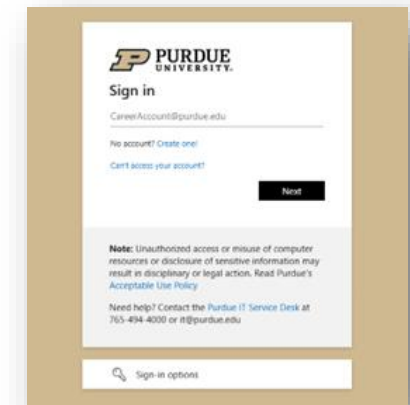
- All SSO will delegate to Microsoft for authentication instead of DUO
- Users will use their **username@purdue.edu** to log in instead of just their username
- Users will **need** to enroll in **Microsoft MFA**
  - Recommended/Required method – **Microsoft Authenticator App**
    - You will need to download the app in the app store
- Public Article: [VPN Access Changes: Microsoft Authenticator Transition](#) (link)
- Public Article: [Prepare for January 2026 MFA Change](#) (link)

## Steps to create your account

1. Go to Microsoft Sign-ins at <https://mysignins.microsoft.com/security-info>
2. Sign in with your Purdue credentials username@purdue.edu and Career Account password
3. After signing in, select Next when prompted for more information
4. Choose your MFA method
5. Recommended: Microsoft Authenticator App
6. Complete the setup instructions
7. Next time you log into a Purdue SSO-protected application, you'll be prompted for MFA verification
8. Configure additional methods from the Security Information page
9. Purdue recommends setting up at least two methods for recovery purposes.

## PFW IT Services

- ❖ Phone: 260-481-6030
  - ❖ Email: [helpdesk@pfw.edu](mailto:helpdesk@pfw.edu)
  - ❖ Ticket Service: [Submit a Ticket](#)
- ### Collegiate Connection
- ❖ Phone: 260-481-0748



## PFW IT Services

- ❖ **If you have ANY issues or if you are missing your Bursar, Student To-Do List, Account Information, or Academic Support Cards contact PFW IT Services, you will need your 900#**



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