

MEMORANDUM

TO Jeffrey Nowak, Chair
Senate Executive Committee

FROM: Jay Johns, Chair
Faculty Affairs Committee

DATE: 03/27/2026

SUBJ: Revision #3 to COLA Governance Document

WHEREAS, the Faculty Affairs Committee reviewed the proposed change to COLA’s Governance document.

BE IT RESOLVED, that Senate approve the revision listed below.

Approved	Opposed	Abstention	Absent	Non-Voting
Jay Johns			Kim O’Connor	
Mark Jordan			Talia Bugel	
Wenjia Han				
Sara Wagner				
Adam Dircksen				
Jospeter Mbuba				
Promotes Saha				

RESOLUTION

TO: COLA Voting Faculty
FROM: Erik S. Ohlander (Chair, COLA Executive Committee)
RE: Minor Emendation to COLA Faculty Governance Document
DATE: 12/9/24

WHEREAS it is essential that all COLA faculty submitting a promotion and tenure case are afforded the opportunity to do so under procedures that are as clear and unambiguous as possible; and,

WHEREAS the Executive Committee has been alerted to a potentially unclear provision in the procedures structuring the review of promotion and tenure cases within the college;

BE IT RESOLVED that sec. 12.2.3.5 of the COLA Faculty Governance document be emended to read:

“Each candidate may select from among the tenured, tenure-track, or lecturer faculty a nonvoting representative who will be available to answer questions ~~pertaining to the case~~ **regarding specific details or elements of the case which might not otherwise be clear to faculty unfamiliar with the candidate’s field. It is the responsibility of the candidate to inform the chair of the College of Liberal Arts Promotion and Tenure Committee of the name of the selected representative. This must be done, in writing, within seven days of the issuance of the department chair's letter of recommendation (or equivalent, if the candidate is a department chair).** ~~The~~ **If called by the committee to answer questions, the** representative will have the option of making an opening statement. The representative is bound by the same rules of confidentiality as committee members and shall withdraw before the committee’s vote is taken. A candidate may not act as the representative before the committee, nor shall a committee member to committee members.”

(Deleted language in strikethrough and added language in bold.)