

MEMORANDUM

TO: Jeff Nowak, Presiding Officer  
FROM: Stephen Buttes, Chair  
Educational Policy Committee

DATE: 02/18/2026

SUBJ: Revised Academic Regulations – Section 13.0

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WHEREAS, the Senate committed SD 25-21 (Ad-Hoc Academic Regulations Task Force Final Report) to the Educational Policy Committee (EPC); and,

WHEREAS, EPC reviewed the current Academic Regulations (Academic Year 2025-2026), the Ad-Hoc Task Force’s Final Report, and Senate Documents containing revised Academic Regulations from Academic Years 2022-2023, 2023-2024, 2024-2025, and 2025-2026; and,

WHEREAS, the EPC review sought to align current Academic Regulations, Senate Documents (Fall 2022 – Fall 2025), and the Ad-Hoc Task Force recommendations; and,

WHEREAS, EPC concluded that the clearest way to present the Ad-Hoc Task Force proposals without modifying already-approved Senate changes embedded in the current Academic Regulations was to map specific Ad-Hoc Task Force proposals onto the current regulations; and,

WHEREAS, EPC further concluded that the Senate review and approval process of these revisions could proceed most expeditiously by preparing a separate resolution for each section of the Academic Regulations; and,

WHEREAS, EPC learned that Indiana state law has been amended to prohibit the Academic Regulation stated in section 13.2, thus requiring it to be removed from the PFW Academic Regulations;

BE IT RESOLVED, that the Senate approve the specific revisions to section 13.0 of the Academic Regulations listed below.

[PFW Academic Regulations - AY 2025-2026 - PFW Catalog](#)

Current Language (PFW Catalog AY 2025-2026)	Proposed Language (PFW Catalog AY 2026-2027)
13.0: Encumbrance	No proposed change
<p>13.1: Request for encumbrance. The request for the encumbrance of a student record shall be filed with the Registrar office and shall indicate whether either or both the registration of the student and/or the issuance of a transcript or diploma is to be encumbered. Because the encumbrance shall remain in effect until the Registrar is notified by the officer responsible to disencumber the record, it is the responsibility of the officer lifting the encumbrance immediately to notify the Registrar.</p>	<p>13.1: Request for encumbrance. <b>Encumbrance of a student record shall be input to the student information system by the unit overseeing the subject of concern and shall indicate whether the registration and/or transcript of the student is to be encumbered. The</b> encumbrance shall remain in effect <b>until the issuing department releases it.</b></p>
<p>13.2: Effect upon graduation. A student in arrears to Purdue University Fort Wayne (PFW) shall not receive a diploma. The clearance of a student's financial obligation on or before the Friday before Commencement shall be essential for graduation. If a student so delinquent clears the obligation.</p>	<p><del>13.2: Effect upon graduation. A student in arrears to Purdue University Fort Wayne (PFW) shall not receive a diploma. The clearance of a student's financial obligation on or before the Friday before Commencement shall be essential for graduation. If a student so delinquent clears the obligation.</del></p>