

MEMORANDUM

TO: Jeff Nowak, Presiding Officer
FROM: Stephen Buttes, Chair
Educational Policy Committee
DATE: 02/11/2026
SUBJ: Revised Academic Regulations – Section 1.0

WHEREAS, the Senate committed SD 25-21 (Ad-Hoc Academic Regulations Task Force Final Report) to the Educational Policy Committee (EPC); and,

WHEREAS, EPC reviewed the current Academic Regulations (Academic Year 2025-2026), the Ad-Hoc Task Force’s Final Report, and Senate Documents containing revised Academic Regulations from Academic Years 2022-2023, 2023-2024, 2024-2025, and 2025-2026; and,

WHEREAS, the EPC review sought to align current Academic Regulations, Senate Documents (Fall 2022 – Fall 2025), and the Ad-Hoc Task Force recommendations; and,

WHEREAS, EPC concluded that the clearest way to present the Ad-Hoc Task Force proposals without modifying already-approved Senate changes embedded in the current Academic Regulations was to map specific Ad-Hoc Task Force proposals onto the current regulations; and,

WHEREAS, EPC further concluded that the Senate review and approval process of these revisions could proceed most expeditiously by preparing a separate resolution for each section of the Academic Regulations;

BE IT RESOLVED, that the Senate approve the specific revisions to section 1.0 of the Academic Regulations listed below.

PFW Academic Regulations - AY 2025-2026 - PFW Catalog	
	Proposed changes highlighted in yellow; bolded text in the body of the Regulation shows language change
Current Language (PFW Catalog AY 2025-2026)	Proposed Language (PFW Catalog AY 2026-2027)
Academic Regulations	no proposed change
Definitions	no proposed change
1.0 Definitions: As used herein, the terms below have the specified meanings.	no proposed change
1.1 Academic record: the Purdue Fort Wayne (PFW) cumulative record maintained by the Registrar in accordance with these academic regulations. The PFW academic record is the sole basis upon which all questions relating to such matters as grades, graduation requirements, academic standing, and scholastic recognition are resolved. Official transcripts will continue to be produced using Purdue University procedures, and it is the responsibility of the PFW Registrar to maintain consistency between the PFW cumulative record and official transcripts.	no proposed change
1.2 Credit: the semester hour. Any reference to credits, credit hours, etc., shall be understood as referring to semester hours.	1.2 Credit: the semester hour. The semester hour shall be the unit of University academic credit as outlined in the Semester Credit Hours Guidelines. The semester hour shall represent approximately three hours of work per week by an average student throughout a normal semester, or its equivalent in total work for short courses and summer sessions. Any reference to credits, credit hours, etc., shall be understood as referring to semester hours.
1.2.1 Resident credit: credit earned at Purdue University Fort Wayne.	no proposed change
1.2.1.1: Course credit: resident credit awarded by PFW on the basis of a student’s enrollment in and satisfactory completion of courses.	no proposed change
1.2.1.2 Special credit: resident credit awarded by Purdue University Fort Wayne and based on bases other than a student’s enrollment in and satisfactory completion of courses. Special credit may be established by any of the following methods:	1.2.1.2 Special credit: resident credit awarded by Purdue University Fort Wayne and based on criteria other than a student’s enrollment in and satisfactory completion of courses. Special credit may be established by any of the following methods:

<p>1.2.1.2.1 Credit by examination: credit awarded to a student on the basis of achievement on a departmental/divisional proficiency examination. (See Section 7.1)</p>	<p>1.2.1.2.1 Credit by examination: credit awarded to a student on the basis of achievement on a departmental proficiency examination. (See Section 7.1)</p>						
<p>1.2.1.2.2 Departmental/divisional credit: credit for a course offered by a department/division and awarded on the basis of substantially equivalent experience; may be granted only by the chair/director or designee of the department/division offering the course.</p>	<p>1.2.1.2.2 Departmental/divisional credit: credit for a course offered by a department and awarded on the basis of substantially equivalent experience; may be granted only by the chair/director or designee of the department offering the course.</p>						
<p>1.2.1.2.3 Achievement credit: credit awarded on the basis of demonstrated achievement in a nationally administered college-level examination. (See Section 7.2)</p>	<p>no proposed change</p>						
<p>1.2.2 Transfer credit: nonresident credit. Transfer credits for a student entering Purdue University Fort Wayne from outside the student’s university system shall be evaluated by the Registrar’s Office and accepted as transfer credit if completed at a regionally accredited institution with a grade of C or better. Designations of plus and minus that accompany these grades shall be disregarded in the evaluation of this credit.</p>	<p>1.2.2 Transfer credit: nonresident credit. Transfer credit for a student entering PFW from outside the student’s university system is processed and recorded by the Registrar’s Office in accordance with academic department recommendations. Credit will be accepted if the coursework was completed at a regionally accredited institution with a grade of C or better. Designations of plus and minus that accompany these grades shall be disregarded in the evaluation of this credit.</p>						
<p>Credit accepted as transfer credit shall be equated to Purdue University Fort Wayne course numbers (or included as an undistributed entry) and posted to the student’s academic record at the time of matriculation or re-entry to PFW. The academic-record entry shall include the name of the transfer institution, the years of attendance, and the individual courses accepted for transfer. The course-equation process is subject to adjustment upon request by the student’s department chair/dean/division director, and the department/school/division determines the applicability to a student’s plan of study of credit earned at other institutions and accepted by PFW.</p>	<p>Credit accepted as transfer credit shall be equated to PFW course numbers (or included as an undistributed entry) and posted to the student’s academic record at the time of matriculation or re-entry to PFW. The academic-record entry shall include the name of the transfer institution, the years of attendance, and the individual courses accepted for transfer. The course-equation process is subject to adjustment upon request by the student’s department chair, and the department determines the applicability to a student’s plan of study of credit earned at other institutions and accepted by PFW.</p>						
<p>1.3 Student classification: a system for classifying students regularly admitted to Purdue University Fort Wayne:</p>	<p>no proposed change</p>						
<table border="1"> <thead> <tr> <th data-bbox="97 1730 472 1808">Undergraduate Student Classification</th> <th data-bbox="472 1730 846 1808">Earned Credit Hours</th> </tr> </thead> <tbody> <tr> <td data-bbox="97 1808 472 1850">Freshman</td> <td data-bbox="472 1808 846 1850">Fewer than 30</td> </tr> <tr> <td data-bbox="97 1850 472 1879">Sophomore</td> <td data-bbox="472 1850 846 1879">30-59</td> </tr> </tbody> </table>	Undergraduate Student Classification	Earned Credit Hours	Freshman	Fewer than 30	Sophomore	30-59	<p>no proposed change</p>
Undergraduate Student Classification	Earned Credit Hours						
Freshman	Fewer than 30						
Sophomore	30-59						

Junior	60-89	
Senior	90 or more	
The Registrar may establish additional classifications to serve Purdue University Fort Wayne’s record-keeping needs. The Registrar will report classification codes to Purdue University in a manner consistent with their respective codes.		no proposed change
1.4 Advanced placement: the practice of admitting an entering student to courses beyond the first course or courses in a normal sequence without allowing credit for courses not taken.		no proposed change
1.5 Substitution: the practice of replacing a course required in a curriculum with another course identified by the unit specifying that requirement.		no proposed change
1.6 Excusing: the practice of replacing a course required in a specific curriculum by an equal number of credit hours in courses not specified, as approved by the unit specifying the course requirement.		1.6 Exceptions: replacing a course required in a specific curriculum with an equal number of credit hours as approved by the academic unit specifying the course requirement.
1.7 Work not scheduled for a regular fall or spring semester: regular work offered in a summer session or off-calendar, equivalent in content, contact hours, and credit value to the work of a regular semester. As these regulations apply to academic work not scheduled for a regular fall or spring semester, all deadlines and time periods are to be prorated.		no proposed change
1.8 Beginning student: a student enrolling in college courses for the first time, or a student who has completed a small number of credits as a nondegree student, most often while still also a high-school student.		1.8 Beginning student: a student enrolling in college courses for the first time, or a student who has completed credits as a nondegree student , most often while still also a high-school student.
		1.9 Nondegree Student: A student who is not in a program of study leading to a degree. A nondegree student has a limited purpose for their registration. (See Section 2.1)
1.9 Intensive course: a course that meets for extended class times and fewer weeks than a similar course would meet in a regular summer session.		*1.10 [no proposed language change]

<p>1.10 Pass/Not-Pass option: an enrollment option that generally limits course grades to P and NP. The option may be used to allow the student to take the class with minimal concern for the grade that will be earned. Students who receive a grade of NP will have a grade of N recorded on official transcripts.</p>	<p>*1.11 [no proposed language change]</p>
<p>1.11 Grade-point averages: all reports and calculations of grade-point averages described in these regulations will be based on what is known as the “4-point” system, with grades of A equated to 4 points and other grades scaled accordingly. [Note: Prior to Summer 1993, Purdue University transcripts and related records were based on a “6-point” system, with grades of A equated to 6 points and other grades scaled accordingly (F equated to 2 points). Subsequent Purdue University records use the 4-point system described in these regulations.]</p>	<p>*1.12 [no proposed language change]</p>
<p>1.12 International student: For admission purposes, an international student is defined as: an individual who resides outside of the U.S. and will be applying for a temporary (e.g. F-1, J-1) visa to study at Purdue University Fort Wayne, or an individual who resides in the U.S. on a temporary visa, and who is not an immigrant (W.S. legal permanent resident), or an undocumented immigrant, or a refugee.</p>	<p>*1.13 [no proposed language change]</p>

NOTE: the only change to Regulations *1.10 - *1.13 is the numbering, which will change with the adoption of the NEW Academic Regulation “1.9 Nondegree Student” listed above.