

**FORT WAYNE SENATE AGENDA**

**MONDAY**

**February 9, 2026**

**12:00 P.M., KT G46**

1. Call to order
2. Approval of the minutes of January 12
3. Acceptance of the agenda – E. Ohlander
4. Reports of the Faculty Chairs
  - a. Past Chair (UPC Representative) – C. Gurgur
  - b. Chair (Presiding Officer, IFC Representative) – J. Nowak
  - c. Chair-Elect – Vacant
5. Special business of the day
6. Unfinished business
7. Committee reports requiring action
  - a. Approval of Replacement Members of the Honors Program Subcommittee, Campus Appeals Board, and Curriculum Subcommittee, SD 25-23 – EC, E. Ohlander
  - b. Exception Ad-Hoc Engagement Subcommittee Tenured-Faculty Chair to Continue as Non-Voting Co-Chair under Emeritus Status, SD 25-24 – FAC, M. Jordan
  - c. Office of Academic Affairs Memorandum 2025-02, SD 25-25 – EC, C. Gurgur
  - d. Revision to the Protocol for University Response to the Death of an Enrolled Student, SD 25-26 – SAC, M. Perkins Coppola
8. New business
9. Question time
  - a. RE: CFI Rating, SR 25-18 – S. Buttes and M. Wolf
10. Committee reports “for information only”
  - a. Bylaws Scrivener’s Errors, SR 25-19 – EC, E. Ohlander
  - b. Educational Policy Committee Chair’s Progress Report on Committee Review of SD 25-21, SR 25-20 – EPC, S. Buttes
11. The general good and welfare of the University
12. Adjournment\*

\*The meeting will adjourn or recess by 1:15 p.m.

**Approved**

C. Gurgur  
J. McHann  
J. Nowak  
E. Ohlander

**Opposed**

**Abstention**

**Absent**

**Non-Voting**

C. Ortsey

---

**Attachments:**

“Approval of Replacement Members of the Honors Program Subcommittee, Campus Appeals Board, and Curriculum Subcommittee” (SD 25-23)

“Exception Ad-Hoc Engagement Subcommittee Tenured-Faculty Chair to Continue as Non-Voting Co-Chair under Emeritus Status” (SD 25-24)

“Office of Academic Affairs Memorandum 2025-02” (SD 25-25)

“Revision to the Protocol for University Response to the Death of an Enrolled Student” (SD 25-26)

“Question Time – re: CFI Rating” (SR No. 25-18)

“Bylaws Scrivener’s Errors” (SR No. 25-19)

“Educational Policy Committee Chair’s Progress Report on Committee Review of SD 25-21” (SR No. 25-20)

Senate Document SD 25-23

**MEMORANDUM OF RESOLUTION**

**TO:** Fort Wayne Senate

**FROM:** J. Nowak, Chair  
Executive Committee

**DATE:** January 22, 2026

**SUBJ:** Approval of Replacement Members of the Honors Program Subcommittee, Campus Appeals Board, and Curriculum Subcommittee

WHEREAS, The Bylaws of the Senate provide (3.2.2.) that “Committees shall have the power to fill vacancies for the remainder of an academic year, subject to Senate approval at its next regular meeting and to the guidelines established in this document (see subsections 3.1.1 and 4.1)”;

WHEREAS, There is one vacancy on the Honors Program Subcommittee; and

WHEREAS, The Honors Program Subcommittee has appointed John Romney as a replacement member for the remainder of the 2025-26 academic year; and

WHEREAS, There is one regular vacancy and two alternate vacancies on the Campus Appeals Board; and,

WHEREAS, the Campus Appeals Board has appointed Hosni Abu-Mulaweh to fill the regular vacancy and Manavi Yadav to fill the alternate vacancy for the remainder of the 2025-26 academic year; and

WHEREAS, There are two vacancies on the Curriculum Subcommittee; and,

WHEREAS, The Curriculum Subcommittee has appointed Yanfei Liu as a replacement member for the remainder of the 2025-26 academic year:

**BE IT RESOLVED,** That the Senate approve these appointments.

**Approved**

C. Gurgur  
J. McHann  
J. Nowak  
E. Ohlander

**Opposed**

**Abstention**

**Absent**

**Non-Voting**

C. Ortsey

MEMORANDUM

TO

Jeffrey Nowak, Chair  
Senate Executive Committee

FROM:

Jay Johns, Chair  
Faculty Affairs Committee

DATE:

01/09/2026

SUBJ:

Exception Ad-Hoc Engagement Subcommittee Tenured-Faculty Chair to  
Continue as Non-Voting Co-Chair under Emeritus Status

**WHEREAS**, the Faculty Affairs Committee (FAC) is the parent committee of the Ad-Hoc Community Engagement Subcommittee; and

**WHEREAS**, the Ad-Hoc Community Engagement Subcommittee requested that FAC review a resolution that makes an exception to the Faculty Senate Constitution and Bylaws and allows Sherrie Steiner to remain on the Ad-Hoc Community Engagement Subcommittee as a Non-Voting Co-Chair after transitioning to Emeritus status; and

**WHEREAS**, understanding the magnitude of the request, FAC members believe this should solely be the choice of the Faculty Senate. In this case, the FAC voting record at the bottom of this page does not communicate agreement (or disagreement) with Sherrie Steiner being granted the requested exception. Instead, the vote demonstrates FAC’s vote for the decision to solely be in the hands of Faculty Senate;

**BE IT RESOLVED**, That the attached resolution be considered by the Senate.

Approved	Opposed	Abstention	Absent	Non-Voting
Wenjia Han Mark Jordan Jospeter Mbuba Kim O’Connor Sarah Wagner Jay Johns		Talia Bugel	Promothesh Saha Adam Dircksen	

**TO:** Jay Johns, FAC Chair  
**CC:** Talia Bugel, Adam Dirksen, Wenjia Han, Mark Jordan, Jospeter Mbuba, Kim O'Connor, Promoth Saha, Sarah Wagner, Senate Officers, Ad hoc Engagement Subcommittee members, and Executive Committee  
**FROM:** Sherrie Steiner, Chair, Ad-Hoc Engagement Subcommittee of FAC  
**DATE:** December 15, 2025  
**SUBJECT:** Exception Ad-Hoc Engagement Subcommittee Tenured-Faculty Chair to Continue as Non-Voting Co-Chair under Emeritus Status

**WHEREAS,** Senate Document SD 24-17 approved Community Engagement as an Area of Faculty Work, and

**WHEREAS,** Sherrie Steiner's shift to Emeritus Status on December 31, 2025 means that she is considered an associate member of the faculty (Constitution I.E), but she is not identified as qualified to serve on this committee according to Bylaws regulations on committee membership (Section I.B.3.1.1.) and ad-hoc committee membership (Section III.E.2.1.) that indicate that a faculty member needs to be part of the Teaching Faculty (TF = Voting Faculty + lecturers) in order to serve on a Senate committee, and

**WHEREAS,** members of the Ad-Hoc Engagement Subcommittee believe that Sherrie Steiner has significantly contributed to leading, coordinating, and organizing the committee work to this date, and all Task Force members would benefit from Sherrie Steiner's continued contributions to the significant work that remains for the Subcommittee to complete,

**WHEREAS,** Sherrie Steiner has indicated that she is willing to continue contributing to the Ad-Hoc Engagement Subcommittee, and

**WHEREAS,** Cigdem Gurgur has indicated that she is willing to serve as Co-Chair with Sherrie Steiner on the Ad-Hoc Engagement Subcommittee, and

**WHEREAS** the Constitution does not specifically prohibit Emeritus faculty from completing service on committees upon their retirement, and

**BE IT RESOLVED,** that an exception be made to allow Sherrie Steiner under Emeritus Status to continue serving on the Ad-Hoc Engagement Subcommittee as Non-Voting Co-Chair for the 2025-2026 Academic Year *and* the 2026-2027 Academic Year, and

**BE IT FURTHER RESOLVED,** that because this proposal involves waiving the Bylaws requirement that ad-hoc committee members who come from the ranks of the Faculty be Teaching Faculty, its approval shall require a two-thirds positive vote of the Senate.

**Approved**  
Cigdem Gurgur  
Sherrie Steiner  
Sam Koudsia  
Craig Ortsey  
Claudio Freitas

**Opposed**

**Abstention**

**Absent**  
Mary Encabo-Bischoff

Date: 1/23/26

To: Fort Wayne Senate

From: Jeff Nowak, Chair, Executive Committee

Steve Carr, Daren Kaiser, Dan Miller, and Noor O'Neill

Regarding: Office of Academic Affairs Memorandum 2025-02

### **Senate Review of OAA Policies and Procedures for Post-Tenure Review**

Whereas the Office of Academic Affairs released Memorandum [2025-02](#), “Policies and Procedures for the Performance Review of Tenured Faculty” on 18 August 2025; and,

Whereas OAA developed these policies and procedures as a result of Purdue System Policy [S-4](#) “Performance Reviews for Tenured, Tenure-Track, Clinical/Professional and Research Faculty”; and,

Whereas all tenured faculty at PFW currently participate in the existing annual review process, which already satisfies the stipulations set forth in Purdue System Policy S-4; and,

Whereas OAA’s policies and procedures go far beyond the standards set forth by the Purdue System Policy and the Indiana Code; and,

Whereas these OAA policies and procedures mandate annual post-tenure review for associate professors and review of full professors every three years; and,

Whereas OAA Memorandum 2025-02 mandates that on a yearly basis, associate professors select an area of excellence and present evidence of progress toward achieving promotion to Full Professor based on excellence in that area, in violation of their contracts and hiring letters; and,

Whereas OAA Memorandum 2025-02 establishes punitive measures for tenured faculty who do not meet a standard of excellence after tenure; and,

Whereas no Purdue System policy anywhere makes explicit any requirement that tenured faculty at the rank of Associate Professor must submit a case for promotion to Full Professor; and,

Whereas tenured and tenure-track faculty welcome customary rights and responsibilities for setting standards in the areas of teaching, research, and service by not just setting these standards alone but by holding primary responsibility in interpreting these standards, applying them, and in exercising our decision-making regarding faculty status, which the AAUP 1989 “[Statement on Procedural Standards in the Renewal or Nonrenewal of Faculty Appointments](#)” explicitly asserts includes promotions and the granting of tenure; and,

Whereas OAA Memorandum 2025-02 fails to outline any sufficient or even explicit standard for due process should a faculty member wish to appeal any remediation plan, adjustment of workload, modification of teaching schedule and/or courses, loss of summer and overload teaching opportunities, or any other unilaterally-imposed administrative sanction;

Be it resolved that Fort Wayne Senate opposes any OAA mandate compelling associate professors to put together a case for promotion to full professor and calls on Provost Drummond to suspend and eliminate altogether any policies and procedures coercing associate professors into forced promotion procedures; and,

Be it resolved that the Fort Wayne Senate asserts its right of review of any policies and procedures involving promotions and the granting of tenure (which includes PFW's retention of tenured professors) and demands that OAA immediately send its "Policies and Procedures for the Performance Review of Tenured Faculty" to the Fort Wayne Senate Faculty Affairs Committee, a representative faculty body having the rights and responsibilities to "set policies through joint effort concerning the conduct, welfare, privileges, tenure, appointment, retention, and promotion of the Faculty" so that it may exercise these rights and responsibilities by taking up the issue of post-tenure review and align OAA's unilateral standards with that of Purdue and state directives; and

Be it resolved that until such remediation, OAA continues to use the normal annual review process as an interim practice to maintain compliance with Purdue System policy and the Indiana Code.

**Approved**

C. Gurgur

J. McHann

J. Nowak

E. Ohlander

**Opposed**

**Abstention**

**Absent**

**Non-Voting**

C. Ortsey

MEMORANDUM

TO Fort Wayne Senate

FROM: Matthew Perkins Coppola, Chair  
Student Affairs Committee

DATE: 01/23/2026

SUBJ: Revision to the Protocol for University Response to the Death of an Enrolled Student

---

WHEREAS, SD 21-35, “Public Sharing Information about Deaths of Faculty and Staff at PFW,” passed by the Fort Wayne Senate on April 11, 2022, directed the Student Affairs Committee (SAC) to develop a set of recommendations for the campus regarding how to best handle the process for student deaths, and

WHEREAS, the SAC reviewed the “Protocol for Response to the Death of a Student” and in SD 22-10 recommended that the university continue to follow the “Protocol for Response to the Death of a Student” unchanged unless otherwise directed by the Purdue University President, Purdue Board, PFW Chancellor, or the PFW Policy Committee; and

WHEREAS, also in SD 22-10 the SAC resolved where the policy document refers to the “Dean of Students,” the Committee suggests this refers to the Director of the Office of Student Conduct and Care and where the document refers to the “Vice Chancellor of Student Affairs,” this refers to the “Vice Chancellor of Enrollment Management and the Student Experience,” and

WHEREAS, in Spring 2025 and January 2026, the SAC felt the need to review and revise the “Protocol for Response to the Death of a Student” to include additional units on campus and clarify dissemination of information.

BE IT RESOLVED, that Senate adopt the following revised version of the “Protocol for Response to the Death of a Student.”



<b>Approved</b>	<b>Opposed</b>	<b>Abstention</b>	<b>Absent</b>	<b>Non-Voting</b>
A. Blackmon	None	None	S. Rivzi	None
B. Bienz				
J. Girardot				
A. Nasr				
A. Perkins				
M. Perkins Coppola				
K. Stultz-Dessent				
K. Surface				
M. Weemes				

**Purdue University Fort Wayne**  
**Protocol for Response to the Death of a Student**

**Responsible Executive:** Vice Chancellor for Enrollment Management & the Student Experience

**Responsible Office:** Office of Vice Chancellor for Enrollment Management & the Student Experience

**Date Issued:** January 2026

**Date last Revised:** 1/2020

**CONTACTS**

<b>Title/Office</b>	<b>Telephone</b>	<b>Email/Webpage</b>
Office of Vice Chancellor for Enrollment Management & the Student Experience	260-481-6190	<a href="mailto:vsca@pfw.edu">vsca@pfw.edu</a> <a href="https://www.pfw.edu/enrollment-management-and-student-experience/about">https://www.pfw.edu/enrollment-management-and-student-experience/about</a>
Executive Director of Student Conduct & CARE	260-481-6604	<a href="mailto:scc@pfw.edu">scc@pfw.edu</a>

**STATEMENT OF CAMPUS POLICY**

While this Procedure and Protocol provide a guide for the response to the death of a student, it recognizes that each situation is unique and may require slight variations in order to ensure sensitive, supportive, and thorough institutional action.

**PURPOSE STATEMENT OF CAMPUS POLICY**

The Vice Chancellor for Enrollment Management & the Student Experience will make initial contact with the student's family on behalf of the institution. Others should hold off being in touch with the family until they are sure that the VC-ESME has made the initial contact.

University Police have procedures in place for responding and reporting incidents involving student deaths. Those procedures supersede this Guidance/Protocol when the University Police is the law enforcement agency responding to a situation involving the death of a student.

The Executive Director of Student Conduct & CARE will work with the Center for Student Counseling and other appropriate campus partners to help ensure that counseling support is available to students affected by the death.

**EXCLUSIONS:** None

**RELATED DOCUMENTS, FORMS, AND TOOLS**

Procedure for Handling a Deceased Student's File

Policy for Posthumous Degree Requests

Protocol for Response to the Death of a Student

**HISTORY AND UPDATES**

Revised 1/2026

Revised 1/2020

Revised 1/2017

Revised 11/24/08

Revised 1/6/09

**Purdue Fort Wayne Office of the Vice Chancellor for Enrollment Management & the Student Experience  
Protocol for Response to the Death of a Student**

While this protocol provides a guide response to word of the death of a student, it is recognized that each situation is unique and may require slight variations in order to assure sensitive, supportive, and thorough institutional action.

When any university office or person is informed of the death of a student, they shall immediately notify the Vice Chancellor for Enrollment Management & the Student Experience.

All follow-up activities and communication will be coordinated by the Vice Chancellor for Enrollment Management & the Student Experience and the Office of Student Conduct & CARE.

The Office of the Registrar will implement their Procedures for Handling Deceased Students Files.

University Police have procedures in place for responding to and reporting incidents involving students. Those procedures supersede this protocol when the University Police is the law enforcement agency responding to situation involving the death of a student.

Please note: FERPA applies until the death is verified.

The Vice Chancellor of Enrollment Management and the Student Experience will make initial contact with the student's family on behalf of the institution. Others should hold off being in touch with the family until they are sure that the VC-ESME has made the initial contact.

The Vice Chancellor of Enrollment Management and the Student Experience will notify the following, and each office will:

- Chancellor
- Other Vice Chancellors (as needed)
- Executive Director of Office of Student Conduct and Care
- Communications & Marketing
- International Education (if an international student)
- Athletics (if a student athlete)
- Student Housing (if student was a resident)
  - Restrict access to student's room and personal effects- Coordinate access to the student's room and property, planning for the return of student's property to their family.
  - Work with the student's roommate(s) to ensure their well-being and connect them to resources as appropriate and necessary.
  - Coordinate the relocation of roommates/suitemates to another location if requested.
  - Coordinate with the Bursar to ensure the allowable refunds of housing and meal plans fees are processed appropriately.
- Registrar
  - Update the student's official records.
  - Mark the local and permanent mailing addresses
  - Obtain external official verification (obituary, news article, death certificate, etc.) of the student's death for inclusion with the academic record.
  - Process a withdrawal, utilizing the date of death as the date of withdrawal.
  - Audit the deceased student's academic record to ensure the conservation of complete and accurate records and electronic data base elements (e.g., admission data, grades, registration

activity, etc.) such that the information is intact and viewable in the student information system and optical imaging system. All semester, course, grade, and other academic notations will remain on the student's record.

- Review the deceased Student's record for posthumous degree qualification
- Financial Aid
  - Review loans, scholarships, tuition, and fee assessments.
- Bursar
  - Review the student's account for any outstanding balances
  - Remove student(s) from any communications regarding payment reminders, deadlines, etc.
- Chief of Police
- Information Technology Services
  - Disable or deactivate student accounts, remove student from any email listserv's.
- Human Resources
  - Update employment records

5. Once notified by the Vice Chancellor for EMSE, the Executive Director of Office of Student Conduct and Care will inform the following of the death of the student and offer information on how students, faculty and staff affected by the student's death can access support:

- Faculty teaching courses in which the student was currently enrolled
- Student's academic advisor(s)
- Chair of the student's major department
- Dean of the student's major college
- Center for Student Counseling
  - Coordinate with the Executive Director of Student Conduct & CARE to ensure that psychological, counseling, and emotional support is provided to any groups that have been directly impacted as appropriate and/or requested.
  - Amend the student's file and code the record as deceased.
- University Housing (if the student was a resident)
- Other relevant offices at the discretion of the executive director

**Purdue Fort Wayne Office of the Registrar**  
**PROCEDURES FOR HANDLING A DECEASED STUDENT'S FILE**

Information on the death of a student should be reported to the Vice Chancellor of Enrollment Management & the Student Experience if the student is displayed as active in PFW Banner.

Obtain a death notice (obituary) from the newspaper or family member, which reflects a deceased date. A copy of the "Certificate of Death" is also acceptable documentation.

In PFW Banner, check if the student is registered in current or future semesters. If registered, drop the student at the 100% refund rate from all classes.

In PFW Banner, change the student's currently active permanent address to 2101 East Coliseum Blvd and the phone number to the Registrar's Office number (481-6815). This will divert any mailings or phone calls made inadvertently by the university. Mark the student "deceased" and enter a deceased date. Save all changes.

PWL Banner: Make appropriate updates in PWL Banner for both active and inactive students.

IU PeopleSoft: No action necessary if student is registered for the current semester. BIO/DEMO file process will update record. However, if the student is not registered for the current semester, access the "Decedent Data" screen in PS, enter the ID number and deceased date. This will automatically finalize the IU student record. On the Bio/Demo (Student) Data/Addresses screen, change the address and phone number to the PFW address/phone as described in step 3 above.

Check the Kettler file room to ascertain if the student has a paper file on record. If so, pull the student's file folder. In RED ink mark the outside of the folder as "DECEASED" and list the date of death. Place the death notice in the folder and staple the folder shut. Re-file the folder in the file room.

If the student is displayed as active on PFW Banner, notify the following campus offices:

Admissions: [admsops@pfw.edu](mailto:admsops@pfw.edu)

CRM Team: [sis\\_crm@pfw.edu](mailto:sis_crm@pfw.edu) (update SLATE)

Note: If notification of a deceased student is received during a break between terms, staff will be notified at the beginning of the next term.

## **Policy for Posthumous Degree Requests**

Requests or recommendations for the awarding of posthumous degrees will be directed to the Office of Academic Affairs. That office will be responsible for shepherding consideration of such requests.

Response to requests for the awarding of posthumous degrees for students who had been enrolled in a Purdue degree program shall follow the Purdue University Policy and Procedures for Awarding Posthumous Degrees.

Response to requests for the awarding of posthumous degrees for students who have been enrolled in an Indiana University degree program (teach out program) at Purdue University Fort Wayne will be guided by the applicable Indiana University policy and procedures. At the current time, discretion regarding the awarding of posthumous degrees rests with individual campuses within the Indiana University system.

### **Requirements for Awarding Posthumous Degrees**

- A. The awarding of a posthumous degree by Purdue University requires that the deceased student will have completed:
  - a. 85% of credit hour requirements; and
  - b. Most of the requirements of the major.
  - c. For awarding of a posthumous degree requiring a thesis, the following additional provisions will apply: The student must have completed the research to the extent that a thesis or one or more articles in lieu of a thesis can be prepared.
  - d. The advisory committee must approve the research and results, including a thesis or article(s), and recommend the granting of the degree.

### **Process for Approving Posthumous Degrees**

- A. The awarding of a posthumous degree requires the following approvals:
  - a. Recommendation from department faculty, signature from chair or program director
  - b. Endorsement by the dean of the school
  - c. Endorsement by the Vice Chancellor for Academic Affairs
  - d. The Chancellor will submit Purdue degree requests to the Executive Vice President for Academic Affairs for transmittal to the President
  - e. The names of the candidates approved by the President will be submitted to the Board of Trustees for final action
  - f. The decision as to whether or not an Indiana University degree is to be awarded (and if an exception to criteria or procedures is to be granted) shall be vested with the Chancellor of Purdue University Fort Wayne

Academic ceremonies will be notified of any decision to award a posthumous degree and will request that the registrar issue a diploma and keep the student's record active until the appropriate academic year commencement has concluded.

Academic ceremonies will, unless otherwise requested by the family, arrange for the presentation of the diploma in a private ceremony to include the student's family, the department head/program director, the dean, the vice chancellor for academic affairs, the Vice Chancellor for Enrollment Management & the Student Experience, and the Chancellor. The Chancellor will present the diploma to the family. The registrar will arrange for the record to be updated after the ceremony. Academic ceremonies will serve as the repository for all files on degrees awarded posthumously.

Senate Reference No. 25-18

Question Time

During the presentation of the university budget at the January Fort Wayne Senate meeting, the university showed a much healthier CFI rating despite the budget cuts from the state and decreased enrollment (particularly from international students). What will the benefits of a healthy CFI rating be for faculty and staff moving forward? In particular:

- Has the sale of the TLC property remained with the Purdue Fort Wayne Foundation or been directed toward programs for the university? The Foundation's website does not list programs it funds anymore.
- Given that the purchaser of the TLC property has resold the property, do the agreements for benefits for PFW faculty, staff, and students remain in place?
- Can URAC, the Purdue Fort Wayne Foundation, and the proposed Childcare Advisory Council look into expanding funds from the TLC property sale to augment Purdue University Human Resources' Childcare Assistance Program for faculty and staff?
- Will the positive change in CFI lead to the restoration of travel funding and research funding in the coming academic year?

S. Buttes

M. Wolf

Senate Reference No. 25-19

**MEMORANDUM OF RESOLUTION**

**TO:** Fort Wayne Senate

**FROM:** J. Nowak, Chair  
Executive Committee

**DATE:** January 22, 2026

**SUBJ:** Bylaws Scrivener's Errors

On October 13, the Senate Bylaws were amended under section VII.C. to include the language:

“The Clerk of the Senate, after consultation with and the approval of both the Parliamentarian and the Executive Committee, may correct, provided they do not change the intended meaning, minor clerical mistakes in this document without Senate approval. If the Clerk, Parliamentarian, and Executive Committee do, they must give written notice to the Senate, detailing the changes.”

Therefore, in the interests of full transparency and openness, the Executive Committee wishes to inform the members of the Senate of the following corrections:

Changing “Office [or Director] of Accountability and Student Success” to “Office [or Director] of Advising and Student Academic Success” in Sections III.A.3.1.1.2., III.A.3.1.2.1., III.A.3.2.1., III.A.3.2.2.1.

“The Clerk, after consultation with and the approval of both the Parliamentarian and the Executive Committee, may correct, provided they do not change the intended meaning, minor clerical mistakes in this document without Senate approval. If the Clerk, Parliamentarian, and Executive Committee ~~do~~ **concur**, they must give written notice to the Senate, [no comma] detailing the changes.”

Please do not hesitate to contact us if you have any questions about this document.

**Approved**

C. Gurgur  
J. McHann  
J. Nowak  
E. Ohlander

**Opposed**

**Abstention**

**Absent**

**Non-Voting**

C. Ortsey



MEMORANDUM

TO: Jeff Nowak, Presiding Officer

FROM: Stephen Buttes, Chair  
Educational Policy Committee

DATE: 01/23/2026

SUBJ: Educational Policy Committee Chair's Progress Report on Committee Review of SD 25-21

In its meeting on January 12, 2026, the Senate voted to commit SD 25-21 (Ad-Hoc Academic Regulations Task Force Final Report) to the Educational Policy Committee (EPC). EPC has had two meetings focused on the document review. EPC's task is to align the following:

- The proposed revisions to PFW Academic Regulations as they appear in the spreadsheets linked in SD 25-21
- Senate Documents containing revised Academic Regulations from Academic Years 2022-2023, 2023-2024, 2024-2025, and 2025-2026 (some or all of which were not a part of the Ad-Hoc Academic Regulations Task Force Final Report) [see the listed and linked documents on the next page]
- Current Academic Regulations as they appear in the AY 2025-2026 Catalog (which already include the Senate-approved modifications to the regulations in the Senate Documents listed and linked on the next page)

Initially, EPC began its work by attempting to map the Senate Documents onto the spreadsheets provided by the Ad-Hoc Academic Regulations Task Force. However, the spreadsheets are organized topically rather than numerically, and it became difficult to reconcile the format of the spreadsheets linked in SD 25-21 with Senate Documents and the remaining other Academic Regulations in the Catalog. Additionally, in some cases, there were two different proposals for changing an Academic Regulation.

EPC concluded that the clearest way to present the Ad-Hoc Task Force proposals without modifying already-approved Senate changes embedded in the current Academic Regulations was to map specific Ad-Hoc Task Force proposals onto the current regulations. EPC further concluded that the Senate review and approval process of these revisions could proceed most expeditiously by preparing a separate resolution for each section of the Academic Regulations so that specific changes in such a large document can be easily discussed and approved via Senate parliamentary procedures.

EPC was informed by Terri Swim that the revisions can be incorporated in the AY 2026-2027 Catalog if they are approved in the March meeting. EPC has completed the creation of draft resolutions and is currently reviewing them for accuracy. We plan to vote to send these to the Senate in our February meetings and are organizing our review so that we can send the resolutions for consideration in the full Senate by the document deadline for the March Senate meeting. We wish to keep the Senate updated on our progress since our initial understanding was that the documents needed to be approved in the February meeting.

**Senators are advised that EPC will be sending 14 resolutions (one for each section of the Academic Regulations). For that reason, you will want to carve out a little extra time to review the March Senate meeting agenda.**

**Because of the importance of this document (it includes official policies on grades, admissions, and all other academic matters), it is advisable that Senators actively seek input from faculty in their departments, schools, and colleges.**

**List of Academic Regulation Changes Approved by the Senate  
Since the Task Force Was Established in Spring 2022  
(Academic Year 2021-2022) ([SD 21-37](#))**

**Academic Year 2022-2023**

Academic Reg. 3.10 – 3.10.9 changed - [SD 22-27](#)

Academic Reg. 7.3 changed Jan. 2023 - [SD 22-15](#)

Academic Reg. 3.2.4 changed - [SD 22-11](#)

**Academic Year 2023-2024**

Academic Reg. 1.2.1 changed - [SD 23-26](#)

Academic Reg. 10.4 changed - [SD 23-25](#)

Academic Reg. 5.1 and 5.2 changed - [SD 23-23](#)

Academic Reg. 9.4 changed (April 2024) - [SD 23-21](#)

Academic Reg. 9.4. changed (Feb. 2024) - [SD 23-14](#)

Academic Reg. 4.0 – end of section 4.0 changed - [SD 23-10](#)

**Academic Year 2024-2025**

Academic Reg. 7.1 - [SD 24-22](#) [EPC is tasked with making the needed change to Advanced Credit policy/Credit for Prior Learning policy; Ad-Hoc Subcommittee developing procedures]

Academic Reg. 3.8.2 - 3.9.2 changed - [SD 24-12](#)

**Academic Year 2025-2026**

Academic Reg. 7.4 changed - [SD 25-7](#)