

# THE SUPPORT REPORT

The PFW Campus Support Staff Advisory Committee (CSSAC) Newsletter

## Dine to Donate

CSSAC's first Dine to Donate fundraiser on June 10, 2025, was quite a success! We had 21 transactions across 6 different Panda Express locations and raised \$133.64 for CSSAC. Money goes towards supporting outreach efforts, events, and scholarships. Thank you to everyone who dined at Panda Express to donate!

### How Dine to Donate Works

Dine to Donate with Panda Express is simple. CSSAC has a Fundraiser Code that is active on a specific day. For every online order at any Panda Express location using that code, Panda Express will give 28% of the total sale back to CSSAC.

You get food. Panda Express gets business. CSSAC gets funds to support our initiatives. Everyone wins!

## Did You Know?

The Center for Healthy Living has a FREE text line as part of their telehealth program! Ask questions, get prescriptions, and more, available 24/7. All employees and dependents on a Purdue medical plan can use it. Learn more on the [telehealth page](#).

## Mark Your Calendar!

If you enjoyed the last Dine to Donate—or missed it and want a chance to participate—we're doing it again! Mark your calendars for Tuesday, September 9. All online orders with Fundraiser Code 9004317 will have 28% of the sale donated to CSSAC.

## Resource Highlight: Surplus Store

Did you know that PFW has a surplus store? Extra items, including furniture, tech, and all kinds of treasures, are put up for sale when they've finished their time on campus. Located in Ginsberg Hall (5190 Saint Joe Road), the surplus store is open once a month and available to the public, not just members of the PFW community.

Check out [this article from the Summit City Observer](#) for a feature on the store with more details. Follow their [Facebook page](#) to find out when they're open and see sneak peeks of what's available in store. Select larger items are also listed for online auction at [govdeals.com/pfw](#).

## Benefit Breakdown: FMLA & Sick Leave

Employees who have worked for 12 months and 1250 hours are entitled by law to protected leave under the Family Medical Leave Act (FMLA) of up to 12 weeks in a rolling calendar year for their own serious health conditions, the health condition of an ailing spouse, parent, or dependent child, or the birth, or adoption of a child. FMLA can be taken consecutively, intermittently or as a reduced schedule so any follow-up visits could also be covered during the approved period.

FMLA is unpaid, but sick time runs concurrently to keep those on leave in paid status. Vacation time can also be used when sick time runs out.

If you are a benefitted, nonexempt (hourly) employee, the amount of sick time you earn, up to 80 hours per year, depends on how many hours per pay period you are in paid status. Employees working 80 or more hours during a pay period will earn 3.077 hours of sick leave. Sick time balances roll forward from year to year and are not paid out upon separation of employment (exception: partial payment for official retirees).

Questions? Please contact Amy Jagger in Human Resources at [anjagger@pfw.edu](mailto:anjagger@pfw.edu) or 260-481-6096. Additionally, you can find [FMLA information](#) and [Sick Leave information](#) on Purdue's website.

## Connect with CSSAC!

- **Submit an idea, question, or concern to CSSAC:** Submitting a [Bridge Question](#) will bring your ideas, questions, or concerns to CSSAC's attention. You can even choose to submit anonymously.
- **Learn more about CSSAC:** Visit the [CSSAC website](#) to learn more about who we are and what we do.
- **Want to serve as a CSSAC member?** Fill out the [form](#) to let us know you're interested!