

2026-2027 Student Housing Contract

August 21, 2026, to December 19, 2026, AND January 10, 2027, to May 8, 2027

1. Purpose

This contract specifies the terms and conditions for all student housing assignments contracted through Purdue University Fort Wayne Student Housing for the 2026-2027 academic year. This contract is for an assigned space and covers the entire academic year (both fall and spring semesters) or any portion of the academic year remaining at the time this Contract is signed. Residents must execute this contract via electronic signature through the student housing portal. This contract constitutes the resident's agreement to reside in Student Housing, or a Student Housing contracted space during the fall and spring semesters of the 2026-2027 academic year. This contract may only be cancelled or terminated as stated below. In addition to the terms set forth herein, residents are expected to familiarize themselves with the Student Housing Handbook and comply with all university guidelines and policies available online at www.pfw.edu/housing

Purdue Fort Wayne Student Housing reserves the right to terminate this contract due to the inability or refusal of residents to adjust to the concept and requirements of living in the student housing environment.

2. Eligibility

Residents must be affiliated with the university as an enrolled student at either Purdue University Fort Wayne or Indiana University Fort Wayne. The execution and performance of the provisions of this contract by Purdue University Fort Wayne Student Housing are conditioned upon resident's fulfilling and maintaining the admission requirements, registration requirements, and financial requirements of Purdue University Fort Wayne or Indiana University Fort Wayne. Residents do not become ineligible for student housing, nor is the housing contract otherwise void or terminated if, during the terms of the contract, the resident switches from full-time to part-time enrollment or enrolls in online courses. Residents are prohibited from residing in Student Housing or a Student Housing contracted space if suspended, expelled, or otherwise removed from the Purdue Fort Wayne or Indiana University Fort Wayne for disciplinary reasons. Resident will be required to vacate Student Housing or a Student Housing contracted space within 24 hours of notification of disciplinary sanction or the notification of the outcome of an appeal related to the sanction

unless the Director of Student Care and Conduct and/or the Associate Director of Student Housing, or designee, mandates otherwise. A resident who becomes ineligible to live in Student Housing or a Student Housing contracted space for any of the above reasons is subject to the Voluntary Cancellation Fee set forth in the cancellation section.

3. Contract Term

Subject to the terms of this contract, PFW Student Housing agrees to provide housing for the Fall 2026 and Spring 2027 semesters. Fall 2026 begins August 21, 2026, and ends December 19, 2026, at 12pm EST. Spring 2027 begins January 10, 2027, and ends May 8, 2027, at 12pm EST. Exceptions are made for students participating in commencement activities.

Winter Break Closures

Housing is not provided during Winter Break, December 20, 2026 – January 9, 2027. Residents may leave personal belongings in their rooms but will not have access during these periods. Pre-registration is required for those staying over Winter Break, with additional charges applicable to residents of the Waterfield Campus. Residents assigned to the Trace who wish to stay may remain in their room for no additional charge. Preregistration is required. The ability to stay over any break is subject to availability.

4. Room Assignments

Room assignment priority is based on the date of receipt of the resident's application fee (\$250 for new students/students currently living off campus and \$40 for current on-campus students). Returning residents can expect to have a priority deadline each year prior to the end of the spring semester. The new student priority deadline is announced each year and will be publicized via the website and email. All housing contracts must be signed through the housing portal using electronic signature. It is the expectation that, when possible (for academic year contracts only), students choose a room for themselves. Room selection for fall bookings will be turned off when occupancy is almost reached. Housing staff will choose assignments for spring only and summer contracts due to occupancy constraints and availability.

In the event Purdue Fort Wayne Student Housing is unable to deliver possession of the assigned unit, you agree to accept assignment to another unit, including off campus contracted housing. The university reserves the right to change room assignments for whatever reason deemed appropriate up to the move in date for a student. Additionally, the university reserves the right to move a resident during the contract for reasons including, but not limited to, alleged violations of the contract, roommate incompatibility, consolidations, unavailability of roommates, or the repair of the physical space.

5. Early and Late Occupancy

Residents are permitted to access their assigned room or apartment only on the date and time specified by Student Housing. Residents may request an early arrival or late stay; if approved, a nightly rate will be charged for the additional days of occupancy. This fee is in addition to all other housing charges.

First-year residents participating in university-sponsored events may be allowed to move in early without incurring additional nightly charges. Official move-in dates and instructions will be communicated through your Purdue Fort Wayne email.

6. Improper Checkout

Resident agrees to a \$100 fee for failure to properly check out of their assigned space at the end of the contract term or upon cancellation of their contract in the middle of the term. This improper checkout is in addition to other charges that may be accrued for labor of packing, lost keys, etc.

7. Right to Relocate Resident

Student Housing reserves the right to relocate resident or otherwise modify the resident's housing assignment where the circumstances warrant, including but not limited to complete housing renovations, maintenance or construction, to implement public health recommendations, to impose student conduct sanction or supportive measure for resident or another student, to resolve roommate conflicts, or to implement orders issued by state, local, or federal governments. Resident is expected to relocate within forty-eight (48) hours of receiving notice from PFW Student Housing unless Student Housing requests another timeline in writing.

8. Contract Cancellation

This contract is for the terms and dates which correspond to this contract. To cancel, students must submit a Housing Contract Cancellation form located on the PFW Student Housing portal. Contract cancellation requests submitted by any other means without the written permission of PFW Student Housing will not be honored or processed. The student acknowledges and agrees that PFW Student Housing reserves the right to assess the following cancellation fees in the event Student Housing agrees to the termination of this contract. The student may cancel this contract at any time prior to 21 days before the end of the contract.

New to PFW / New to Housing Students (True First-Years)

True first-year students who are new to PFW and new to Student Housing are charged a reduced \$150 cancellation fee when canceling their Fall contract between July 1 and move-in day. Before July 1, 2026, there is no cancellation charge for true first-year and new to PFW Student Housing.

After moving in, all cancellation fees follow the same structure as current residents (see tables below). This applies for Spring to start students as well. If you are a student new to Student Housing starting in the Spring semester, your cancellation charge will be \$150 from when you sign

the contract up to January 9, 2027 (move in day). After moving in all cancellation fees follow the same structure as current students (see table below).

Fall 2026 Early Termination Charges

Effective Dates – Fall 2026	Cancellation Charge	Prorated cancellation rate
March 1, 2026- March 31, 2026	\$300	\$0
April 1, 2026 – April 30, 2026	\$400	\$0
May 1, 2026 – May 31, 2026	\$500	\$0
June 1, 2026 – June 30, 2026	\$500	\$0
July 1, 2026 – July 31, 2026	\$1,000	\$0
Aug 1, 2026 - Aug. 21, 2026	\$1,500	\$0
Aug. 21, 2026 – Aug. 29, 2026	\$500	Time in room + 20% prorated cancellation rate
Aug. 30, 2026 – Sep. 5, 2026	\$500	Time in room + 40% prorated cancellation rate
Sep. 6, 2026 – Sep. 12, 2026	\$500	Time in room + 60% prorated cancellation rate
Sep. 13, 2026 – Sep. 19, 2026	\$500	Time in room + 60% prorated cancellation rate
Sep. 20, 2026 – Dec. 19, 2026	\$500	Responsible for 100% of the remaining fall room rate

Spring 2027 Early Terminations Charge

Effective Dates – Fall 2026	Cancellation Charge	Prorated cancellation rate
Aug. 21, 2026 – Jan 9, 2027	\$1,500	\$0
Jan. 10, 2027 – Jan. 16, 2027	\$500	Time in room + 20% prorated cancellation rate
Jan. 17, 2027 – Jan. 23, 2027	\$500	Time in room + 40% prorated cancellation rate
Jan. 24, 2027 – Jan. 30, 2027	\$500	Time in room + 60% prorated cancellation rate
Jan. 31 – Feb. 6, 2027	\$500	Time in room + 60% prorated cancellation rate

Feb. 7, 207 – May 8, 2027	\$500	Responsible for 100% of the remaining spring room rate
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Fall 2026 Housing Residents

Students wishing to cancel the Spring term, while in room for Fall 2025 can cancel between August 21, 2026 – January 9, 2027, and will have a cancelation charge of \$1,500. If you return to campus and are in your room **for any given period starting on January 10, 2027, you are subject to the \$500 cancellation fee plus the percentage associated with that week. See the chart above.** Please see eligibility (section 2) to review residential eligibility requirements.

Result in a Prorated Fee

The following situations would result in a prorated cancellation rate: Graduation, significant unforeseen financial hardship (as determined by the Housing Appeals Committee), university sponsored program (Study away, internship, or student teaching greater than 30 miles from Purdue Fort Wayne), receipt of military orders. Students in these circumstances will still complete the Housing Contract Cancellation form located on the PFW Student Housing portal.

Contract Cancellation Resulting in Owing 100% of the Contract and the Termination Charge

At the start of the occupancy period, a student may be released from this contract early under limited circumstances upon receipt of the Housing Contract Cancellation form and accompanied by appropriate supporting documentation. Contract releases are not automatic. Contract cancellations under this section will be responsible for 100% of the remaining contract and the early termination charge. These circumstances are; removal from housing due to sanction resulting from the Student Conduct Process, Non-Payment, Serious repeated Student Housing conduct violations, failure to submit required immunization records to the university.

9. Housing Contract Appeal

The Student Housing Appeals Committee is a committee that reports to the Executive Director of Housing & Dining Services. A resident may petition the committee in writing to cancel Resident’s housing contract for sudden, unforeseeable extenuating circumstances such as severe medical condition or extreme financial hardship that makes it necessary for resident to obtain alternate housing. Contract cancellations, terminations, or removals based on any university disciplinary actions are not subject to this Housing Contract Appeal process. Resident acknowledges and agrees that the committee has sole and absolute discretion to grant or deny Resident’s appeal. The committee’s decision is final and not subject to further review. If the committee grants the Resident’s appeal, the relief will be a full, partial, or prorated credit of housing fees as of the date that the committee issues its decision.

10. Abandonment

PFW Student Housing may determine, in its sole discretion, the Resident has abandoned the assigned space if:

- Resident appears to have moved out;
- The contract term has expired; or
- Resident has not been in the room for five (5) consecutive days while any amount owed under this contract is due and unpaid

If the Resident has abandoned the Resident's space, PFW Student Housing may remove and dispose of Resident's personal property.

Any fees associated with cleaning the room or items left behind may accrue additional charges including but not limited to whole room packing charges, cleaning fees, and improper checkout fees.

11. Governing Law

This agreement is to be governed by constructed in accordance with laws of the State of Indiana. If any of the terms and conditions hereof conflict with such law, then such terms and conditions shall be deemed inoperative and null and void insofar as they may be in conflict therewith and shall be deemed modified and amended to conform to such law. Venue for any action hereunder shall be Allen County, Indiana, and the Resident hereby consents to service and process from such courts.

