

Criterion 3b

Appendix C

Survey of Deans/Chairs regarding
supporting, rewarding, and evaluating teaching

Deans:

For the accreditation visit of North Central, we need to be able to demonstrate the ways in which IPFW "values and supports effective teaching." To that end, we need your help in identifying the ways in which we do so (i.e., how do we evaluate and reward it) and the ways we support and develop effective teaching. If you could please complete the following questions by two weeks from the date it's posted? _____, that would be very helpful in the accreditation process.

Thank you,

1. In the past three years has your school/college (check all that apply):

For LTL/Graduate Instructors

- _____ sponsored/held a teaching related workshop for faculty?
- _____ sponsored/held a teaching related discussion group/brown bag for faculty?
- _____ sponsored/held any other event designed to support/develop faculty teaching? (If so, please briefly describe).

For Full-time Faculty:

- _____ sponsored/held a teaching related workshop for faculty?
- _____ sponsored/held a teaching related discussion group/brown bag for faculty?
- _____ sponsored/held any other event designed to support/develop faculty teaching? (If so, please briefly describe).

Please list 2-3 topics that such events have been focused on:

2. In the past three years has your school/college given teaching or advising related awards, certificates or other recognition (excluding merit increments and P & T)?

- _____ No
- _____ Yes, if so, please list

3. In the past three years has your college/school formally supported any of the following teaching related activities?

_____ Scholarship of teaching and learning (SoTL)?

If so, how:

_____ stipend for faculty doing scholarship of teaching learning

_____ travel money for SoTL conferences/meetings

_____ recognition (beyond merit and P & T) for SoTL activities

_____ workshops/meetings/brown bags about SoTL

_____ Other: please briefly describe:

_____ Formative assessment/review (Reviews done primarily for the purpose of teaching development)?

If so, how:

_____ Encouraged/required peer review of teaching

_____ Sponsored/held school wide workshops/meetings about formative assessment

_____ Mentoring of teaching by colleagues/team/committee

_____ Other: please briefly describe:

_____ Reflective teaching practices?

If so, how:

_____ Encourage/required teaching reflection/portfolios

_____ Sponsored/held school wide workshos/meetings about reflective teaching/portfolios

_____ Other: please briefly describe.

4 . Please rate the importance of each of the following for purposes of promotion and tenure, reappointment, and/or merit increments in your school/college (5 = Very important; 1 = not important at all):

_____ Organization

_____ Content knowledge

_____ Appropriate choice/use of teaching methods

_____ Effective presentation of materials

_____ Fairness in grading

_____ Rigor of the course is appropriate

_____ Breadth of material covered

_____ Depth of material covered

_____ Pedagogical scholarship, and the presentation and publication of teaching materials

_____ Other: please list:

5. Please check all of the methods your school/college uses to evaluate teaching for purposes of promotion and tenure, reappointment, and/or merit increments:

- _____ Student evaluations
- _____ Classroom observations by the chair
- _____ Classroom observations by faculty within the department
- _____ Classroom observations by IPFW faculty outside the department
- _____ Classroom observations by faculty outside IPFW
- _____ Chair review of class materials (syllabi, handouts, exams, assignments, etc.)
- _____ Peer review of class materials (syllabi, handouts, exams, assignments, etc.)
by IPFW faculty
- _____ Peer review of class materials (syllabi, handouts, exams, assignments, etc.)
by non-IPFW faculty
- _____ Survey of students from previous classes
- _____ Committee/team evaluations
- _____ Taking part in teaching-related workshops and conferences either on or
off campus
- _____ Pedagogical scholarship, and the presentation and publication of teaching
materials

6. Please list the appropriate URL for your school/college mission statement (or copy and paste it here.)

Survey for Chairs

For the accreditation visit of North Central, we need to be able to demonstrate the ways in which IPFW "values and supports effective teaching." To that end, we need your help in identifying the ways in which we do so (i.e., how do we evaluate and reward it) and the ways we support and develop effective teaching. If you could please complete the following questions by *two weeks from the date it's posted* that would be very helpful in the accreditation process.

Thank you,

1. In the past three years has your department (check all that apply):

For LTL/Graduate Instructors

_____ sponsored/held a teaching related workshop for faculty?

_____ sponsored/held a teaching related discussion group/brown bag for faculty?

_____ sponsored/held any other event designed to support/develop faculty teaching? (If so, please briefly describe).

For Full-time Faculty:

_____ sponsored/held a teaching related workshop for faculty?

_____ sponsored/held a teaching related discussion group/brown bag for faculty?

_____ sponsored/held any other event designed to support/develop faculty teaching? (If so, please briefly describe).

Please list 2-3 topics that such events have been focused on:

2. In the past three years has your department given teaching or advising related awards, certificates or other recognition (excluding merit increments and P & T)?

_____ No

_____ Yes, if so, please briefly describe, or list the relevant URLs

3. In the past three years has your department formally supported any of the following teaching related activities?

_____ Scholarship of teaching and learning (SoTL)?

If so, how:

- _____ stipend for faculty doing scholarship of teaching learning
- _____ travel money for SoTL conferences/meetings
- _____ recognition (beyond merit and P & T) for SoTL activities
- _____ workshops/meetings/brown bags about SoTL
- _____ Other: please briefly describe:

_____ Formative assessment/review (Reviews done primarily for the purpose of teaching development)?

If so, how:

- _____ Encouraged/required peer review of teaching
- _____ Sponsored/held school wide workshops/meetings about formative assessment
- _____ Mentoring of teaching by colleagues/team/committee
- _____ Other: please briefly describe:

_____ Reflective teaching practices?

If so, how:

- _____ Encourage/required teaching reflection/portfolios
- _____ Sponsored/held department wide workshops/meetings about reflective teaching/portfolios
- _____ Other: please briefly describe.

_____ General teaching development: learning new pedagogies, developing new curriculum, courses, integrating technology etc. (Note: this is support from within your department only).

If so, how:

- _____ stipend for faculty undertaking such efforts
- _____ released time for faculty undertaking such efforts
- _____ travel money for teaching conferences/meetings
- _____ recognition (beyond merit and P & T) for teaching activities
- _____ workshops/meetings/brown bags about teaching
- _____ Other: please briefly describe:

4. Approximately how many of your faculty actively participated in each of the following in the last five years?

- _____ Delivered a teaching related paper at a conference
- _____ Served as an officer for a teaching related organization or teaching related division of a larger organization
- _____ Reviewed papers for a teaching related presentation
- _____ Published teaching related research
- _____ Were engaged in teaching related research (not yet delivered or published)
- _____ Delivered a teaching related workshop/talk/presentation (on campus or off campus)

5. Do you have a formal mentoring/faculty assistance program for teaching in your department?

- _____ No
- _____ Yes, please briefly describe

6. Please rate the importance of each of the following for purposes of promotion and tenure, reappointment, and merit increments in your department (5 = Very important; 1 = not important at all):

- _____ Organization
- _____ Content knowledge
- _____ Appropriate choice/use of teaching methods
- _____ Effective presentation of materials
- _____ Fairness in grading
- _____ Rigor of the course is appropriate
- _____ Breadth of material covered
- _____ Depth of material covered
- _____ Pedagogical scholarship, and the presentation and publication of teaching materials
- _____ Other: please list:

7. Please check all of the methods your department uses to evaluate teaching for purposes of promotion and tenure, reappointment, and merit increments:

- _____ Student evaluations
- _____ Classroom observations by the chair
- _____ Classroom observations by faculty within the department
- _____ Classroom observations by IPFW faculty outside the department

- _____ Classroom observations by faculty outside IPFW
- _____ Chair review of class materials (syllabi, handouts, exams, assignments, etc.)
- _____ Peer review of class materials (syllabi, handouts, exams, assignments, etc.)
by IPFW faculty
- _____ Peer review of class materials (syllabi, handouts, exams, assignments, etc.)
by non-IPFW faculty
- _____ Survey of students from previous classes
- _____ Committee/team evaluations
- _____ Taking part in teaching-related workshops and conferences either on or
off campus
- _____ Pedagogical scholarship, and the presentation and publication of teaching
materials
- _____ Other: please list

8. Please list the appropriate URL for your department mission statement (or copy and paste it here).