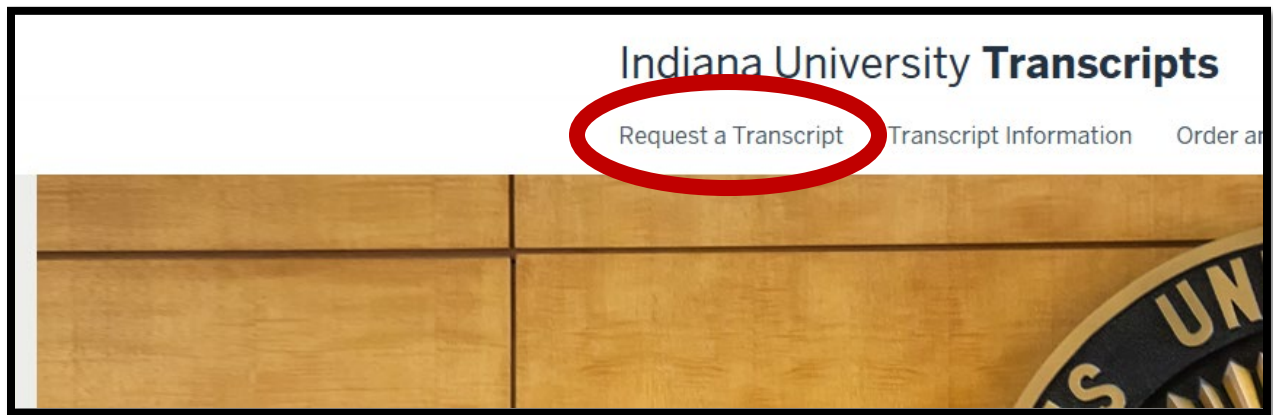


# How to Order an IU Transcript as a Former IPFW Student

If you were in an IU program while attending IPFW, your transcripts can be ordered directly from IU Bloomington. To order a transcript from IU, click [here](#).

1. Start by selecting "Request a Transcript".



2. Carefully read the information and then select "Former Students" from the drop-down menus.

Select a method below that best represents you:

Current Students	+
Former Students	+
High School Dual Credit/ACP Students	+
Sending Transcript with Attachment (CAS)	+
Third Party Requests On Behalf of the Student	+
Transcript Delivery Options & Pricing	+
Unofficial Transcript	+

3. As a former IPFW student, you will need to use “Option 2: Manually Processed (Signature Request)”.

**Please use the Signature Request method if:**

- Unable to use the fully automated system
- Former IPFW or current IU Fort Wayne students
- High School Only (Dual Credit or Advanced College Prep) Students who did not setup a One.IU account or cannot login
- Former Students with records containing coursework from earlier than 1965

**Option 2: Manually Processed (Signature Request)**

Signature Request is a two step system to request electronic and paper transcripts. The request is placed online and then manually processed using your handwritten signature. Click the button below for detailed instructions. Please allow 1-3 business days for processing. ***Your request cannot be processed until your handwritten signature has been received and any express delivery fees are paid.***

If you have forms to send attached to your transcript, please request a **paper transcript** and remember to **include the forms when submitting your signed Step 2 Authorization form.**

**Request Transcript (Signature Request)**

Complete the instructions and order your transcript.

If you have any questions, please contact IU Bloomington at 812-855-4500