

## Spring & Summer 2027 - 202720-30 College/School/Division Production Schedule for the Schedule of Classes

| PHASE I   | SCHEDULE                                 |
|---|--|
| <b>Departments Receive 1st Distribution (MCA)</b> Master Course Audit electronically from Classroom Scheduling on IU_Trans. Phase 1A enabled in Coursedog. Detailed directions, and class Scheduling pattern attached. Please note: Continuing Studies courses are included.          | <b>(Receive on Tuesday)</b><br>2/17/2026 |
| Colleges/Schools/Divisions make changes to the 1st Distribution during Active Phase 1A. Follow the instructions attached to your email. In addition to changes, <b><u>be sure to use your priority rooms</u></b> , update cross listings, as well as proof all text. <b>(5 weeks)</b> | 2/17/2026 to<br>3/20/2026                |
| <b>Phase 1A - 1st Distribution due to be completed.</b> No changes will be accepted after this date for the 1st Distribution. Additional changes can be made on the 2nd Distribution.   | <b>(Due on Friday)</b><br>3/20/2026      |
| PHASE II  |  |
| <b>Departments receive 2nd Distribution (MCA)</b> Master Course Audit electronically from Classroom Scheduling on IU_Trans. Phase 2A enabled in Coursedog. Detailed directions, and class Scheduling pattern attached. Please note: Continuing Studies courses are included.          | <b>(Receive on Tuesday)</b><br>4/21/2026 |
| Colleges/Schools/Divisions make changes to the <b>2nd Distribution</b> . Follow the instructions attached to your email. In addition to changes, be sure to review priority rooms, update cross listings, as well as proof all text. <b>(5 weeks)</b>                                 | 4/21/2026 to<br>5/25/2026                |
| <b>Phase 2A - 2nd Distribution due to be completed.</b> No changes will be accepted after this date for the 2nd Distribution. Additional changes can be made on the Final Distribution.   | <b>(Return on Monday)</b><br>5/25/2026   |
| PHASE III   |  |
| <b>Departments receive 3rd Distribution (MCA)</b> Master Course Audit electronically from Classroom Scheduling on IU_Trans. Phase 3A enabled in Coursedog. Detailed directions, and class Scheduling pattern attached. Please note: Continuing Studies courses are included.          | <b>(Receive on Monday)</b><br>6/15/2026  |
| Colleges/Schools/Divisions make changes to the <b>3rd Distribution</b> . Follow the instructions attached to your email. In addition to changes, be sure to review priority rooms, update cross listings, as well as proof all text. <b>(4 weeks)</b>                                 | 6/15/2026 to<br>7/13/2026                |
| <b>Phase 3A - 3rd Distribution due to be completed.</b> No changes will be accepted after this date for the 3rd Distribution. Additional changes can be made using Form 200.  | <b>(Return on Monday)</b><br>7/13/2026   |
| <b>Schedule Desk sends out emails to departments to now send in Form 200s</b>   | <b>8/10/2026</b>                         |
| <b>Schedule goes live on 9/21/2026</b>  | <b>9/21/2026</b>                         |
| The attachments sent by the Registrar's Office are located on the following website:  |  |
| <a href="https://www.pfw.edu/registrar/employee-resources/schedule-production-resources">https://www.pfw.edu/registrar/employee-resources/schedule-production-resources</a>   |  |