

Assessment Council

IPFW Campus

Meeting Minutes

September 15, 2015

MEMBERS PRESENT: B. Wilkinson, K. Johnson, S. Anderson, J. Hook, N. Jackson, K. Stoller, C. Lindquist, J. Khamalah, D. Huffman

MEMBERS ABSENT: A. Downs, K. McDonald, B. Price, Cigdem Gurgur, N. Mann, J. Hersberger

Agenda

- **Presentation of agenda**
- **New business**
 - Nominations for chair
 - Update on SD 98-22 – Upcoming Senate Vote
 - IPFW Assessment Academy Discussion
 - Fall 215 Workshop Series
- **Good and Welfare**
- **Adjournment**

Acta

Kent started the meeting at 1:03 in KT G83.

HANDOUTS: 9/15/15 agenda, IPFW Assessment Academy Project Model, IPFW Department/Program Assessment Report Outline, and Fall 2015 Assessment Series – AN IPFW Assessment Academy Initiative

OLD BUSINESS

NEW BUSINESS

- Nominations for Chair – postponed to next month's meeting.
- Update on SD 98-22 – SD98-22 (rev) is scheduled to come to Faculty Senate on the Oct. 19 meeting. SD 98-22 (rev) passed EPC last spring but the Senate agenda was very full and Andy opted to postpone presenting the proposal as new business until Fall 2015. Under Robert's Rules, another discussion and formal vote with new EPC members is required before it can go to Senate formally in the new academic year. This vote is scheduled for September 29th and is expected to pass.
- Kent reviewed the IPFW Department/Program Assessment Report Outline document. He noted that the first three sections should be relatively static from year to year. Section one, on student learning outcomes would only change if a department opts to make significant curricular change. For section

two, there will be multiple pathways established to map programmatic SLO's to the Baccalaureate Framework and "core courses". Sections four and five, on assessment results and conclusions, will be updated yearly with the accumulated prior year assessment data. For reverence, each of the outlined sections are mapped to SD 98-22 appendixes. The outline will be changed to reflect a "program" assessment model rather than a "departmental" assessment model. Kent will review SD 98-22 to make sure it also reflects the "program" assessment model.

- COAS is going to be using the new report outline for their 2014-15 program assessment reports.
- Three proposals for potential assessment software have been identified and will be given to Carl for review. This software has the potential to integrate and streamline the assessment, USAP, accreditation, etc. university reporting processes.
- IPFW Assessment Academy Discussion – Kent led a discussion on the HLC summer workshop attended by IPFW and the project model that was developed. Since the project model extends student learning assessment beyond academic affairs to wherever student learning occurs, there is a need for all areas to be represented on the council. Possibilities for inclusive representation discussed include adding members to the existing university assessment council or developing another assessment group that would incorporate non-classroom based learning areas such as student enrollment, student success, library services, etc. It was also noted there is need for a mechanism to bring these other areas together. The current organizational group structure needs to be challenged to allow for this additional structure.
- Kent will send out a chart of university organizations which will provide a visual map. This will be used to identify gaps and overlaps in the overall assessment reporting structure.
- Fall 2015 Workshop Series – in preparation and support of the updated SD 98-22, a workshop based on common assessment practices is being developed on Blackboard by Kent. The workshop consists of six modules. Each module has 10 slides with inquiry-based support materials. The workshop will be available to faculty and can be customized for departmental groups. The workshop will examine the strengths and weaknesses of existing assessment outcomes and processes.

Committee Motions, Results and Actions

None

FUTURE MEETINGS

- Monday, October 5, 12:00-1:00, LA 160
- Monday, November 2, 12:00-1:00, SB 176
- Monday, December 7, 12:00-1:00, KT G83

ADJOURNMENT

- The meeting ended at 2:12 p.m.