

Assessment Council IPFW Campus

Meeting Minutes

March 4, 2015

MEMBERS PRESENT: B. Wilkinson, K. Johnson, K. McDonald, S. Anderson, J. Hook, M. Drouin, N. Jackson, B. Price, Cigdem Gurgur, P. Bingi, N. Mann, K. Stoller, C. Lindquist

MEMBERS ABSENT: B. Wilkinson, A. Downs, C. Gurgur

Agenda

- **Approval of agenda**
- **Old business**
 - Review 2/4/14 minutes and approve
 - Discussion of Integrated Assessment Maps and Concept Maps – Kent and Michelle
 - Reports on Appendix Reviews by workgroups
 - Report on proposed changes to SD 03-2 to align with changes in Appendices
- **New business**
 - Report on VALUE Training attended by Kent and Michelle— Kent
 - Open Discussion and Plans for Next Month
- **Good and Welfare**
- **Adjournment**

Acta

CALL TO ORDER: Kent called the meeting to order at 12:05 in KT 178.

HANDOUTS: 3/4/15 agenda, 2/4/15 minutes, A Model for Integrating Course Level and Programmatic Assessment Chart, Integrated View of Assessment at IPFW Chart, and Revision of SD Plan for Assessment of Student Academic Achievement

OLD BUSINESS

- Review of minutes – The February 4, 2015 minutes were approved.
- Discussion of Integrated Assessment Maps and Concept Maps – Michelle discussed the Integrated View of Assessment at IPFW Chart. She pointed out that the assessment council's role was to decide on the process to evaluate the quality of assessment at both the college and program levels. The chart shows the James Madison University Assessment Progress Template Evaluation Rubric proposed at the college level with the AAC&U Value Rubrics at the program level. Also noted, the Levels of Implementation and the Patterns of Characteristics Analysis Worksheet is being used at the institutional level.

- The members discussed adding a programmatic assessment of General Education through the Assessment Council to the chart. The council felt that the General Education SD might need to be updated to reflect this process.
- Discussion on the faculty structure to assess at the college level - It was decided that it would be left open to schools how to create this structure. To reduce the possibility of a one person committee, the function of this structure xxxxxxxxxxxx
- Kent led a discussion of a model for integrating course level and program level assessment.
- Reports on Appendix Reviews by workgroups - Tabled
- Report on proposed changes to SD 03-2 to align with changes in Appendices - There was a discussion on the whether to use an update or replacement approach to change SD 03-2. Kent will discuss this issue with Andy Downs.
- Kent talked about not assessing all student outcomes every year. Instead, a group of outcomes would be assessed each so that within three years all outcomes would be addressed or chunking.

NEW BUSINESS

- Report on VALUE Training attended by Kent and Michelle – discussion on the possibility of using these rubrics to assess selected courses at critical points of common learning within programs. A train the trainer approach could be utilized to teach faculty how to calibrate the AAC&U Value rubrics.
- Open Discussion and Plans for Next Month – Kent mentioned that there were plans to budget for cohesive software that would be used for assessment and other needed campus software.
- It was requested that a copy of SD 98-22 be sent out with a copy of the minutes to all members.

Committee Motions, Results and Actions

FUTURE MEETINGS

- TBA

ADJOURNMENT

- The meeting was adjourned at 1:07 p.m.