

Assessment Council

IPFW Campus

Meeting Minutes

February 4, 2015

MEMBERS PRESENT: B. Wilkinson, K. Johnson, K. McDonald, S. Anderson, J. Hook, M. Drouin, N. Jackson, B. Price, Cigdem Gurgur, P. Bingi, N. Mann, K. Stoller

MEMBERS ABSENT: C. Lindquist, A. Downs

Agenda

- **Approval of agenda**
- **Old business**
 - Review 12/10/14 minutes and approve
 - Revision of SD document – Michelle and Kent
 - What are we going to ask for in the 2014-15 assessment reports?— Assessment Plan
 - Sample Assessment Rubrics from other Universities – Kent
 - Joint Meeting of Assessment Groups Report – Michelle and Bob
 - Assessment rubric (please bring any assessment rubrics used by your department or college)
- **New business**
 - Next Meeting
- **Good and Welfare**
- **Adjournment**

Acta

CALL TO ORDER: Kent called the meeting to order at 12:05 in KT 178.

HANDOUTS: 2/4/15 agenda, James Madison University Assessment Progress Template Evaluation Rubric, Winona State University Assessing Your Program-Level Assessment Plan, North Carolina State Evaluation Rubric of Outcomes Assessment Reports, and Levels of Implementation and the Patterns of Characteristics Analysis Worksheet

OLD BUSINESS

- Review of minutes – The December 18, 2014 minutes were approved.
- Revision of SD document – After meeting with Carl and Kent, Michelle noted that the main charge of the assessment council this year is updating Senate Document 02-3 with a focus on the four appendices. A plan was developed to divide up the appendices among small council groups with the goal to finish the review in time to present it to the faculty senate by the end of the semester.
- What are we going to ask for in the 2014-15 assessment reports?— Assessment Plan –

- Sample Assessment Rubrics from other Universities – The strengths and weaknesses of each rubric were discussed.
- James Madison University Assessment Progress Template Evaluation Rubric – good framework of a mature program
- North Carolina State Evaluation Rubric of Outcomes Assessment Reports –
- Levels of Implementation and the Patterns of Characteristics Analysis Worksheet –
- Winona State University Assessing Your Program-Level Assessment Plan –
- Bob discussed the HLC assessment review process.
- Kent discussed the scaffolding assessment of outcome developing over a series of courses.
- Kim stated that a school can have a culture of assessment without really doing assessment activities very well.
- Michelle stated that the rubrics that the COAS assessment committee gave out with their assessment report reviews were well received. Using rubrics as a teaching tool.
- Changing from a quantitative paradigm to a qualitative paradigm
- The HLC looks at an institutions plan (baccalaureate framework) to see if they are doing it and doesn't tell how to assess.
- Kent gave a demo of the Digital Measures assessment tool which has all the elements of the James Madison rubric.
- Discussion of reporting redundancy.
- It was suggested to start a forum to look at assessment software tools
- Joint Meeting of Assessment Groups Report – Michelle and Bob
- Assessment rubric (please bring any assessment rubrics used by your department or college)

NEW BUSINESS

- Each Senate Document review group will setup their own meetings. Bob and/or Kent will work with group

Committee Motions, Results and Actions

FUTURE MEETINGS

- March 4, 2015

ADJOURNMENT

- The meeting was adjourned at 12:59 p.m.