

Assessment Council

IPFW Campus

Meeting Minutes
December 7, 2015

MEMBERS PRESENT: K. Johnson, S. Anderson, J. Hook, N. Jackson, K. Stoller, K. McDonald, B. Price, C. Gurgur, N. Mann, D. Huffman, J. Hersberger

MEMBERS ABSENT: A. Downs, C. Lindquist, J. Khamalah

Acta

Kent started the meeting at 12:03 in KT G83.

HANDOUTS: None

OLD BUSINESS

NEW BUSINESS

- **Election of Assessment Council Chair** – Deb Huffman volunteered to be chair for the rest of the academic year.
- **Spring scheduling of Assessment Council meetings** – Meetings, when needed, will be on the first Monday of the month at 12:00.
- **Success of Assessment workshops**
 - **Assessment Overview of SD 98-22 Restatement**
 - **Workshop 1 – Programmatic Student Learning Outcomes Tune-up:**
 - **Workshop 2 - Developing Programmatic Curricular Maps**
 - **Chair Workshop**
 - **Future workshops** – The workshops were widely received with approximately 70 faculty attending. Assessment report workshops 3 - 6 are planned for spring 2016.
- **Evaluation of College Level Reports** - Assessment Council evaluation utilizing the IPFW Assessment Council College Review Rubric will begin spring 2016 semester after reports are received from the College Level Assessment Committees.
- **College Level Assessment Committees** – Kim stated that ENGR has just formed their committee. Kent will attend their first meeting to address their role and participation in the assessment process.
- **Integrating assessment into the teaching paradigm** – There was a discussion on creating an effective model to develop a level of assessment expertise among faculty. Deb suggested using an interdisciplinary approach through continued open workshops and inviting council members to optionally attend Kent’s departmental specific meetings. A list of planned meetings will be sent to council members.
- **HLC Pilot Cohort for Assessment Academy** – Math, Communication, and English and Linguistics departments will comprise the spring 2016 group. During fall 2016, there will be a call for participation from other campus academic departments.

- **Blackboard updates** – Kent reminded everyone that the council has access to Blackboard course, “[IPFW Assessment Academy](#)”, which contains PowerPoints, worksheets, discussion groups, and other resource tools for each of the six sections of the annual assessment report. Documents are also available on the assessment website at: <http://www.ipfw.edu/offices/assessment/assessment-academy/>.
- **NSSE 2015** – The new reports can be located at: <http://www.ipfw.edu/offices/assessment/institutional-studies/>
- **Storage mechanism for assessment reports and documents** – Purdue is looking at assessment software that could be used for all Purdue campuses. Kent hopes to invite a couple of software vendors to campus.
- **HLC Spring annual meeting, April 15-19, 2016** – Kent announced that there is room for two more members to attend the annual meeting.
- **Good and Welfare** - none

Committee Motions, Results and Actions

None

FUTURE MEETINGS

- Monday, February 1, 2016, 12:00-1:00, KT 178

ADJOURNMENT

- The meeting ended at 12:46 p.m.