PURDUE UNIVERSITY FORT WAYNE | Faculty Senate

FORT WAYNE SENATE AGENDA
MONDAY
November 10, 2025
12:00 P.M., KT G46

1. Call to order

2. Approval of the minutes of October 13

3. Acceptance of the agenda – E. Ohlander

4. Reports of the Faculty Chairs
   a. Past Chair (UPC Representative) – C. Gurgur
   b. Chair (Presiding Officer, IFC Representative) – J. Nowak
   c. Chair-Elect – Vacant

5. Special business of the day
   a. Memorial Resolution-David E Switzer, SR 25-5 – A. Nasr
   b. Memorial Resolution-Ann (Mauger) Colbert, SR 25-6 – A. Nasr
   c. Conversation on Workload and Service and Promotion – S. Johnson

6. Unfinished business

7. Committee reports requiring action
   a. Approval of Replacement Members of the Educational Policy Committee, SD 25-8 – EC, E. Ohlander
   b. SD 24-17 Membership Amendment, SD 25-9 – FAC, M. Jordan
   c. Adding New Members to the FAC Ad-Hoc Engagement Subcommittee, SD 25-10 – FAC, M. Jordan
   d. 2028-2029 Academic Calendar, SD 25-11 – EPC, S. Buttes
   e. Curriculum Subcommittee Bylaws Language, SD 25-12 – EPC, S. Buttes
   f. Resolution on Purdue University Unified Admissions, SD 25-13 – EC, J. McHann

8. New business

9. Question time

10. Committee reports "for information only"
    a. Re: Request to Faculty Affairs Committee for Revisions to Sabbatical Applications Review Process, SR 25-7 – EC, E. Ohlander

11. The general good and welfare of the University

12. Adjournment*

*The meeting will adjourn or recess by 1:15 p.m.

Approved	Opposed	Abstention	Absent	Non-Voting
C. Gurgur				C. Ortsey
J. McHann				
J. Nowak				
E. Ohlander				

Attachments:
"Memorial Resolution-David E Switzer" (SR No. 25-5)
"Memorial Resolution-Ann (Mauger) Colbert" (SR No. 25-6)
"Approval of Replacement Members of the Educational Policy Committee" (SD 25-8)
"SD 24-17 Membership Amendment" (SD 25-9)
"Adding New Members to the FAC Ad-Hoc Engagement Subcommittee" (SD 25-10)
"2028-2029 Academic Calendar" (SD 25-11)
"Curriculum Subcommittee Bylaws Language" (SD 25-12)
"Resolution on Purdue University Unified Admissions" (SD 25-13)
"Re: Request to Faculty Affairs Committee for Revisions to Sabbatical Applications Review Process" (SR No. 25-7)

PURDUE UNIVERSITY
FORT WAYNE | Faculty Senate

Senate Reference No. 25-5

Memorial Resolution for
David E Switzer

David E Switzer, age 78, died peacefully on October 16, 2025. Born in 1947, Dave received his doctorate from the University of Illinois. Dave was a Communications Professor Dave taught oral communications at IPFW and Manchester College.

An amateur umpire, he traveled North America participating in all levels of international baseball tournaments. Known as “Doc” by umpire friends, Dave spent most of his life in Fort Wayne, living in Wabash, IN. He also lived in Champaign, IL, and in Albany, NY.

Dave will be remembered for his zeal for life and for his diverse passions: sports, travel, and cooking. He fervently rooted for his alma mater’s Fighting Illini as well as the New York Yankees and readily enjoyed officiating high school football. Always an adventure seeker and a learner, Dave was an avid traveler. He attended culinary school in Italy multiple times.

Dave is survived by his wife Jo, of Longmont, Colorado; his son, Matt Switzer and two grandchildren, Elijah and Emily Switzer, who affectionately referred to Dave as “Pop;” his stepchildren Sarah and John Keller; and John’s daughter, Miriam Keller.

Senate Reference No. 25-6

Memorial Resolution for
Ann (Mauger) Colbert

Ann (Mauger) Colbert, 82, of Paoli, Indiana passed away Wednesday, May 14, 2025, in Bloomington, Indiana. She was born in East Chicago, Indiana on August 29, 1942, to Donald Mauger and Ruth Huddleson Mauger. She was preceded in death by her parents and long-time Partner, Steven Hollander.

Ann grew up in Paoli, Indiana. She graduated from Paoli High School in 1960 and continued on to study journalism at IU-Bloomington, graduating in 1980, and earned a master's degree in education in 1987. Ann was hired at IPFW as an assistant director of the IPFW News Bureau and Publications in 1980, staying for one year before taking the director of publications position at the IU Foundation in Bloomington. In 1986, Ann was hired as an associate faculty member in the IPFW journalism program, then housed in the English department. By 1990, Ann was the full-time journalism program coordinator. She eventually retired in 2011. Ann's area of research was women's day newspapers of the 1800s, focusing on the special edition, women-produced newspapers, an annual event during that period for charity or fundraising events.

Applying her skills and talents as a reporter at the Indianapolis Star, Ann promoted high standards of ethics and professionalism in newsgathering practices underscoring the importance and impact of storytelling on our lives, community, and larger political landscape. Ann's legacy is deeply embedded in the many students who had the fortune of having her as their professor and continues in the dynamic students who continue to benefit from her foundational work. She will be remembered for her wealth of knowledge, and her setting a high bar for engagement in her community.

Ann is survived by her children, Paul Colbert of Paoli, IN and Kirsten Dean (Jonathan Polacheck) of Austin, TX, and two grandchildren, Molly and Dean.

PURDUE UNIVERSITY FORT WAYNE | Faculty Senate

Senate Document SD 25-8

MEMORANDUM OF RESOLUTION

TO: Fort Wayne Senate

FROM: J. Nowak, Chair
Executive Committee

DATE: October 24, 2025

SUBJ: Approval of Replacement Members of the Educational Policy Committee

WHEREAS, The Bylaws of the Senate provide (3.2.2.) that "Committees shall have the power to fill vacancies for the remainder of an academic year, subject to Senate approval at its next regular meeting and to the guidelines established in this document (see subsections 3.1.1 and 4.1)"; and

WHEREAS, There are two vacancies on the Educational Policy Committee; and

WHEREAS, The Educational Policy Committee has appointed Joel Givens and Amal Khalifa as replacement members for the remainder of the 2025-26 academic year:

BE IT RESOLVED, That the Senate approve these appointments.

Approved	**Opposed**	**Abstention**	**Absent**	**Non-Voting**
C. Gurgur				C. Ortsey
J. McHann				
J. Nowak				
E. Ohlander				

PURDUE UNIVERSITY FORT WAYNE | Faculty Senate

Senate Document SD 25-9
Approved, xx/yy/zz

MEMORANDUM

TO Jeffrey Nowak, Chair
Senate Executive Committee

FROM: Jay Johns, Chair
Faculty Affairs Committee

DATE: 10/02/2025

SUBJ: SD 24-17 Membership Amendment

WHEREAS, the Faculty Affairs Committee (FAC) is the parent committee of the Ad-Hoc Community Engagement Subcommittee; and

WHEREAS, the Ad-Hoc Community Engagement Subcommittee requested that FAC review a resolution to amend SD 24-17; and

WHEREAS, FAC completed the review and voted in support of the document going forward;

BE IT RESOLVED, That the attached resolution be considered by the Senate.

Approved	**Opposed**	**Abstention**	**Absent**	**Non-Voting**
Talia Bugel Jay Johns Wenjia Han Kimberly O'Connor Sarah Wagner Jospeter Mbuba Mark Jordan Adam Dircksen			Promothes Saha (Sabbatical)	

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o: 260-481-6019 | | EA/EOU

PURDUE UNIVERSITY FORT WAYNE | Faculty Senate

MEMORANDUM

TO: Faculty Affairs Committee
FROM: Sherrie Steiner, Chair, FAC Ad-Hoc Engagement Subcommittee
SUBJECT: SD 24-17 Membership Amendment

WHEREAS, Senate Document SD 24-17 approved Community Engagement as an Area of Faculty Work, and

WHEREAS, SD 24-17 identifies the minimum number of members without specifying a maximum number of members, but blanket coverage did not include "at least" before each of the five specific spots, and

WHEREAS, Sherrie Steiner and Cigdem Gurgur put themselves forward in response to the Nominations and Elections call for nominees, and Sherrie Steiner was the only person appointed to the Ad-Hoc Engagement Subcommittee by chair of the Faculty Affairs Committee via the selection process identified in SD 24-17 regarding how the committee would initially be constituted (see Bylaws III.E.2.3.), and

WHEREAS, Sherrie Steiner will retire on December 31, 2025, and it is in the interest of committee continuity, efficiency, and accuracy of work to maintain as much membership continuity as possible given the charge of this sub-committee,

BE IT RESOLVED, that Senate address this issue by amending the **Membership** section of SD 24-17 to read as follows (<u>see underlined wording for easy identification of changes)</u>:

> **Membership:** The PFW Senate Faculty Affairs Ad-Hoc Engagement Subcommittee, all members of which will have voting privileges, will be comprised of a minimum of five (5) qualified* members. Nominations of qualified members for the Ad-Hoc committee will be sought by the Nominations and Elections Committee. The Chair of Senate Faculty Affairs Committee will appoint nominees by a date of May 11, 2025, that meet the following criteria:
>
> - <u>At least</u> four (4) members of the Voting Faculty:
>   - <u>At least</u> two untenured, tenure-track faculty members
>   - <u>At least</u> one tenured faculty member
>   - <u>At least</u> one clinical faculty member
> - <u>At least</u> one (1) Faculty member:
>   - <u>At least</u> one faculty member holding the rank of lecturer or senior lecturer
>
> *To be qualified to serve on the Subcommittee, faculty must:
>   - Hold academic rank as defined in the Senate Constitution, which includes professor, librarian, associate and assistant professor or librarian, instructor, and senior instructor as well as senior lecturer
>   - Have demonstrated knowledge and experience in conducting community engagement as scholarship, teaching and service
>   - Provide to the Chair of the Faculty Affairs Committee a brief summary of their history, knowledge, and interest in both scholarship of engagement and the Promotion and Tenure process
>
> All members appointed to the ad-hoc subcommittee will serve for the full period of the

subcommittee's operation: Academic Years 2025-2026, and 2026-2027.

PURDUE UNIVERSITY FORT WAYNE | Faculty Senate

Senate Document SD 25-10
Approved, xx/yy/zz

MEMORANDUM

TO Jeffrey Nowak, Chair
Senate Executive Committee

FROM: Jay Johns, Chair
Faculty Affairs Committee

DATE: 10/02/2025

SUBJ: Adding New Members to the FAC Ad-Hoc Engagement Subcommittee

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WHEREAS, the Faculty Affairs Committee (FAC) is the parent committee of the Ad-Hoc Community Engagement Subcommittee; and

WHEREAS, the Ad-Hoc Community Engagement Subcommittee requested that FAC review a resolution to approve members; and

WHEREAS, FAC completed the review and voted in support of the document going forward;

BE IT RESOLVED, That the attached resolution be considered by the Senate.

Approved	Opposed	Abstention	Absent	Non-Voting
Wenjia Han Jay Johns Talia Bugel Kimberly O'Connor Sarah Wagner Jospeter Mbuba Mark Jordan Adam Dircksen			Promothes Saha (Sabbatical)	

PURDUE UNIVERSITY FORT WAYNE | Faculty Senate

MEMORANDUM

TO: Faculty Affairs Committee
FROM: Sherrie Steiner, Chair, FAC Ad-Hoc Engagement Subcommittee
SUBJECT: Adding New Members to the FAC Ad-Hoc Engagement Subcommittee

WHEREAS, Senate Document SD 24-17 approved Community Engagement as an Area of Faculty Work, and

WHEREAS, Sherrie Steiner and Cigdem Gurgur put themselves forward in response to the Nominations and Elections call for nominees, and Sherrie Steiner was the only person appointed to the Ad-Hoc Engagement Subcommittee by chair of the Faculty Affairs Committee via the selection process identified in SD 24-17 regarding how the committee would initially be constituted (see Bylaws III.E.2.3.), and

WHEREAS, Sherrie Steiner, as *de facto* Chair of the FAC Ad-Hoc Engagement Subcommittee, solicited support from the Faculty Affairs Committee to identify qualified persons to fill FAC Ad-Hoc Engagement Subcommittee vacancies, and

WHEREAS, SD 24-17 identifies the minimum number of members without specifying a maximum number of members, and Sherrie Steiner will retire on December 31, 2025, and

WHEREAS, SD 24-17 does not create specific provisions for dealing with vacancies, so it is appropriate to rely on the general Bylaws provision for this task (Section I.B.3.2.2.) which states that committees may fill their vacancies for the remainder of the current academic year so long as Senate agrees, and

WHEREAS, SD 24-17 recommends that the ad-hoc engagement subcommittee membership serve for the 2025-2026 Academic Year *and* the 2026-2027 Academic Year,

BE IT RESOLVED, that Senate approve the appointment of members for the entirety of the ad hoc committee's existence (2025-2026 and 2026-2027 Academic Years), rather than the normal remainder of the academic year, and

BE IT FURTHER RESOLVED, that Senate approve the following qualified members to fill vacancies on the ad-hoc engagement committee:

Untenured, Tenure-Track Faculty Members:	**Claudio Freitas, Sam Koudsia,** and **Yan Ma**
Tenured Faculty Member:	**Cigdem Gurgur**
Clinical Faculty Member:	**Julie Hill-Lauer**
Lecturer or Senior Lecturer Faculty Member:	**Craig Ortsey**

PURDUE UNIVERSITY FORT WAYNE | Faculty Senate

Senate Document SD 25-11
Approved, XX/YY/2025

MEMORANDUM

TO Jeff Nowak, Presiding Officer

FROM: Steve Buttes, Chair
Educational Policy Committee

DATE: 10/06/2025

SUBJ: 2028-2029 Academic Calendar

WHEREAS, the Registrar's Office prepared a draft of the 2028-2029 Academic Calendar in accordance with the formula Senate approved in SD 17-13; and,

WHEREAS, the Educational Policy Committee discussed and voted to approve the proposed calendar;

BE IT RESOLVED, that the Senate approve the proposed 2028-2029 Academic Calendar detailed below.

In Favor	**Against**	**Absent**
Terri Swim		Jay Daniel
Tara Lewis		
Abby Blackmon		
Mieko Yamada		
Sherrie Steiner		
Steve Buttes		
Andres Montenegro		

ACADEMIC CALENDAR FOR 2028-2029

Fall Semester, 2028

Monday	21 August	Full Term and First Eight-Week Session Begin
Friday	1 September	Classes Suspended at 4:30 p.m. (Labor Day Recess)
Monday	4 September	Labor Day Holiday
Tuesday	5 September	Classes Resume
Sunday	15 October	First Eight-Week Session Ends
Mon.-Tues.	16-17 October	Fall Recess/Mid Term
Wednesday	18 October	Classes Resume and Second Eight-Week Session Begins
Tuesday	21 November	Thanksgiving Recess Begins After Last Class
Wed.-Sun.	22-26 November	Thanksgiving Recess and Holiday Observed
Monday	27 November	Classes Resume
Mon.-Sun.	11-17 December	Final Exam Week/Last Week of Classes

Spring Semester, 2029

Monday	8 January	Full Term and First Eight-Week Session Begin
Monday	15 January	Martin Luther King Jr. Holiday
Sunday	4 March	First Eight-Week Session Ends
Mon.-Sun.	5-11 March	Spring Recess/Mid Term
Monday	12 March	Classes Resume and Second Eight-Week Session Begins
Friday	30 March	Classes Suspended at 4:30 p.m.
Monday	1 April	Classes Resume
Mon.-Sun	30 Apr-6 May	Final Exam Week/Last Week of Classes
Wednesday	9 May	Tentative Date of Commencement

Summer Semester, 2029

Monday	7 May	Summer Semester Begins
Monday	14 May	Full Term and First Six-Week Session Begin
Friday	25 May	Classes Suspended at 4:30 p.m. (Memorial Day Recess)
Monday	28 May	Memorial Day Holiday
Tuesday	29 May	Classes Resume
Friday	22 June	First Six-week Session Ends at 4:30 p.m.
Monday	25 June	Second Six-Week Session Begins
Wednesday	4 July	Independence Day Holiday Observed
Thursday	5 July	Classes Resume
Friday	3 August	Second Six-Week Session Ends at 4:30 p.m.
Sunday	19 August	Summer Semester Ends

PURDUE UNIVERSITY FORT WAYNE | Faculty Senate

Senate Document SD 25-12
Approved, xx/yy/zz

MEMORANDUM

TO Jeff Nowak, Presiding Officer

FROM: Stephen Buttes, Chair
Educational Policy Committee

DATE: 10/24/2025

SUBJ: Curriculum Subcommittee Bylaws Language

WHEREAS, the Educational Policy Committee is the parent committee of the Curriculum Subcommittee; and,

WHEREAS, the Curriculum Subcommittee identified needed changes in the bylaws to clarify voting processes in the subcommittee; and,

WHEREAS, the Curriculum Subcommittee has proposed and approved updates to the bylaws adding those needed clarifications; and,

WHEREAS, the Educational Policy Committee met to discuss the proposed changes and requested no additional revisions;

BE IT RESOLVED, that the Senate consider the below updates to the bylaws proposed by the Curriculum Subcommittee; and,

BE IT FURTHER RESOLVED, that the Senate's approval of this resolution shall be considered an approval of the Curriculum Subcommittee resolution below.

In Favor	**Against**	**Abstain**	**Absent**
Stephen Buttes			Abby Blackmon
Jay Daniel			Terri Swim
Andres Montenegro			
Sherrie Steiner			
Mieko Yamada			
Tara Lewis			

MEMORANDUM

TO	Educational Policy Committee
FROM:	Chao Chen, Chair Curriculum Sub-Committee
DATE:	10/15/2025
SUBJ:	Revision Recommendation of Bylaws III.A.4.1.1.2

WHEREAS, ambiguity exists in the current language of Bylaws III.A.4.1.1.2 concerning the voting rights of the Chief Academic Officer and the Associate Vice Chancellor for Academic Programs when either or both attend Curriculum Sub-Committee meetings; and

WHEREAS, in practice, the Chief Academic Officer rarely attends Curriculum Sub-Committee meetings and consistently designates the Associate Vice Chancellor for Academic Programs to represent the Office of Academic Affairs; and

WHEREAS, the current language of the Bylaws prevents the Associate Vice Chancellor for Academic Programs from voting on undergraduate curriculum; and

WHEREAS, formalizing the role and voting authority of the Associate Vice Chancellor for Academic Programs when serving as the Chief Academic Officer's designee ensures transparency, consistency in committee operations, and a spirit of continued cooperation and collaboration among faculty and administration in keeping with core principles of shared governance; and

WHEREAS, the proposed revision reflects current operational practices and provides clear guidance to committee members regarding representation and voting authority;

BE IT RESOLVED, that section III.A.4.1.1.2 of the Senate Bylaws is updated to state:

> 4.1.1.2 the Associate Vice Chancellor for Academic Programs; when both the Chief Academic Officer and the Associate Vice Chancellor for Academic Programs attend a curriculum committee only the Chief Academic Officer may participate and vote. When the Chief Academic Officer sends the Associate Vice Chancellor for Academic Programs as their designee then the designee may participate and vote on both undergraduate and graduate on behalf of the Office of Academic Affairs.

In Favor	**Against**	**Abstain**	**Absent**	**Non-Voting**
Nurgul Aitalieva Steve Carr Chao Chen Cigdem Gurgur Alan Legg Terri Swim			Carl Drummond	Abraham Schwab (only vote to break tie) Tara Lewis Lucas Mollema Tiffany Taylor-Smith

PURDUE UNIVERSITY FORT WAYNE | Faculty Senate

MEMORANDUM

TO: Fort Wayne Senate
FROM: Jeffrey Nowak, Chair, Senate Executive Committee
James McHann
DATE: October 31, 2025
RE: Resolution on Purdue University Unified Admissions

WHEREAS, in recent years Purdue University has gone through several reorganizations, acquisitions, and changes in governance and administration policies, systems, and processes, so that the Purdue University System now includes Purdue University West Lafayette (main campus), Purdue University in Indianapolis, Purdue University Fort Wayne, Purdue University Northwest, and Purdue Global; AND

WHEREAS, these changes present ongoing opportunities for the Purdue University System to achieve efficiencies and growth-oriented enhancements that benefit the overall university system and each of its campuses along with the students, communities, and state it serves; AND

WHEREAS, a recent example of these changes are the efforts to create a more unified and efficient IT system within the Purdue University System; AND

WHEREAS, Purdue University West Lafayette annually receives applications from thousands of highly qualified students who cannot be accommodated at the West Lafayette campus, but who would like to earn a Purdue degree; AND

WHEREAS, Purdue University Fort Wayne has capacity to handle many more students without increasing its fixed costs; AND

WHEREAS, many of the students not admitted to Purdue University West Lafayette are redirected to apply to other campuses in the Purdue University System but tend to enroll elsewhere instead due to rejection by Purdue University West Lafayette and to time delays in the redirected application process; AND

WHEREAS, if these students were admitted directly into other Purdue campuses it could increase enrollment and strengthen those campuses and the Purdue University System, AND

WHEREAS, the Purdue University System may benefit from reviewing best practices in unified admission practices in university systems across the United States that may be adapted for adoption by Purdue; AND

WHEREAS, one example of a Big Ten university system's unified admission practice is this: all students complete a common application; they list their top three preferences of the campuses of the university where they would like to study and the degrees or programs of greatest interest to them; the University then rejects or accepts each student into the highest priority university campus and degree or program for which they qualify; AND

WHEREAS, this unified admission practice at the above Big Ten university results in increased enrollments and financial strength at the regional campuses of the university, larger total enrollment and positive impact for the university system, and increased positive impact for all the constituents and stakeholders of the university system;

NOW THEREFORE BE IT RESOLVED, that the Faculty Senate of Purdue University Fort Wayne requests that the Board of Trustees and the President of the Purdue University System work with the Chancellor, Provost, and Chief Enrollment Officer of Purdue University Fort Wayne, and their counterparts at the other campuses of the Purdue University System, to design and establish a unified admissions process that meets the unique needs of Purdue University; AND

BE IT FURTHER RESOLVED, that applicants who are qualified to be admitted to any campus of the Purdue University System will be admitted to the campus where they can be accommodated and helped to earn a Purdue University degree; AND

BE IT FINALLY RESOLVED, that the Chancellor of Purdue University Fort Wayne shall provide the Executive Committee and the Purdue University Fort Wayne Faculty Senate with a written status update regarding decisions and actions taken on this resolution before the end of the 2025-2026 Academic Year.

Approved	**Opposed**	**Abstention**	**Absent**	**Non-Voting**
C. Gurgur				C. Ortsey
J. McHann				
J. Nowak				
E. Ohlander				

PURDUE UNIVERSITY
FORT WAYNE | Faculty Senate

Senate Reference No. 25-7

MEMORANDUM OF RESOLUTION

TO: J. Johns, Chair
Faculty Affairs Committee

FROM: J. Nowak, Chair
Executive Committee

DATE: October 31, 2025

SUBJ: Re: Request to Faculty Affairs Committee for Revisions to Sabbatical Applications Review Process

The Senate Executive Committee requests that the Faculty Affairs Committee sends a formal proposal to the Executive Committee concerning ways to improve the efficiency and efficacy of the sabbatical applications review process by the document deadline for the March 2026 Senate meeting (i.e., February 20, 2026 at 3:00 PM). This proposal shall include the text of any potential Bylaws amendments or amendments to relevant Senate documents (e.g., SD 22-7, SD 23-6) necessary to effectuate its proposed changes. Potential avenues to explore might include:

1) adding new members to the Faculty Affairs Committee;
2) sharing the responsibility of reviewing sabbatical applications with another Senate committee or subcommittee;
3) recreating the Professional Development Subcommittee; or
4) some combination of these options or anything else that the Faculty Affairs Committee believes would ease the process of reviewing sabbatical applications and writing formal recommendations to the Provost.

The Executive Committee would also request a detailed description of the process by which the Faculty Affairs Committee currently handles sabbatical applications (e.g., how individuals are assigned to review particular applications, how the sabbatical rubric is applied, how recommendations are written). This information may be included as a Senate reference in a future Senate agenda in order to improve the transparency of the sabbatical application review process.

Please do not hesitate to contact us if you have any questions about this document.

Approved	**Opposed**	**Abstention**	**Absent**	**Non-Voting**
C. Gurgur				C. Ortsey
J. McHann				
J. Nowak				
E. Ohlander				