

Senate Document SD 25-9
Approved, 11/10/2025

MEMORANDUM

TO: Jeffrey Nowak, Chair
Senate Executive Committee

FROM: Jay Johns, Chair
Faculty Affairs Committee

DATE: 10/02/2025

SUBJ: SD 24-17 Membership Amendment

WHEREAS, the Faculty Affairs Committee (FAC) is the parent committee of the Ad-Hoc Community Engagement Subcommittee; and

WHEREAS, the Ad-Hoc Community Engagement Subcommittee requested that FAC review a resolution to amend SD 24-17; and

WHEREAS, FAC completed the review and voted in support of the document going forward;

BE IT RESOLVED, That the attached resolution be considered by the Senate.

MEMORANDUM

TO: Faculty Affairs Committee
FROM: Sherrie Steiner, Chair, FAC Ad-Hoc Engagement Subcommittee
SUBJECT: SD 24-17 Membership Amendment

WHEREAS, Senate Document SD 24-17 approved Community Engagement as an Area of Faculty Work, and

WHEREAS, SD 24-17 identifies the minimum number of members without specifying a maximum number of members, but blanket coverage did not include “at least” before each of the five specific spots, and

WHEREAS, Sherrie Steiner and Cigdem Gurgur put themselves forward in response to the Nominations and Elections call for nominees, and Sherrie Steiner was the only person appointed to the Ad-Hoc Engagement Subcommittee by chair of the Faculty Affairs Committee via the selection process identified in SD 24-17 regarding how the committee would initially be constituted (see Bylaws III.E.2.3.), and

WHEREAS, Sherrie Steiner will retire on December 31, 2025, and it is in the interest of committee continuity, efficiency, and accuracy of work to maintain as much membership continuity as possible given the charge of this sub-committee,

BE IT RESOLVED, that Senate address this issue by amending the **Membership** section of SD 24-17 to read as follows (see underlined wording for easy identification of changes):

Membership: The PFW Senate Faculty Affairs Ad-Hoc Engagement Subcommittee, all members of which will have voting privileges, will be comprised of a minimum of five (5) qualified* members. Nominations of qualified members for the Ad-Hoc committee will be sought by the Nominations and Elections Committee. The Chair of Senate Faculty Affairs Committee will appoint nominees by a date of May 11, 2025, that meet the following criteria:

- At least four (4) members of the Voting Faculty:
 - o At least two untenured, tenure-track faculty members
 - o At least one tenured faculty member
 - o At least one clinical faculty member
- At least one (1) Faculty member:
 - o At least one faculty member holding the rank of lecturer or senior lecturer

*To be qualified to serve on the Subcommittee, faculty must:

- o Hold academic rank as defined in the Senate Constitution, which includes professor, librarian, associate and assistant professor or librarian, instructor, and senior instructor as well as senior lecturer
- o Have demonstrated knowledge and experience in conducting community engagement as scholarship, teaching and service
- o Provide to the Chair of the Faculty Affairs Committee a brief summary of their history, knowledge, and interest in both scholarship of engagement and the Promotion

and Tenure process

All members appointed to the ad-hoc subcommittee will serve for the full period of the subcommittee's operation: Academic Years 2025-2026, and 2026-2027.