

**Required Training for all Tutors and Student Peer Learning Consultants/Mentors**

We have strong evidence that tutoring has a positive impact on both learners, particularly minority students<sup>1</sup>, and tutors<sup>2</sup>. Tutoring should help students with content specific learning and/or building a strong academic skill set (e.g., effective reading, studying, and knowing where to go for help). Tutoring should also help tutors build their professional development skills set. For that, we need effective training and supervision of these burgeoning professionals.

Therefore, all students engaging in tutoring or tutoring-like activities (i.e., any non-reciprocal interaction designed to support the learning of other students such as Writing Center consultants) are expected to complete tutor training as created by the Tutoring Assessment and Certification Team (TACT). Students completing this training will be expected to, minimally, meet the following objectives:

- Be able to describe tutoring objectives with an understanding of the difference between tutor, mentor, and teacher
- Articulate how to establish rapport with a student in order to effectively begin and end a tutoring session
- Describe appropriate ethical behaviors relative to the tutoring situation
- Be able to create and teach others to create SMART goals
- Demonstrate communication skills evidencing cultural/gender awareness including active listening skills
- List appropriate campus resources for referral

All tutors are expected to have completed this training before they begin tutoring. Should any center choose to not use the TACT training, that center will submit their training program demonstrating how their tutors meet the above objectives to the Associate Vice-Chancellor for Teaching and Learning (AVCTL). Each semester evidence that all tutors have completed training will be submitted to the AVCTL.

<sup>1</sup><https://www.ccsc.org/publications/journals/NW2019.pdf#page=57>

<sup>2</sup><https://journals.sagepub.com/doi/full/10.1177/0143034318808832>



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