

2025-2026 V4 Custom Verification Worksheet

Student Name: \_\_\_\_\_

Student ID: \_\_\_\_\_



Office of Financial Aid

**1. Photo Identification**

*You must either present your non-expired, government issued photo ID to a PFW financial aid staff member OR to a notary and attach a copy of your ID that is signed and dated by the notary.*

Attached (check one):

- ☐ Driver's license or other state-issued photo identification (ID)
- ☐ Passport
- ☐ Other \_\_\_\_\_

School Official Signature: \_\_\_\_\_ Date: \_\_\_\_\_

or:

On \_\_\_\_\_ (date), before me, \_\_\_\_\_ (Notary's name),  
personally appeared \_\_\_\_\_ (student's name), and proved to me  
because of satisfactory evidence of identification ( \_\_\_\_\_ - type of photo ID\*)  
to be the above-named person who signed the foregoing instrument.

Notary Seal

*\*Notary, please copy the student's ID, sign and date the copy, and attach it to this form.*

Notary Signature: \_\_\_\_\_ My Commission Expires on: \_\_\_\_\_

*Verifications can be submitted by mail, or in person. Email submissions and electronic signatures will not be processed.*

Student Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

### 3. Certifications and Signatures

By signing below, I certify that the information provided is truthful and accurate and I am asking the Purdue University Fort Wayne Financial Aid Office to make the above indicated adjustments to my FAFSA. I further understand that making these adjustments may cause changes to my student account and my bill, and that it is my responsibility to ensure my bill is paid in full with the Bursar after these adjustments are processed to my financial aid account. I agree to notify the PFW Financial Aid Office if any of the information provided on this form changes. I understand that if I purposely provide false or misleading information, I may be fined, sent to prison, or both.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*(Dependent students: Either parent whose information is on the FAFSA can sign this form.)*

### What Happens Next?

Verifications are handled in the order they are received. Once your form is received you will see it listed on your goPFW account under the Billing and Financial Aid tab. Please monitor your PFW student email for any communication regarding your verification. If further information is needed to process your verification, and/or after your verification has been processed, you will be notified through your PFW student email.

If your verification is completed after the semester has ended, aid will be adjusted according to the credits completed that semester. Once your verification is submitted, please allow 3-5 business days for processing before aid will disburse to your account. Any refunds will take an additional 2-3 business days; please allow additional processing time during peak seasons.

**Office Use Only:**

Reviewed by: \_\_\_\_\_ Date Reviewed: \_\_\_\_\_

Original SAI: \_\_\_\_\_ Original Transaction/Sequence: \_\_\_\_\_ FPP Correction Submitted: Yes No

Expected New SAI: \_\_\_\_\_ Expected Transaction/Sequence: \_\_\_\_\_

Received New SAI: \_\_\_\_\_ Received Transaction/Sequence: \_\_\_\_\_

Completed by: \_\_\_\_\_ Date Completed: \_\_\_\_\_

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