

Monday, December 16, 2019 1:00-2:30PM – Library IDEASpace

COUNCIL MEETING MINUTES

Members present: Crystal Milton, Doug Hess, James Cashdollar, LV McAllister, Maureen Linvill, Ranada Clark, Regina Gordon, Sharon Wight, Kristine Frye

Consulting group members: Karen Burtnette

1. Call to order: 1:05
2. Approval of Previous Month's Minutes: approval by email
3. APSAC Consultants Group: nothing to report
4. HR Updates: Melissa
absent; nothing to report
5. Treasurer's Report: Peg
absent; no report
6. New Business:
 - Health Benefits: Discussed questions about HSA plans, lack of traditional plans, and what happens for those with chronic illness. These questions have been brought to the Chancellor's attention. Discussion ensued about problems APSAC members are having with Anthem rejecting needed medications and procedures. Regina is reaching out to WL & checking their minutes to see if they're experiencing any of these same issues.
 - Desktop Phone Refresh: campus is in process of funding a move to VOIP phone system, which would mean no more analog phones on campus. This would allow us to tie all phones, computers, and cell phones together—and allow employees to connect to office phones while away from their desk. Kettler will be the first building switched over, then SB, but this involves rewiring the buildings and deploying hardware.
 - The River Bridge Lighting: the bridge to the alumni center has a lighting system, but it hasn't been functional. The Master Plan discussion has included a lack of a "campus landmark," so the Master Plan team is discussing repairs to make the bridge a landmark.
 - Traffic Appeal Process (from Bobbi): The Chancellor stated in an email that all active members have been released of their duties on this committee. He is reviewing and addressing this long overdue process. We are sure that, when it has been evaluated and new processes have been established, APSAC will be notified and a reappointment will be made.
 - United Way/Arts United Campaign: the campaign has ended and the debriefing is tomorrow. We only raised about half of what we did the year before.
 - Campus Climate Survey: Closed now. Will share data the first part of the semester.
 - Staff Computer Rotation: Faculty get computers updated by the VCAA, but staff do not. This has been brought to the Chancellor's attention.

- Lack of Janitorial Services in buildings: There was an ask to bring on two more custodians for this campus. In general, campus folks are fine with taking out our own trash, but would like mopping and vacuuming floors to come back. LV will ask Greg Justice for an update on what the current strategy is.

7. Committee Reports

- West Lafayette Representative: Melinda Haines & Regina Gordon
no update
- Faculty Senate: Julie Creek
no update
- Food Service Committee: Melinda Haines
Regina has update: Einstein's Bagels has brought a 10% increase. Discussed Einstein's being included in UBER Eats and Waiter on the Way, and an Einstein's food truck in housing on the weekends. Also discussed a campus food delivery service. Majority of students are happy with Einstein's, but there's better value in Walb. Aramark likes positive & negative feedback. Checked in to the possibility of Topengo, but there's an implementation fee.
- Chancellor's Diversity Council: Ranada Clark
on hold. Job description is written, presented to Chancellor & approved with no changes. Want to ask Jeff to come in and present to APSAC at January meeting.
- University Council: LV McAllister
Talked about Master Plan. Focuses on student activity/engagement spaces. Want to have more students living on campus, so part of plan is to build more student housing. Also want to activate our riverfront to draw more activity. Discussion about 3rd party businesses having spots along riverfront.
Discussed endowment funds, and asked to relax criteria for donors so we can better award and apply scholarships. Some restrictions are so specific that money can't be awarded.
We are pretty diverse in hiring on campus—there are some areas where we have lower numbers, but our reporting and goals are more stringent than the federal requirement.
Even though Indiana lifted the gambling prohibition, we have to be aware that we still cannot bet on games involving Purdue.
Over capacity on housing again. Have agreements with local apartments to provide rooms.
- Mastodon Athletic Subcommittee: LV McAllister
no report
- University Resource Policy Committee: Sharon Wight
Looked at the relationship with other committees of URPC. Gordon Schmidt will reach out to them to see what they're doing and that URPC is working in parallel with them. Also looking for where lines are for faculty engagement—there is a minimum percentage of involvement of faculty.
- Campus Traffic Appeals: Bobbi Shadle
disbanded until further notice
- University Budget: LV McAllister
Developing where the Committee fits in with the master plan and strategic plan providing the majority of direction (The Committee's old role). Looks like a co-leadership with Jeff Malanson & Steve George.

- Budgetary Affairs Subcommittee: Crystal Milton
no updates
- Health Fair: Regina Gordon
not met yet
- Employee Recognition & Excellence Award: Maureen Linvill & James Cashdollar
just met last week. Tentatively scheduled for April 22. Talked about changes for the year like a deadline for folks ordering their gifts since there were people ordering in the next fiscal year
- Summerfest: Crystal Milton
invited and asked to lead an event. Next meeting Jan 8
- Scholarship committee (APSAC): Maureen Linvill and Kris Frye
not met yet
- Fundraising committee (ASPAC): Melinda Haines & Karla Yauchler
will be regrouping in January
- Professional Development committee (APSAC): Regina Gordon, Crystal Milton, & Kris Frye
met & discussed how people can apply for funds to attend conferences, requirements. Will check with travel committee for more ideas.
- Strategic Planning Committee: LV McAllister
- Master Plan (APSAC/CSSAC presidents): LV McAllister

8. Old business:

9. Motion to Adjourn: Sharon, Crystal 2nd

10. Meeting Adjourned: 2:53

11. Next meeting: January 27 from 1:00 – 2:30 PM in the SB 176

Upcoming Events:

Campus Closing for Winter Recess & Holiday: Saturday, December 21 – Thursday, January 2

Campus closed for Martin Luther King, Jr Day: January 20