

Monday, October 21, 2019 1:00-2:30PM – VA 110

COUNCIL MEETING MINUTES

Members present: Doug Hess, James Cashdollar, Larry Temenoff, LV McAllister, Maureen Linvill, Regina Gordon, Bobbi Shadle, Kris Frye, Crystal Milton

HR Representative: Melissa Helmsing

1. Call to order: 1:05
2. Approval of Previous Month's Minutes: by email
3. APSAC Consultants Group: email sent out to prospective members. Received some feedback already. LV will be meeting with them in the next week for orientation, and they will join us next meeting moving forward.
4. HR Updates: Melissa
 - Open enrollment Oct 9 – Nov 12 at 6pm. One more info session this week, and then open labs
 - Putting together a list of questions to ask, and will take them to Vanessa
5. Treasurer's Report: Peg
Unable to attend
6. Health Benefits and Fast-approaching Enrollment period
 - There is much concern regarding employees with chronic illnesses; those with chronic illnesses want to know how Purdue intends for these folks to afford health care. The PPO had a higher premium but with a lower deductible that made health costs more affordable. Purdue had talked about having a third plan, but no final decision has been made—and the discussion mentioned the third plan being another HSA.
 - Health Sync is a concern as Parkview is not included. WL asked Parkview to join, but they declined to participate. Lutheran is participating, and our campus clinic is Lutheran—it's no longer through HR. They also no longer take walk-ins; it's appointment only, and if you're not a Lutheran patient, there's a lot of paperwork. APSAC members need to keep our ears open and provide feedback—if there are issues, we can let them know. APSAC will also be asking if the clinic can send a rep to talk to us and answer questions. Larry will speak with them.
7. Overload Pay guidelines in regard to teaching
This is a procedure from Carl Drummond's office, essentially a guideline from Academic affairs. Melissa will be meeting with Allyson Mills for more clarity. Melissa is not sure how it's distributed or how long it's been in place, but it appears to be updated yearly. Melissa will also check to see if this is a policy or guideline (Policy usually comes from WL, and guidelines from our campus).
8. Committee Reports (committees in italics may not be continuing)

- West Lafayette Representative: Melinda Haines & Regina Gordon (Larry Temenoff back-up)
 - All employees will receive an end of the year statement detailing all money awards. Pay bands are available in SF and you can search for jobs that way. Asked if there was a way to go to SF and check for jobs just for PFW—that's not fixed yet. They're aware of the issue, though. All Purdue students will receive a civic assessment—like an exit exam—before graduation.
- Faculty Senate: Julie Creek
- Food Service Committee: Melinda Haines
 - absent
- *Chancellor's Diversity Council: Julie Creek (Ranada Clark back-up)*
- University Council: LV McAllister
 - Didn't make it to meeting; Julie attended
- Mastodon Athletic Subcommittee: LV McAllister
 - Has not met this year. Meeting soon
- University Resource Policy Committee: Sharon Wight
 - absent
- Campus Traffic Appeals: Bobbi Shadle
 - Has not met. Will be meeting soon.
- University Budget: LV McAllister (Larry Temenoff back-up)
 - Met today. Core output of the meeting is changing due to strategic plan: instead of looking at where resources should be allocated, they will change to tracking how we are meeting goals and what the ROI is. They also reviewed recommendations that were sent to the Chancellor & leadership team. Some were accepted and some not.
- Budgetary Affairs Subcommittee: Crystal Milton
 - Haven't met; waiting to be contacted about meetings
- Health Fair: Regina Gordon
 - Have not met yet
- Employee Recognition & Excellence Award: Maureen Linvill & James Cashdollar
 - Nothing to report
- Summerfest: Crystal Milton
 - Contacted CSSAC. Will have preliminary discussions in November & will be invited to meetings.
- Scholarship committee (APSAC): Maureen Linvill and Kris Frye
 - Not met yet
- Fundraising committee (ASPAC): Melinda Haines & Karla Yauchler
 - absent
- Professional Development committee (APSAC): Regina Gordon, Crystal Milton, & Kris Frye
 - Haven't met yet
- Strategic Planning Committee: LV McAllister

- In general, entering implementation phase. Will be fully-vetted to WL board in early Feb. All signs are positive with no road blocks. Action planning teams have been initiated as of last week. Four teams took 90 actionable items and distilled them down to 8 items. They also decided the steering committee would stay on to maintain transparency and to assist if/when needed. Jeff Malanson is working on a new charter for what their role is.
- Master Plan (APSAC/CSSAC presidents): LV McAllister
 - Activities have increased, and we have vision & plan of attack—hammocks & chairs in the open spaces on campus as a way to engage space. The group walked campus to get a sense of the space. They also proposed building another building right off campus so there's something to see from the street, and are looking to engage the riverfront—lots going on. Want to engage campus, make it a walking campus.
- Budget Revenue Subcommittee

9. New Business

- Haven't heard back from Chancellor about his being able to attend an APSAC meeting
- Looking for a fall forum for APSAC—need to discover what we want to talk about
- Wanting a fall open house—need to look for door prizes
- Strategic Plan—Bobbi thinks Jeff doing great, but one place we're lacking is retention of employees. That will help with keeping students. We need to, as a campus, look at how to retain employees. LV looked at the Quality of Place as the opportunity to achieve this. Memo to the Chancellor "don't forget about the staff!" Would be a good idea.

10. Old business to review

11. Next meeting will be November 18 in KT G06 (HR Training Room) from 1:00 – 2:30.

12. Motion to Adjourn: Regina, Doug second.

13. Meeting Adjourned: 2:15