

Stated Objective:

Each new instructor or returning instructor teaching a new course must go through course specific on-boarding before they can teach their new course(s). The goal of this on-boarding is to acclimate the instructor to their new course's philosophy, curriculum, pedagogy, assessments, and any other important information needed for that instructor to be successful in making their course equivalent to on-campus. This on-boarding doesn't not have a specific time requirement or commitment, just so long as the faculty liaison feels comfortable with the new instructor teaching the course after reviewing the content below.

NACEP Standard:

Faculty 2: *"Faculty liaisons at the college/university provide all new concurrent enrollment instructors with course-specific training in course philosophy, curriculum, pedagogy, and assessment prior to the instructor teaching the course."*

On-Boarding Agenda Description

- **Course Philosophy:** _____
 - Review specific ideologies, assumptions, theories, and beliefs that create the foundation of the course
- **Course Curriculum:** _____
 - Review specific content and learning objectives that are required to be covered in the course
 - This should include a review of the course syllabi and specific learning objectives listen on it
- **Course Pedagogy:** _____
 - Discuss any potential teaching or instructional strategies that would be recommended to be used to teach the curriculum
- **Course Assessment:** _____
 - Review potential assessment strategies, materials, and examples that can be used and should be used
- **Course Observations:** _____
 - Review Course observations, expectations, and potential dates and times that will work for both
- **Course Questions:** _____
 - Discuss any questions or concerns that the instructor may have about the course
 - Share contact information so that if future questions come up they can be asked