One-Time Changes to Undergraduate Academic Regulations for Spring 2020  
Purdue University Fort Wayne  
March 27, 2020

The transition to fully online classes may be frustrating, confusing, and overwhelming at times, but we are all in this together and faculty and staff are here to support you. To help smooth the final stretch to the end of the semester, the Office of Academic Affairs is temporarily making some significant changes to policies, procedures, and deadlines related to course withdraw and grades for Spring 2020.

A reminder that course withdraw and grading changes are your responsibility and can be completed using the Enrollment Tab in go.pfw.edu.

**Course Withdraw**

The withdraw deadline for all spring 2020 courses has been extended. Please utilize the services and resources the university provides and discuss any difficulties with your faculty and academic advisors in order to finish out your courses. This gets you closer to graduation and preserves financial aid. However, if you wish to withdraw, take time to think about this decision and be aware of the window of time you have to do so.

- You will have **from 8 a.m. Monday April 13, 2020 until 11:59 p.m. Friday, May 1, 2020** to withdraw from any courses.
- You **MUST** speak with your professor(s), academic advisor, and the Financial Aid Office (if receiving aid) **BEFORE** making the choice to withdraw.

**Grading**

We know you are considering a lot of things as you work to finish out the semester. Because of that, you now have the chance to choose how your Spring 2020 grades will appear for all major, minor, certificate, and pre- and co-requisite courses. However, there are some things you need to know as you consider your options.

- You will have from 8 a.m. Monday, April 13, 2020 until 11:59 p.m. Friday, May 1, 2020 to change any course from a typical letter grade (A, B, C, D, F) to Pass/Not Pass.
- Pass/Not Pass means that if you earn a “C-” or higher in a course, you would receive a “Pass” (“P”), and if you earn a “D+” or lower you would receive a “Not Pass” (“NP”). The “P” or “NP” will be noted on your transcript.
  - Courses in which you earn a “NP” or “I” (for incomplete) will impact your Satisfactory Academic Progress (SAP) for Financial Aid purposes similarly to a “W” or an “F”.
  - If you are planning to transfer courses to another institution, you should be aware that most institutions will not transfer credits that are graded as Pass/Not Pass.
  - If you are planning to apply to graduate, professional, or other programs/opportunities that have GPA requirements, you should be aware that grades of “P/NP” have no impact (good or bad) on your GPA. This is also important as some programs do not accept “P/NP” grades for prerequisites.
- You **MUST** speak with your professor(s), academic advisor, and the Financial Aid Office (if receiving aid) **BEFORE** making the choice to switch a course to Pass/Not Pass.

**Probation and Dismissal Changes**

Typically, students are placed on probation if their Fall or Spring semester GPA or cumulative GPA is less than a 2.0. Students currently on probation are academically dismissed if their semester and cumulative GPA are both less than a 2.0. For Spring 2020, the following changes are in effect:
• No student will be academically dismissed from the Purdue Fort Wayne as a result of their performance.
• No student will be placed on academic probation as a result of their performance for Spring 2020 and will have no registration hold placed for Fall 2020.
• Normal probationary policies will resume at the end of the Fall 2020 semester.

Course withdraw and grading changes are your responsibility and can be done on the Enrollment Tab in go.pfw.edu. Questions? Email withdraw@pfw.edu.