VCAA Request to Write Pre-Approval – updated 7/8/19

In letter format, answer the following six items regarding the proposed new program. Address the letter to the Vice Chancellor for Academic Affairs and copy the Associate Vice Chancellor for Academic Programs.

1. Name of proposed new program
2. Title of degree to be conferred
3. Field of study, department, and school involved
4. Student Learning Outcomes for the proposed program
5. Proposed date of initiation of the new program
6. Describe the need for the program
7. Provide a 2-3 YEAR rotation for staffing the program