

| <b>A-Z HR Topics</b>                                   | <b>Primary Contact</b>                | <b>Email</b>   | <b>Extension</b> |
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| Accident Reporting                                     | Amy Jagger                            | <a href="mailto:jaggera@pfw.edu">jaggera@pfw.edu</a>     | 481-6096         |
| Administrative Human Resources                         | Melissa Helmsing                      | <a href="mailto:helmsinm@pfw.edu">helmsinm@pfw.edu</a>   | 481-5720         |
| Affirmative Action                                     | Andia Walker                          | <a href="mailto:walkat01@pfw.edu">walkat01@pfw.edu</a>   | 481-6106         |
| APSAC  | Melissa Helmsing                      | <a href="mailto:helmsinm@pfw.edu">helmsinm@pfw.edu</a>   | 481-5720         |
| Being Tobacco Free Wellness Resources                  | Lindsay Bloom                         | <a href="mailto:lbloom@pfw.edu">lbloom@pfw.edu</a>       | 481-6651         |
| Beneficiary Changes                                    | Amy Jagger                            | <a href="mailto:jaggera@pfw.edu">jaggera@pfw.edu</a>     | 481-6096         |
| Benefits A-Z   | Amy Jagger                            | <a href="mailto:jaggera@pfw.edu">jaggera@pfw.edu</a>     | 481-6096         |
| Bereavement Leaves                                     | Amy Jagger                            | <a href="mailto:jaggera@pfw.edu">jaggera@pfw.edu</a>     | 481-6096         |
| CCSAC  | Melissa Helmsing                      | <a href="mailto:helmsinm@pfw.edu">helmsinm@pfw.edu</a>   | 481-5720         |
| COBRA Administration                                   | Amy Jagger                            | <a href="mailto:jaggera@pfw.edu">jaggera@pfw.edu</a>     | 481-6096         |
| Corrective Action                                      | Melissa Helmsing                      | <a href="mailto:helmsinm@pfw.edu">helmsinm@pfw.edu</a>   | 481-5720         |
| Customer Satisfaction Feedback Survey                  | Amy Jagger                            | <a href="mailto:jaggera@pfw.edu">jaggera@pfw.edu</a>     | 481-6096         |
| Deceased Employee Benefits                             | Amy Jagger                            | <a href="mailto:jaggera@pfw.edu">jaggera@pfw.edu</a>     | 481-6096         |
| Disability Leave                                       | Amy Jagger                            | <a href="mailto:jaggera@pfw.edu">jaggera@pfw.edu</a>     | 481-6096         |
| Discrimination Issues                                  | Christine Marcuccilli                 | <a href="mailto:marcuccc@pfw.edu">marcuccc@pfw.edu</a>   | 481-6107         |
| Diversity Lecture Series                               | ODMA                                  | <a href="mailto:diversity@pfw.edu">diversity@pfw.edu</a> | 481-6608         |
| Diversity Team   | ODMA                                  | <a href="mailto:diversity@pfw.edu">diversity@pfw.edu</a> | 481-6608         |
| Diversity Training Opportunities                       | Dimples Smith                         | <a href="mailto:smid@pfw.edu">smid@pfw.edu</a>           | 481-6681         |
| Educational Leaves                                     | VCAA                                  | <a href="mailto:dixson@pfw.edu">dixson@pfw.edu</a>       | 481-6558         |
| Employee Assistance Program                            | Amy Jagger                            | <a href="mailto:jaggera@pfw.edu">jaggera@pfw.edu</a>     | 481-6096         |
| Employee Handbook                                      | Employee Handbook Information         | <a href="mailto:oecomm@purdue.edu">oecomm@purdue.edu</a> | 765-494-4600     |
| Employee Lists   | Kirk Tolliver                         | <a href="mailto:tolliver@pfw.edu">tolliver@pfw.edu</a>   | 481-6654         |
| Employee Records                                       | Kirk Tolliver                         | <a href="mailto:tolliver@pfw.edu">tolliver@pfw.edu</a>   | 481-6654         |
| Employee Relations Concerns                            | Melissa Helmsing                      | <a href="mailto:helmsinm@pfw.edu">helmsinm@pfw.edu</a>   | 481-5720         |
| Employment Verifications                               | Kirk Tolliver                         | <a href="mailto:tolliver@pfw.edu">tolliver@pfw.edu</a>   | 481-6654         |
| Equal Employment Opportunity                           | Christine Marcuccilli                 | <a href="mailto:marcuccc@pfw.edu">marcuccc@pfw.edu</a>   | 481-6017         |
| Ethics Hotline   | Christine Marcuccilli                 | <a href="mailto:marcuccc@pfw.edu">marcuccc@pfw.edu</a>   | 481-6107         |
| Exit Interviews  | Ken Christmon                         | <a href="mailto:christmk@pfw.edu">christmk@pfw.edu</a>   | 481-6177         |
| External Online Application Process                    | Melissa Helmsing                      | <a href="mailto:helmsinm@pfw.edu">helmsinm@pfw.edu</a>   | 481-5720         |
| Faculty Learning Opportunities                         | Adam Dirksen                          | <a href="mailto:celt@pfw.edu">celt@pfw.edu</a>           | 481-6354         |
| Fidelity Retirement                                    | Amy Jagger                            | <a href="mailto:jaggera@pfw.edu">jaggera@pfw.edu</a>     | 481-6096         |
| Fitness Center Membership                              | Eric Manor                            | <a href="mailto:manore@pfw.edu">manore@pfw.edu</a>       | 481-6647         |
| Flexible Spending/Dependent Care Accounts              | Amy Jagger                            | <a href="mailto:jaggera@pfw.edu">jaggera@pfw.edu</a>     | 481-6096         |
| Funding Positions                                      | Dimples Smith                         | <a href="mailto:smid@pfw.edu">smid@pfw.edu</a>           | 481-6681         |
| Garnishments/Tax Levy's/Friend of the Court            | Kirk Tolliver                         | <a href="mailto:tolliver@pfw.edu">tolliver@pfw.edu</a>   | 481-6654         |
| General Leaves   | Amy Jagger                            | <a href="mailto:jaggera@pfw.edu">jaggera@pfw.edu</a>     | 481-6096         |
| Harassment at Work                                     | Christine Marcuccilli                 | <a href="mailto:marcuccc@pfw.edu">marcuccc@pfw.edu</a>   | 481-6107         |
| Hazard Communication Program                           | Stephanie Phillips                    | <a href="mailto:steels@pfw.edu">steels@pfw.edu</a>       | 481-4193         |
| Health Screening, Healthy Boiler, Weight Program, etc. | Lindsay Bloom                         | <a href="mailto:lbloom@pfw.edu">lbloom@pfw.edu</a>       | 481-6651         |
| Holidays   | Human Resources                       | <a href="mailto:hr@pfw.edu">hr@pfw.edu</a>               | 481-6840         |
| HR Newsletters   | Amy Jagger                            | <a href="mailto:jaggera@pfw.edu">jaggera@pfw.edu</a>     | 481-6096         |
| Human Capital Reports and Analysis                     | Kirk Tolliver                         | <a href="mailto:tolliver@pfw.edu">tolliver@pfw.edu</a>   | 481-6654         |
| I.D. Cards (Employee & Retiree)                        | Campus Credentials and Transportation | <a href="mailto:cct@pfw.edu">cct@pfw.edu</a>             | 481-6611         |
| Internal Posting Process                               | Melissa Helmsing                      | <a href="mailto:helmsinm@pfw.edu">helmsinm@pfw.edu</a>   | 481-5720         |
| Job Descriptions                                       | Pooja Singh                           | <a href="mailto:singhp@pfw.edu">singhp@pfw.edu</a>       | 481-6680         |
| Job Postings   | Melissa Helmsing                      | <a href="mailto:helmsinm@pfw.edu">helmsinm@pfw.edu</a>   | 481-5720         |
| Job Reclassification                                   | Dimples Smith                         | <a href="mailto:smid@pfw.edu">smid@pfw.edu</a>           | 481-6681         |
| Jury Duty  | Amy Jagger                            | <a href="mailto:jaggera@pfw.edu">jaggera@pfw.edu</a>     | 481-6096         |

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| Leadership Development                     | Dimples Smith             | <a href="mailto:smid@pfw.edu">smid@pfw.edu</a>                     | 481-6681 |
| Leaves of Absences A-Z                     | Amy Jagger                | <a href="mailto:jaggera@pfw.edu">jaggera@pfw.edu</a>               | 481-6096 |
| Life Insurance                             | Amy Jagger                | <a href="mailto:jaggera@pfw.edu">jaggera@pfw.edu</a>               | 481-6096 |
| Lost and Found                             | Telecommunications Center | <a href="mailto:infodesk@pfw.edu">infodesk@pfw.edu</a>             | 481-6100 |
| LTL Pay Rates                              | Academic Affairs          | <a href="mailto:yoderj@pfw.edu">yoderj@pfw.edu</a>                 | 481-6113 |
| Managing Merit Process                     | Dimples Smith             | <a href="mailto:smid@pfw.edu">smid@pfw.edu</a>                     | 481-6681 |
| Mandatory Reporters                        | Christine Marcuccilli     | <a href="mailto:marcucc@pfw.edu">marcucc@pfw.edu</a>               | 481-6107 |
| Military Leave                             | Amy Jagger                | <a href="mailto:jaggera@pfw.edu">jaggera@pfw.edu</a>               | 481-6096 |
| Nepotism                                   | Melissa Helmsing          | <a href="mailto:helmsinm@pfw.edu">helmsinm@pfw.edu</a>             | 481-5720 |
| Neutral Conflict Management                | Melissa Helmsing          | <a href="mailto:helmsinm@pfw.edu">helmsinm@pfw.edu</a>             | 481-5720 |
| New Employee Orientation                   | Dimples Smith             | <a href="mailto:smid@pfw.edu">smid@pfw.edu</a>                     | 481-6681 |
| Occupational injury                        | Amy Jagger                | <a href="mailto:jaggera@pfw.edu">jaggera@pfw.edu</a>               | 481-6096 |
| Overtime                                   | Kirk Tolliver             | <a href="mailto:tolliver@pfw.edu">tolliver@pfw.edu</a>             | 481-6654 |
| Parking Permits                            | University Police         | <a href="mailto:police@pfw.edu">police@pfw.edu</a>                 | 481-6827 |
| Pay Check Distributions/Direct Deposits    | Kirk Tolliver             | <a href="mailto:tolliver@pfw.edu">tolliver@pfw.edu</a>             | 481-6654 |
| Payroll Deductions                         | Kirk Tolliver             | <a href="mailto:tolliver@pfw.edu">tolliver@pfw.edu</a>             | 481-6654 |
| PERF (State Retirement System)             | Amy Jagger                | <a href="mailto:jaggera@pfw.edu">jaggera@pfw.edu</a>               | 481-6096 |
| Performance Development                    | Dimples Smith             | <a href="mailto:smid@pfw.edu">smid@pfw.edu</a>                     | 481-6681 |
| Personal Day Time Off                      | Amy Jagger                | <a href="mailto:jaggera@pfw.edu">jaggera@pfw.edu</a>               | 481-6096 |
| Public Records Request                     | Christine Marcuccilli     | <a href="mailto:marcucc@pfw.edu">marcucc@pfw.edu</a>               | 481-6107 |
| Purdue Health Plan                         | Amy Jagger                | <a href="mailto:jaggera@pfw.edu">jaggera@pfw.edu</a>               | 481-6096 |
| Relocation Resources                       | Melissa Helmsing          | <a href="mailto:helmsinm@pfw.edu">helmsinm@pfw.edu</a>             | 481-5720 |
| Resignations                               | Melissa Helmsing          | <a href="mailto:helmsinm@pfw.edu">helmsinm@pfw.edu</a>             | 481-5720 |
| Respect Boundaries - Title IX Holds        | Mark Burks                | <a href="mailto:mdburks@pfw.edu">mdburks@pfw.edu</a>               | 481-6679 |
| Respect Boundaries Training                | Christine Marcuccilli     | <a href="mailto:marcucc@pfw.edu">marcucc@pfw.edu</a>               | 481-6107 |
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| Ripples Award                              | Melissa Helmsing          | <a href="mailto:helmsinm@pfw.edu">helmsinm@pfw.edu</a>             | 481-5720 |
| Sick Pay (Short-Term Disability)           | Amy Jagger                | <a href="mailto:jaggera@pfw.edu">jaggera@pfw.edu</a>               | 481-6096 |
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| Subpoenas                                  | Legal Counsel             | <a href="mailto:marcucc@pfw.edu">marcucc@pfw.edu</a>               | 481-6017 |
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| Time Cards                                 | Kirk Tolliver             | <a href="mailto:tolliver@pfw.edu">tolliver@pfw.edu</a>             | 481-6654 |
| Tobacco Free Campus                        | University Police         | <a href="mailto:police@pfw.edu">police@pfw.edu</a>                 | 481-6827 |
| Tuition Reimbursement                      | Bursar                    | <a href="mailto:bursar@pfw.edu">bursar@pfw.edu</a>                 | 481-6824 |
| Unemployment Compensation                  | Kirk Tolliver             | <a href="mailto:tolliver@pfw.edu">tolliver@pfw.edu</a>             | 481-6654 |
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