

Excellence in Online or Hybrid Teaching Award

Purpose

The purpose of the Excellence in Online or Hybrid Teaching Award is to recognize an individual whose online and/or hybrid teaching has consistently and measurably enhanced student learning.

Criteria

The nominee is expected to provide evidence of meeting or exceeding the following criteria.

Quality of Course Materials and Instructional Strategies: The nominee created well-designed course materials and utilized appropriate instructional strategies. [The Purdue Fort Wayne Course Design Standards](#), available on the CELT Online Teaching web page under will be used to evaluate the quality of the materials and strategies.

Continuous improvement: The nominee made changes or innovations in online or hybrid course(s), informed by student feedback, collegial review, student achievement, and educational research. The nominee provides evidence of the results of the changes.

Learner Engagement: The nominee has demonstrated rapport with learners as well as other course participants. Student engagement and persistence in the course(s) is high.

Achievement of Learning Outcomes: The nominee chose appropriate and effective methods for assessing students' achievement of the desired learning outcomes in the online or hybrid course(s). Students achieved the desired learning outcomes.

Supporting Documentation: Application is complete (see list of supporting documentation under Nominating Procedures).

Nature of the Award

The winner will receive \$1000.

Stewardship of the Award

The winner will be invited to give a guest lecture to the Purdue University Fort Wayne community.

Deadline and Recognition

Applications will be due the Monday following Purdue University Fort Wayne's Spring Break. The winner will be notified in April and the award will be formally announced at CELT's Fall Teaching Conference.

Eligibility

- Evidence from online or hybrid courses (at least 50% of the course is online and the remainder face-to-face) will be considered.
- The nominee must have both designed and taught the course or courses submitted in consideration for the award.
- The nominee may be a full or part-time instructor.
- The nominee must have taught credit-bearing online courses for Purdue Fort Wayne for at least 3 semesters. These semesters need not be consecutive.

Nominating Procedures

The faculty member may be self-nominated or may be nominated by another individual. Nominees will prepare their own materials for submission. The format of the application is the responsibility of the author. The application should be prepared for electronic submission as a Word document or a PDF.

The application should include the following supporting documentation:

- I. A signed cover sheet (see below)
- II. A general description of the online course(s) taught;
- III. Descriptions of the online teaching approaches utilized;
- IV. One to three examples of well-designed course materials which embody effective teaching strategies;
- V. Evidence of effectiveness in achieving desired learning outcomes in the online course(s);
- VI. Evidence of learner engagement; and
- VII. At least one letter of support from a person who is familiar with the design and delivery of the online course (examples include a letter from a student, faculty colleague, administrator).

Examples of documentation may include, but are not limited to:

- Excerpts of chat and discussion logs
- Screen shots
- Audio or video recordings
- Samples or excerpts of student projects with explanation as to why the sample was chosen
- Rubrics
- Comparison of student scores, grade distributions, projects, or other artifacts from previous courses

Past nominees have found Adobe Acrobat Pro a convenient way to create a portfolio of mixed media. Examples of previously recognized online teaching can be found on [CELT's list of previous award winners](#).

When using student generated material of any kind or when images of students appear, nominees should inform the student of how the material is being used, obtain permission from the student in writing (email is acceptable), then remove identifying information. Application materials or portfolio will be posted on the CELT web site.

All application materials should be e-mailed to Rachel Ramsey rachel.ramsey@pfw.edu no later than the Monday following Purdue University Fort Wayne's Spring Break.

Selection Committee

The selection committee will be comprised of 2 experienced online faculty members, 1 staff member, 1 student, and a representative of the Division of Continuing Studies, the funder of the award. The CELT Director or designee will convene the committee but will be a non-voting member.

Excellence in Online Teaching Award

Return completed applications by the Monday following Purdue University Fort Wayne's Spring Break to Rachel Ramsey at rachel.ramsey@pfw.edu

Cover Sheet

The Nominee

Name:

Title:

Department:

Phone:

E-mail:

The Nominator (If applicable. It is the responsibility of the nominator to inform the nominee)

Name:

Title:

Department:

Phone:

E-mail:

Nomination Summary: (to be completed by the nominator or by the nominee if self-nominating). In no more than 100 words, summarize the nominee's accomplishments and state why the nominee deserves the award.

Signature of nominator (nominee if self-nominated)

Date