Identify Crosslist Course Sections

Overview

Currently, it can be difficult for an instructor to identify which sections have been crosslisted. Below are instructions on how to look up the sections within a crosslisted course.

Identify Crosslist Course Sections

1. Click **Classlist** in the navigation bar.

2. Click the dropdown arrow in the 'View By' menu.

3. Select **Sections** in the dropdown menu. Then click the **Apply** button.
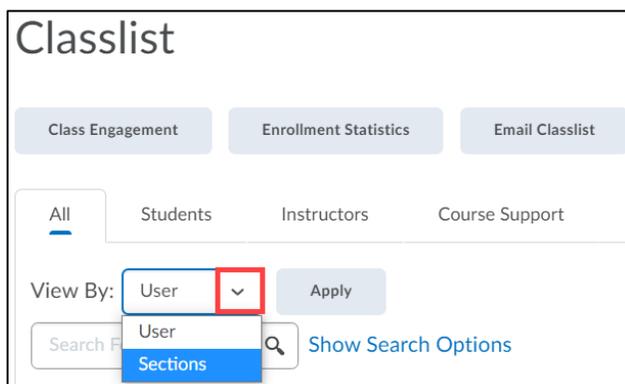
Note: You will only see this option for crosslisted courses.

4. Click the dropdown arrow next to 'Sections'. Then click the **Apply** button.

Note: The courses displayed in the dropdown menu will include the individual sections as well as the combined crosslisted course containing 'Crosslist' in its name.
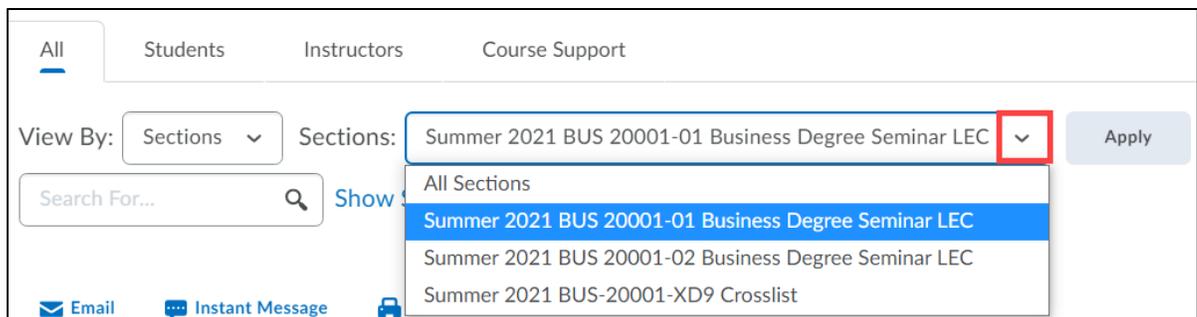
5. Scroll down to see the classlist for that specific section.

6. To see the entire classlist again, change the 'View By' dropdown menu to back to '**User**'. Then click the **Apply** button again.

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