

## BRIGHTSPACE INNOVATION PROGRAM

### Program Description

The Purdue Brightspace team will sponsor a grant program for Purdue Fort Wayne, Purdue Northwest, Purdue Global, and Purdue West Lafayette to invest in research and innovation projects that leverage Brightspace to promote high-quality instruction, improve outcomes for instructors/students, or foster other new and emerging approaches to teaching. Proposals can span a broad spectrum of innovative teaching and learning projects, but should include Brightspace as an integral feature of the project. Proposals might include, but are not limited to projects that:

- focus on the exploration of truly new ideas and concepts;
- demonstrate the potential for using Brightspace features and functionality to enhance the learning experience of students;
- test new Brightspace features to determine how or when they can be most effective;
- uses emerging pedagogies within Brightspace
- involve active learning in new learning spaces on campus or in a digital environment;
- promote online education including digital experiential learning (e.g. virtual labs);
- lead to widespread adoption of existing Brightspace features and functionality;
- use student data in Brightspace to enhance student success and retention

These grants will fund costs needed to advance the goals outlined in the grant proposal. Costs associated with needed training are an appropriate expense for the project. Project costs can include summer salary support for AY faculty and staff as well as overload support for faculty, staff, graduate students, and undergraduate wages. Other faculty and staff salary costs will not be provided from the grants. Funding will not support equipment replacement, online course redesign or remodeling of space without the addition of a significant innovation component.

The project may lead to new processes or radical enhancements to current products or processes. If so, then the unit will be expected to continue to support the product or other successful program outcomes after the project is complete. This may be accomplished through product licensing or by absorbing any ongoing operating costs into the unit budget. A statement outlining the anticipated approach should be included in the proposal. Priority will be given to projects with potential impact spanning many courses system-wide.

Project duration may be up to two years to allow sufficient time to develop and implement the proposal idea and assess the project outcomes. Each grant recipient will be asked to provide a status update on their project in six-month increments as well as provide a final report upon completion. These will include a description of the instructional innovation, project outcomes, an assessment of student learning, and the applicability of the strategy

to other disciplines. The goal of the projects is to find and extend successful strategies to other units.

## Financial Resources

The Program will have a budget of \$25,000 for FY 2023 with grant awards ranging anywhere from \$5,000 to the full \$25,000. Grants will be effective for up to two years from the proposed start date. Priority will be given to proposals that contain cross-campus collaboration. Additionally, higher value proposals will be expected to contain cross-campus collaboration. Unexpended balances at the end of grant period will be returned.

## Program Timeline

The anticipated schedule for program announcement, proposal solicitation, proposal submission, and seminar presentations is as follows:

- Round 1 Proposal Due Date November 11, 2022
- Round 2 Selection Notification November 18, 2022
- Round 2 Presentations December 9, 2022
- Award Announcements December 16, 2022
- Start Dates (as proposed) January 1, 2023 – December, 2024

## Proposal Preparation and Submission – Round 1

1. Cover Sheet (1 page)
  - a. Project Title
  - b. Project Abstract (50 words or less)
  - c. Project Duration (proposed start and ending dates)
  - d. Amount of total request
  - e. PI/co-PI Information (up to 3 co-PIs)
    - i. Name
    - ii. Campus address
    - iii. Email
    - iv. Campus phone
    - v. Signatures of PI and co-PI
    - vi. Signature of each PI's Department Head or reporting manager endorsing the project
2. Project Summary (not more than 1 page)
  - a. The Project Summary consists of a project overview, a statement on the research or innovation it seeks to bring to Purdue, and a statement on the broader potential effects of the proposed activity.
    - i. The project overview describes what would result if the proposal were funded, identifies project objectives, and summarizes the methods/approach to be employed.

- ii. The statement on innovation should describe the potential of the proposed activity to advance teaching and learning.
    - iii. The statement on broader potential effects should describe the potential of the proposed activity to benefit units beyond the applicant (at Purdue or for education in general).
  3. Project Description (no more than 3 pages)
    - a. The Project Description should provide a clear statement of the work to be undertaken and must include:
      - i. description of the project and the innovation it seeks to bring to a unit, campus, and/or the Purdue system
      - ii. project period
      - iii. stated outcomes
      - iv. anticipated benefits to students, faculty, staff, campus, and/or Purdue system
      - v. anticipated transferability to other courses and/or units, campuses, or the Purdue system
      - vi. proposed timeline for development, implementation and assessment plans for assessment and evaluation
      - vii. plans for sustainability, including ongoing support and institutionalization
      - viii. The Project Description should outline the general plan of work, including the broad design of activities to be undertaken, and, where appropriate, provide a clear description of the methods and procedures. Applicants should address what they want to do, why they want to do it, how they plan to do it, how they will know if they succeed, and what benefits would accrue if the project is successful. The project activities may be based on previously established and/or innovative methods and approaches, but in either case must be well justified. These issues apply to both the technical aspects of the proposal and the way in which the project may make broader contributions.
  4. Budget and Budget Justification (1 page) - (See Appendix A for Template)
    - a. These grants will fund related costs needed to advance the goals outlined in the grant proposal. Costs associated with needed training are an appropriate expense for the project. Project costs can include summer salary support for AY faculty and staff as well as overload support for faculty, staff, graduate students, and undergraduate wages. Other faculty and staff salary costs will not be provided from the grants.
    - b. Proposed budgets cannot exceed \$25,000 over the grant period.
    - c. Project budgets need to be prepared with the assistance of your business office or department.

## **Review Process**

## Round 1:

The proposal review process will include an initial Round 1 evaluation based on the following criteria:

1. use of Brightspace
2. innovation in instruction
3. measures and analytics to determine and assess outcomes
4. feasibility and timeline
5. sustainability
6. scope of potential impact (breadth and depth)

## Round 2:

Applicants whose proposals are selected to advance to Round 2 will be required to present the proposed project to a review team. Final selection of awards will follow the Round 2 presentations.

Oral presentations will be held December 9th. Teams will be asked to make a 10 minute oral presentation to an evaluation panel. The panel will then ask questions for up to 10 minutes. The presentation should address the following questions:

1. What are the innovative aspects of the idea for teaching and learning?
  - a. What do you want to do?
  - b. Why do you want to do it?
  - c. How do you plan to do it?
  - d. How will you know if you were successful?
  - e. How will you use Brightspace to achieve the results of your proposal?
  - f. What unit, campus, and/or institution-wide benefits could accrue if the project is successful.
2. What is the timeline for development and implementation?
3. What are the plans for ongoing support and institutionalization?

## Questions

For programmatic questions, please contact your campus representative:

Fort Wayne: Rachel Ramsey ([rachel.ramsey@pfw.edu](mailto:rachel.ramsey@pfw.edu))

Northwest: Katie Brown ([brow1438@pnw.edu](mailto:brow1438@pnw.edu))

West Lafayette: Ben Holmes ([bholmes@purdue.edu](mailto:bholmes@purdue.edu))

Global: Jackie Ranisate ([jranisate@purdueglobal.edu](mailto:jranisate@purdueglobal.edu))

Proposals should be endorsed by your department head and submitted as a single PDF for the proposal and a single PDF at the following site:

[https://purdue.ca1.qualtrics.com/jfe/form/SV\\_9N6fPkpOV1rIr9I](https://purdue.ca1.qualtrics.com/jfe/form/SV_9N6fPkpOV1rIr9I)

Proposals are due November 11th.