

Student Name:

Student ID Number:

Date:

You have been charged with and found responsible for violation(s) of Part II.A of the Code of Student Rights, Responsibilities, and Conduct:

Using or attempting to use unauthorized materials, information, or study aids in any academic exercise. The term “academic exercise” includes all forms of work submitted for credit or hours.

Falsifying or fabricating any information or citation in an academic exercise.

Helping or attempting to help another in committing acts of academic dishonesty, including, but not limited to, sharing papers and assignments.

Adopting or reproducing ideas or statements of another person as one’s own without acknowledgment (plagiarism).

Submitting work from one course to satisfy the requirements of another course unless submission of such work is permitted by the faculty member.

Serving as or permitting another student to serve as a substitute (or “ringer”) in taking an exam.

Altering of answers or grades on a graded assignment without authorization of the faculty member.

Engaging in activities that unfairly place other students at a disadvantage, such as taking, hiding, or altering resource material.

Violating professional or ethical standards of the profession or discipline for which a student is preparing (declared major and/or minor) as adopted by the relevant academic program.

Academic Conduct Conference Date:

Time:

Location:

Student Appeared for Conference:

Yes

No

Academic Sanction(s) per Part III.A.2.b (check all that apply):

The student will be given a lower grade than they would otherwise have received or a failing grade for the academic exercise involved in the act of academic misconduct.

Original Grade:

Assigned Grade:

The student will be required to repeat or resubmit the academic exercise or will be required to complete an additional academic exercise.

Requirement:

The student will be given a lower grade than they would otherwise have received or a failing grade for the course.

Original Grade:                      Assigned Grade:

If you would like to appeal the outcome of your academic conduct conference, please consult the Code of Student Rights, Responsibilities Part V: [catalog.pfw.edu](http://catalog.pfw.edu)

Instructor:

Instructors will CC the following individuals on this academic conduct outcome: Department Chair of course, Dean of college where course resides, Dean and Chair of student's major, and Dean of Students