TO: Gary Steffen, Director of the School of Polytechnic
FROM: ETCS Assessment Committee
SUBJ: 2019-2020 Assessment Report for EET
DATE: February 5, 2020

The ETCS Assessment Committee has received and reviewed the EET program 2019-2020 Assessment report. Our comments below follow the rubrics derived from the revised Senate Document 98-22 Appendix D.

There were several positives in the assessment report. The document put things in perspective by providing details that helped connect the School of Polytechnic's mission objectives with EET's program objectives. All the Performance Indicators corresponding to the Student Outcomes had been written in measurable ways. The Student Level Outcomes map, corresponding to the program's various courses, provided a broad overview of how the learning objectives were spread across the curriculum. Delivering the performance indicator scores within the same format later helped provide greater clarity on which parts of the EET curriculum was being attained. The report offered concrete suggestions for improving the assessment scores for the next academic year. Finally, the report enumerated the many changes that EET had undertaken based on the feedback it had received on the previous year's report.

<u>Suggestions for Improvement</u>

- It is recommended that Table 1, which summarized the assessment results, be presented first, and then the reflections/comments are made on how to improve the student outcomes further. In the current report, this was the other way around, which made these reflections seem unconnected to any assessment data until one reached Table 1.
- Some of the suggestions for the continuous improvement described solutions that did not seem to be working. For example, on students' reporting writing skills, it was mentioned that students were referred to the writing center, although no data was available on how many availed those services. Could a system be created in collaboration with the writing center, where students who had been recommended to go to the writing center provide proof of their consultation?

If you have any questions, please let us know.