

STUDENTS

WHAT TO DO IF YOU ARE A CLOSE CONTACT OF A POSITIVE COVID-19 CASE

- Please follow all [public-health guidance](#).
- Individuals who have been exposed to COVID-19 may be required to self-quarantine depending on their vaccination and booster status:
 - Individuals who are unvaccinated or are more than 6 months out from their second Pfizer or Moderna dose (or more than 2 months out from their Johnson & Johnson dose) and have not yet received a booster dose should self-quarantine for 5 days followed by strict face mask wearing for an additional 5 days.
 - Individuals who are fully vaccinated and have received their booster dose do not need to self-quarantine unless they develop symptoms but should wear a face mask for 10 days after their exposure.
 - For everyone exposed to COVID-19, it is best practice to get a COVID-19 test at day 5 after exposure even if the individual remains asymptomatic.
- Individuals in self-quarantine should be sure to clearly communicate their plan for safely returning to campus to those responsible for ensuring the health and safety of our campus community, including the CARE Team and your instructors.

Notification of Self-Quarantine

- Submit a [CARE Referral Form](#) regarding your potential COVID-19 exposure and need to self-quarantine.
- You may also submit additional notifications to the dean of students at dos@pfw.edu, Student Housing (if you live in Student Housing) at housing@pfw.edu, instructors, and advisors. Your instructors and/or advisors will be strongly encouraged to submit a [CARE Referral Form](#) on your behalf.
- *A note for instructors: Once you have submitted the CARE Referral Form, you have no further reporting responsibilities. In order to protect student privacy, instructors should not disclose to their class that the student has to self-quarantine as a result of a potential COVID-19 exposure.*

Aggregate data on self-reported student COVID-19 self-quarantines will be added to the [campus dashboard](#) each Friday.

After You Submit a CARE Referral Form

- You will receive a more detailed COVID-19 form requesting additional information about your health status and support services that would help you during your self-quarantine period.
- This form will also give you the option of asking the CARE team to contact your instructors.
- The CARE team will regularly contact you while you are in self-quarantine to check on your symptoms and health status.

Upon your request, instructors and advisors will receive the following message from the CARE team:

Professors, Instructors, and Advisors:

You are being contacted as a faculty or staff member who works with STUDENT NAME. Please be advised that STUDENT NAME may be unable to attend courses at this time. STUDENT NAME is to contact you as soon as possible regarding courses and a return date.

This email is being provided as a courtesy by our office for both you and STUDENT NAME. Per Purdue Fort Wayne regulations, class attendance policy is determined by the instructor. All matters related to attendance, including the makeup of missed work, are ultimately to be arranged between the student and instructor.

- *A note for instructors: Please be aware that this is the uniform message that the CARE team sends to instructors and advisors regardless of the specific health, personal, or other issue that is keeping the student out of class.*
- *As the message indicates, it is the student's responsibility to communicate with their instructors about (1) their ability to attend class virtually (if that is an option for the course), (2) their ability to complete course assignments, and (3) an expected date of return to class.*
- *Instructors should not ask their students why they are unable to attend class, as students are not required to disclose to instructors that they have been exposed to COVID-19. An instructor may require the above notification from the CARE Team before granting a request for a COVID-19 accommodation.*
- *A note for instructors: please provide as much flexibility as is reasonably possible to support students who are unable to attend courses.*

Contact Tracing

- *Purdue Fort Wayne will report your name, address, phone number, date of birth, sex, and date of last known exposure—identifying you as a close contact due to potential exposure to COVID-19 in a classroom or Student Housing—to the Indiana State Department of Health to comply with department guidelines and to ensure that close contacts will receive proper notification and guidance on self-quarantine protocols.*

Returning to Campus

After self-quarantining, you will be cleared to return to campus after 5 days as long as you remain symptom free. It is recommended that you take a COVID-19 test on day 5 after your exposure.

For an additional 5 days after you leave self-quarantine, you should (1) strictly wear a face mask when around others and (2) continue to monitor your symptoms. If you become symptomatic in self-quarantine, you should contact the Campus Health Clinic at 260-481-5748, or otherwise arrange a [COVID-19 test](#).

If you test positive for COVID-19, you should follow relevant isolation protocols and update your health status with the CARE team.