STUDENTS

WHAT TO DO IF YOU ARE A CLOSE CONTACT OF A POSITIVE COVID-19 CASE

- Follow all public health guidance.
- Complete the full duration of your self-quarantine (see Returning to Campus below for more information).
- If you are in self-quarantine, please be sure to clearly communicate your plan for safely returning to campus to those responsible for ensuring the health and safety of our campus community, including the CARE Team and your instructors.
- It is also critically important to respond to state and county contact tracers.

Note that you and your close contacts will receive a text message from the Indiana State Department of Health from the phone number 877-548-3444. The department will also call from the phone number 833-670-0067 (these calls may display as "IN Health COVID").

Notification of Self-Quarantine

- Submit a CARE Referral Form regarding your potential COVID-19 exposure and need to self-quarantine.
- You may also submit additional notifications to the dean of students at dos@pfw.edu, Student Housing (if you live in Student Housing) at housing@pfw.edu, instructors, and advisors. Your instructors and/or advisors will be strongly encouraged to submit a CARE Referral Form on your behalf.
- *A note for instructors: Once you have submitted the CARE Referral Form, you have no further reporting responsibilities. In order to protect student privacy, instructors should not disclose to their class that the student has to self-quarantine as a result of a potential COVID-19 exposure.*

Aggregate data on self-reported student COVID-19 self-quarantines will be added to the campus dashboard each Friday.

After You Submit a CARE Referral Form

- You will receive a more detailed COVID-19 form requesting additional information about your health status and support services that would help you during your self-quarantine period.
- This form will also give you the option of asking the CARE team to contact your instructors.
- The CARE team will regularly contact you while you are in self-quarantine to check on your symptoms and health status.

Upon your request, instructors and advisors will receive the following message from the CARE team:

Professors, Instructors, and Advisors:

You are being contacted as a faculty or staff member who works with STUDENT NAME. Please be advised that STUDENT NAME may be unable to attend courses at this time. STUDENT NAME is to contact you as soon as possible regarding courses and a return date.

This email is being provided as a courtesy by our office for both you and STUDENT NAME. Per Purdue Fort Wayne regulations, class attendance policy is determined by the instructor. All matters related to attendance, including the makeup of missed work, are ultimately to be arranged between the student and instructor.

- *A note for instructors: Please be aware that this is the uniform message that the CARE team sends to instructors and advisors regardless of the specific health, personal, or other issue that is keeping the student out of class.*
- As the message indicates, it is the student's responsibility to communicate with their instructors about (1) their ability to attend class virtually (if that is an option for the course), (2) their ability to complete course assignments, and (3) an expected date of return to class.
- Instructors should not ask their students why they are unable to attend class, as students are not required to disclose to instructors that they have been exposed to COVID-19.
- *A note for instructors: please provide as much flexibility as is reasonably possible to support students who are unable to attend courses. See the Instructional Preparedness Recommendations for additional guidance on supporting students who have been exposed to COVID-19 or have to self-quarantine.*

Contact Tracing

- Purdue Fort Wayne will report your name, address, phone number, date of birth, sex, and date of last known exposure—identifying you as a close contact due to potential exposure to COVID-19 in a classroom or Student Housing—to the Indiana State Department of Health to comply with department guidelines and to ensure that close contacts will receive proper notification and guidance on self-quarantine protocols.

Returning to Campus

After self-quarantining, you will be cleared to return to campus after you have met the following conditions:

- Current guidelines recommend observing a 14-day self-quarantine if you are a close contact, but provide two options for reducing the duration of the quarantine:
  - Quarantine can end after day 10 without a COVID-19 test as long as the individual has remained symptom-free.
  - Quarantine can end after day 7 with a negative COVID-19 test, as long as
    - The test was performed on day 5 or later,
    - The test results come back negative before quarantine is ended, and
    - The individual has remained symptom-free.
  - In either case, an individual leaving quarantine before day 14 should continue to monitor symptoms through day 14 and should immediately isolate themselves if they should become symptomatic. They should also be vigilant about observing recommended preventative measures at all times, including wearing a face mask, observing social distancing, and practicing good hand hygiene.

If you are in self-quarantine, please be sure to clearly communicate your plan for safely returning to campus to those responsible for ensuring the health and safety of our campus community, including the CARE Team and your instructors.

If you become symptomatic in self-quarantine, you should contact the Campus Health Clinic at 260-481-5748, or otherwise arrange a COVID-19 test.

If you choose to get a COVID-19 test while in self-quarantine, current public-health guidance recommends waiting until at least five days have passed since their last known COVID-19 exposure before being tested. If you test positive for COVID-19, you should follow relevant isolation protocols and update your health status with the CARE team.