

## **FACULTY OR STAFF**

### **WHAT TO DO IF YOU'VE TESTED POSITIVE FOR COVID-19**

#### **Health and Safety Requirements**

- Follow all [public-health guidance](#).
- Complete the full duration of your minimum 10-day isolation.
- It is critically important that you respond to state and county contact tracers.

Note that you and your close contacts will receive a text message from the Indiana State Department of Health from the phone number 877-548-3444. The department will also call from the phone number 833-670-0067 (these calls may display as "IN Health COVID").

#### **Responsibilities as a University Employee**

- Submit an [Employee COVID-19 Self-Reporting Form](#) regarding your positive COVID-19 test result.
- You may also submit additional notifications to Human Resources (Melissa Helmsing at [helmsingm@pfw.edu](mailto:helmsingm@pfw.edu) or Amy Jagger at [jaggera@pfw.edu](mailto:jaggera@pfw.edu)) or your supervisor, who may report your positive case to Human Resources.

You are not required to disclose personal health information to the university or your supervisor beyond keeping your supervisor informed about your ability to complete expected job functions on or off campus.

Aggregate data on self-reported employee COVID-19 cases will be added to the [campus dashboard](#) each Friday.

#### **Returning to Campus**

You will be cleared to return to campus when you have [met three conditions](#):

1. It has been at least 10 days since the onset of symptoms (if you are symptomatic) or since the date of your positive test.
2. You have been fever-free for at least 24 hours without the aid of fever-reducing medications.
3. Your symptoms have improved.

Even if you have met conditions 2 and 3 before 10 days have passed, you should still stay in isolation for the full 10 days.