

MEMORANDUM

TO: Fort Wayne Senate

FROM: Jane Leatherman, Chair Educational Policy Committee

DATE: March 21, 2016

SUBJECT: Proposed change to Academic Regulations for Student conduct to correspond with the bulletin

WHEREAS, Sections 4.0 to 4.3 of the Academic Regulations address the academic honesty policy and language and content needs to match the Student Disciplinary Procedures of the bulletin,

WHEREAS, Purdue University made changes to the number of days involved in the academic dishonesty process

BE IT RESOLVED, that the Senate approve the following changes in the Academic Regulations. Language to be added is shown in boldface and language to be removed is shown in strikethrough.

Academic Regulation – 4.3.1 and 4.3.2

Faculty senate website: <https://www.ipfw.edu/committees/senate/regulations/>

4.0: Academic Honesty

4.3.1: Initial decision. An instructor who has evidence of cheating shall initiate the process of determining the student's guilt or innocence and the penalty, if any, to be imposed. An instructor shall make initial findings only after informing the student, during an informal conference held within ~~seven calendar days~~ **ten business days** of discovering the alleged cheating, of charges and evidence, and allowing the student to present a defense. The instructor may assign a grade of Incomplete to any student whose case cannot be resolved before the course grades are due in the Registrar's Office.

4.3.2: Reporting. During the period in which the student is permitted to drop courses, the instructor shall inform the Registrar promptly of any allegation of cheating, so that an accused student will not be permitted to withdraw from the course. The instructor who makes an initial finding that academic dishonesty has been practiced shall impose an academic sanction. Then, within ~~seven calendar days~~, **ten business days** the instructor shall supply a written report to the student, the chair of the student's department, the dean or director of the student's school or division, and the dean of students. This report shall summarize the evidence and the penalties assessed.