

TO: Fort Wayne Senate Executive Committee

FROM: Janet Badia, Chair
Faculty Affairs Committee

DATE: January 17, 2014

SUBJ: Senate Document SD 91-20 (Amended & Approved, 4/13/1992) (Amended, 4/10/1995)
(Amended & Approved, 4/15/2013)

On April 15, 2013, SD 91-20 was amended by Senate. We believe the amendment, likely recorded incorrectly, does not reflect the intent of the proposed amendment. To remedy the problem, we would like to propose several changes that we feel are editorial in content, rather than substantive. Specifically, we propose below several renumbering and reordering changes to the Guidelines portion of document. If you find that these are not editorial changes, please feel free to advise another course of action for correcting the document.

GUIDELINES

1. Ordinarily, an individual may exclude no more than one year from the probationary period ~~for justifiable conditions.~~
2. Normally, requests for exclusions must be made within one year from the time the conditions occurred which precipitated the request.
3. Exclusions will not be granted after the beginning of the penultimate year.
4. ~~A one year automatic exclusion will be granted to either or both parents for the birth or adoption of a child. Faculty may choose to submit a tenure case under their original or the extended timetable.~~ Decisions regarding whether or not requests for exclusions will be granted shall be based on:
 - a. verification that the conditions leading to the request occurred or continue to exist.
 - b. verification that the faculty member's performance prior to the conditions leading to the request warrants an exclusion.
 - c. confirmation that the conditions for which the request is being made fall within the parameters of those deemed in these guidelines to be justifiable.

5. A one-year automatic exclusion will be granted to either or both parents for the birth or adoption of a child, death of a child, or death of spouse or domestic partner. Faculty may choose to submit a tenure case under their original or the extended timetable.

6. Faculty who have been awarded an exclusion shall have no requirements or expectations beyond those of any probationary faculty member.

7. Work accomplished during the excluded period may be cited in the promotion/tenure case.