

Engineering, Technology, and Computer Science
Assembly of Representatives
Minutes – November 2, 2015

Assembly Members Present: Hosni Abu-Mulaweh, Zhuming Bi, David Cochran, Adolfo Coronado, Barry Dupen, Mike Fruchey, Brenda Groff, Bongsu Kang, Hongli Luo, Dina Mansour-Cole, Paresh Mishra, David Momoh, Ramesh Narang, Hossein Oloomi, George Petruska, Guoping Wang,

Assembly Member Excused: Hal Broberg

Assembly Member Unexcused: Anyi Liu

Call to order

The meeting was called to order at 12:00 p.m. by Presiding Officer Barry Dupen.

Approval of the Minutes

The October 5, 2015 minutes were approved as written.

Report of Presiding Officer – Barry Dupen - No report

Acceptance of the agenda

The agenda was accepted and approved.

Old Business

- **Creating a College Assessment Committee** – Kim McDonald reported on assessment by the Senate, which recently passed a revised campus assessment document. One of the things in the revision is that there will be a college level assessment committee to review the yearly department level assessment reports. This can be a Dean appointed committee or part of the faculty governance structure reporting to the Assembly. ***After discussion the Assembly decided it should be a committee established by the Dean.***

Committee Reports

- **Curriculum** – Dina Mansour-Cole for Chao Chen, Chair
Two Curriculum documents presented:
CS – Revised Bachelor of Science in Computer Science – ***Approved***
ECE - ECE 460 Power Electronics Revision – ***Approved***

Graduate Curriculum Changes – Curriculum document 76-1 revised to include graduate curriculum courses and also that Curriculum Committee approves changes to courses (Section I.C.). ***Approved***
- **Educational Policy** – Hossein Oloomi– No report
- **Faculty Affairs** – Hosni Abu-Mulaweh, Chair
 1. Consideration of a once a year vote of confidence on the Dean – ***The committee recommends that a once a year vote should not take place.***
 2. Reducing the size of the Assembly from 3 members per department to 2 per department. ***The committee recommended no change to Assembly membership. Consideration should be given to relocating the meetings to a larger room.***

- *Nominating* – Guoping Wang, Chair - No report

New Business

The general good and welfare of the College

Departments should be revising their Promotion and Tenure documents by December to align with the new Senate guidelines.

There was a question as to whether ET building was locked at 11 p.m. Judy will check on this and report back.

There is a workshop on “*Predatory Journals, Emerging Trends and Making an Impact*” on November 19th from 3-4 pm and November 20th from 10-11 am, Helmke Library room 440A.

Adjournment

The meeting was adjourned at 12:31 p.m.

Next meeting

December 7, 2015 in ET 206 at 12 p.m.