

**Engineering, Technology, and Computer Science**  
**Assembly of Representatives**  
**Minutes – September 17, 2012**

**Assembly Members Present:** Bob Abel, Zhuming Bi, Dong Chen, Todor Cooklev, Suining Ding, Tom Laverghetta, Dina Mansour-Cole, D. J. Marshall, David Momoh, Gyorgy Petruska, Gordon Schmidt, Lubomir Stanchev, Steve Walter, Guoping Wang, Jin Soung Yoo,

**Assembly Member Excused:** Ali Alavizadeh, Paul Lin

**Call to order**

The meeting was called to order at 12:01 p.m. by Presiding Officer D J Marshall.

**Approval of the Minutes**

The April 2, 2012 minutes were approved as written.

**Report of Interim Presiding Officer**

No report.

**Acceptance of the agenda**

The agenda was accepted and approved.

**Old Business**

The Ad-hoc Promotion & Tenure committee has met and will report at the next meeting on their recommendations.

**Committee Reports**

- *Curriculum* – Tom Laverghetta – No report  
A copy of all submitted Curriculum documents will be given to Judy Baker for faculty interested in reviewing these documents. She will send out an email notifying faculty when documents are available for review.
- *Educational Policy* – Dina-Mansour-Cole – No report
- *Faculty Affairs* – Lubomir Stanchev  
The committee sent an email to all faculty asking for their comments on the Department Chair Evaluation form. With only 5 responses a decision was made that the 2012-2013 Faculty Affairs committee will evaluate the Department Chair Evaluation document and report at a later date.
- *Nominating* – Bob Abel – Online voting will take place for the first time with selection of representatives for the College P & T committee.

**New Business**

***Appointment of 2012-2013 Secretary*** - The Assembly members voted to appoint Judy Baker as the Secretary for 2012-2013.

***2012-2013 Calendar Approval***

The meeting dates and times were approved by the Assembly, with the exception of the October meeting, which will be changed from October 1 to October 15. Dean Yen has called for a meeting of the entire college on October 1.

**Committee Lists** - The following Assembly members volunteered to serve on Assembly committees.

*Educational Policy Committee:* Paul Lin (CEIT), Zhuming Bi, (ENGR), Dina-Mansour-Cole (OLS)

*Faculty Affairs Committee:* Lubomir Stanchev (CS), Suining Ding (MCET), Gordon Schmidt (OLS)

*Nominating Committee:* Paul Lin (CEIT), Jin Soung Yoo (CS), Steve Walter (ENGR), Ali Alavizadeh (MCET)

*ETCS Faculty Awards Selection Committee:* CEIT and CS have elected Paul Lin and Britton Wolfe to serve a three year term (2012-2015).

Each committee will select a Chair.

#### **Election of 2012-13 Chair and Vice-chair**

The following people were nominated and elected to serve the ETCS Assembly for the 2012-2013 year:

**Chair:** Dina Mansour-Cole

**Vice-Chair:** Lubomir Stanchev

#### **The general good and welfare of the College**

#### **Adjournment**

The meeting was adjourned at 12:20 p.m.

#### **Next meeting**

**October 15, 2012 in ET 206 at 12 p.m.**