

**Engineering, Technology, and Computer Science**  
**Assembly of Representatives**  
**Minutes – April 1, 2013**

**Assembly Members Present:** Ali Alavizadeh, Zhuming Bi, Dong Chen, Todor Cooklev, Suining Ding, Brenda Groff, Tom Laverghetta, Paul Lin, Dina Mansour-Cole, Gyorgy Petruska, Gordon Schmidt, Lubomir Stanchev, Steve Walter, Guoping Wang

**Assembly Member Excused:** David Momoh

**Assembly Member Unexcused:** D. J. Marshall, Jin Soung Yoo

**Call to order**

The meeting was called to order at 12:01 p.m. by Chair Dina Mansour-Cole.

**Approval of the Minutes**

The March 4, 2013 minutes were approved as written.

**Report of Presiding Officer - *Dina Mansour-Cole***

- The Spring Convocation, which is an Assembly (faculty) event, is April 29 in Walb 222-226, lunch 11:30, meeting 12:00.
- If anyone has any student presentations/senior projects etc. that you feel would be of interest to others, please send an invite and Judy will send out to faculty.
- Faculty Senate is meeting today.
- Faculty Senate had 3 open emergency meetings last Wednesday primarily about the budget. A recommendation was made from the Senate, which passed (not unanimous), to use the rainy day fund to cover some of the short fall.

**Acceptance of the agenda**

The agenda was accepted and approved.

**Old Business**

Ad-hoc Restructuring – Dean Yen’s suggestions:

1. The goal is to recreate a college that uses and capitalizes on our strengths, efficiency and effectiveness being balanced.
2. Meet the chancellor’s mandates, especially recruitment and retention.
3. Respond to national disciplines while maintaining our teaching effectiveness.
4. Changes should have a neutral or positive affect on our budget.

Timeline: ECE and CS could merge as early as July 1, 2013. The dean is not pushing for names changes or department chair changes.

Dina said the Ad-hoc Restructuring committee timeline for submitting ideas to the Dean would be before July 1, 2014. Invitations for program representatives for each program will go out soon. Membership will not change from this year until the completion of final report to the dean. If there are multiple volunteers for a program the department chair will be notified and according to department guidelines a representative will be chosen. The four Assembly chairs will act as representative for their respective committees:

Curriculum – Tom Laverghetta; Paul Lin – Educational Policy; Lubomir Stanchev – Faculty Affairs; Ali Alavizadeh – Nominating

## **Committee Reports**

*Curriculum* – Tom Laverghetta – The following curriculum documents were presented to the Assembly:

ENGR:

*Electrical Engineering Curriculum Changes - **approved***

*Computer Engineering Curriculum Changes - **approved***

MCET:

*Revised Baccalaureate Degree in Interior Design - **approved***

*Revised Associate Science Degree in Interior Design - **approved***

*Revised Associate Degree in Civil Engineering Technology – **approved***

*Revised Associate Degree in Architectural Engineering Technology – not approved\**

*Revised Bachelor Degree in Construction Engineering Technology – not approved\**

*\*Two questions from Assembly members will be forwarded to Tom for clarification. Upon clarification, email approval of documents to Curriculum Chair Tom Laverghetta.*

*Educational Policy* – Paul Lin – No Report

*Faculty Affairs* – Lubomir Stanchev – No Report

*Nominating* – Ali Alavizadeh

- Voting for Campus P & T subcommittee was sent. At present time we have 36 of 57 faculty voting. Two more votes are need for 2/3. Please vote if you have not done so.
- Online Chair Evaluations produced 34 evaluations which are better than the 30 we received in previous years by paper. Second attempt on evaluations was 35. You may still complete the evaluation.

## **New Business**

A request was made to have the Dean provide where the cuts were coming from in College of ETCS. A reminder that Chancellor, Vice Chancellor and Dean evaluations deadline is soon.

## **The general good and welfare of the College**

## **Adjournment**

The meeting was adjourned at 12:45 p.m.

**Spring Convocation April 29, 2013 in Walb 222-226, lunch 11:30, meeting 12:00**

**Next meeting September 16, 2013 in ET 206 at 12 p.m.**

## **Proposed 2013-2014 Assembly Meetings**

September 16, 2013

October 7, 2013

November 4, 2013

December 2, 2013

January 6, 2014

February 3, 2014

March 3, 2014

April 7, 2014