

Engineering, Technology, and Computer Science
Assembly of Representatives
Minutes – February 3, 2014

Assembly Members Present: Ali Alavizadeh, Todor Cooklev, Suining Ding, Barry Dupen, Brenda Groff, Ahmadrez Hedayet, Tom Laverghetta, Paul Lin, Dina Mansour-Cole, David Momoh, Hossein Oloomi, Gyorgy Petruska, Gordon Schmidt, Lubomir Stanchev, Guoping Wang, Jin Soung Yoo
Guest: D. J. Marshall

Assembly Member Excused: Dong Chen

Call to order

The meeting was called to order at 12:02 p.m. by Chair Cooklev.

Approval of the Minutes

The December 2, 2013 minutes were approved as written.

Report of Presiding Officer

No Report

Acceptance of the agenda

The agenda was accepted and approved.

Old Business

- ETCS Issues Ad-hoc Committee – (George Petruska, Barry Dupen, Dina Mansour-Cole, Paul Lin, Tom Laverghetta, Todor Cooklev)
The Committee met twice and they are in the process of writing a report which will be presented at the March Assembly meeting. The main areas being discussed by the committee were the credit hours, ET10600, restructuring of the College, communication within the College and budget issues. The committee did feel the Dean is not necessarily responsible for the important budget decisions.
- ETCS P & T Ad-hoc Committee – D J Marshall, Chair - *The committee was created to prepare a document that would inform all the programs in the college, make some standard recommendations (no policies) on the interaction between mentors and new faculty, and procedures for recognizing high quality publications and what constitutes high quality teaching.* After discussion, a motion was made to terminate the work of the Ad-hoc P & T committee. Once the restructuring of the College is determined, creating a new P & T Ad-hoc committee will be considered. **Motion passed.**
- ETCS Ad-hoc Restructuring Committee – Dina Mansour-Cole, Chair – *The committee was created to be proactive regarding the restructuring of the College; to discuss and decide the structure that faculty wants to support.*
The committee will meet and present a recommendation for restructuring at the March meeting.

Committee Reports

Curriculum – D. J. Marshall, Chair – Three Curriculum documents presented:

- ENGR – Initial Outline of a First-Year Engineering Curriculum - **Approved**
- ENGR – Suggested changes to EE curriculum regarding ECE 483, ME 253, and SE 510/SE 520 technical elective courses - **Approved**

- MCET – Revised Bachelor Degree Curriculum, Construction Engineering Technology – **Approved**

Educational Policy – Paul Lin, Chair - No report

Faculty Affairs – Guoping Wang, Chair

- The committee reports that the Associate Faculty Teaching Award (Assembly Document 95-93 03) has not been awarded since its inception in 1996. The committee would like the Assembly to vote on retiring this document or implementing this award in the future. This vote will take place at the March meeting.

Nominating – Ali Alavizadeh, Chair

- To amend Article 5 Section 3 of the Constitution (Election of the Chair and Vice-chair of the Assembly) a faculty vote is needed. This will be done in the next month by an online ballot.

New Business

- Dr. Stanchev has returned from sabbatical and continues his position on the Assembly
- Dr. Reza Hedayat is the Engineering Assembly representative replacing S. Walter
- Interior Design will be moving from College of ETCS to VPA

The general good and welfare of the College

- English W131 (English Composition) has a new name: Reading, Writing and Inquiry I
- The University Tenure committee reports when someone is applying for tenure, on the University Document it states that the department committee that reviews the case at least 50% of the committee must be of the same rank or higher rank. It was suggested that our Assembly document be changed to match the University document.

Adjournment

The meeting was adjourned at 1:05 p.m.

Next meeting

March 3, 2014 in ET206 at 12:00