

Assembly Meeting  
April 07, 2014

**Re-Organization**

- Transfer of Interior Design to VPA
  - Initiated by the department
  - Resource transfer is identified
  - To be approved by PU and IU Boards (April)
  
- Construction Engineering Technology
  - Combine CNET, CET, and Architecture
  - One BS degree with concentrations
  - Will set time line to phase out accreditation for AS
  - Will be launched in 2014
  
- Engineering
  - A ten years old issue
  - Three models: (a) two departments, (b) three programs, (c) no change
  - The VCAA will make a recommendation in April, 2014

Assembly Meeting  
April 07, 2014

**Update Budget and Budgeting Process  
(1<sup>st</sup> time in IPFW's history)**

- A. Bottom-up Approach (attached)
  - Departmental process based on programs needs (teaching, FTEs, S&E, faculty development, program/facility sustainability)
  - College wide review the request and justifications
  - Deans/business managers/controllers to VCAA
  
- B. University Oversight – UBC, URPC, VC's
  - Watch dog for budget justifications
  - Examine the reality of university funding source and expenditure
  - Make recommendations
  
- C. VCAA's Recommendation (attached)
  - Based on the reality of state funding and detrimental needs
  - The first step toward budget reform
  
- D. Upward Recommendations – Chancellor, President, BOT, ICHE/ State Appropriation
  
- E. Distribution downward
  
- F. College Internal reallocations
  
- G. A **≠** B **≠** C **≠** D **≠** E **≠** F

Request from ETCS	VCAA's Assessment
Increase LTS/GAs	Yes
Recover S&E for MCET	Internal Reallocation
Faculty Development	-
Sustainability of Laboratory Equipment	Lab fees (new) and Lab Budget (unchanged)
Accreditation Cost	-
S&E, Wages for TSS operation	unchanged
Unfilled positions	Develop priority in FY 15; new Budget Process
Positions partially funded by GF	TBD through FY15
New – initiative from ITS	Subjected to budget availability
Faculty Positions – OLS (replacement); MET (new money); CNET (CL pool)	Already committed

## ETCS -Summary

	FY14 Budget	FY14 Projected Actual	Top 3 College/School Priorities	FY15 Proposed Budget	Difference from FY14 Budget to FY15 Proposed
<b>College of ETCS</b>					
<b>Salary &amp; Wages</b>					
Tenure & Tenure Track	4,669,335	4,669,335	0	4,638,129	(31,206)
Continuing Lecturer	143,971	153,071	0	143,971	0
Visiting Faculty	75,000	192,200	0	62,000	(13,000)
LTL's	212,687	251,776	0	329,625	116,938
Grad Aides	0	36,636	0	100,300	100,300
PT Wages	58,699	16,074	0	111,626	52,927
Admin/Prof	362,151	396,879	0	362,151	0
Clerical	229,112	229,112	0	241,197	12,085
Service	69,576	101,274	0	69,576	0
Fringes on New Positions	0	0	0	(31,658)	(31,658)
<b>Summer Session:</b>					
Tenure & Tenure Track	0	49,145	0	0	0
Continuing Lecturer	0	11,970	0	0	0
LTL/Grad Aides	0	4,900	0	0	0
<b>Total Salary &amp; Wages</b>	<b>5,820,531</b>	<b>6,112,372</b>	<b>0</b>	<b>6,026,917</b>	<b>206,386</b>
<b>Supplies &amp; Expense</b>	<b>208,698</b>	<b>0</b>	<b>0</b>	<b>386,018</b>	<b>177,320</b>
Telephone	0	31,877	0	0	0
Printing/Duplicating	0	17,767	0	0	0
Memberships	0	3,214	0	0	0
Equipment & Maint.	0	113,830	0	73,800	73,800
Travel/Prof. Develop.	0	49,669	0	145,500	145,500
Accreditation	0	8,969	0	23,900	23,900
Contingency	8,000	0	0	0	(8,000)
Miscellaneous	0	42,004	0	18,000	18,000
Class/Lab Supplies	0	34,827	0	34,400	34,400
Searches	0	872	0	0	0
Retire/Quota Payout	0	0	0	0	0
<b>Total Supplies &amp; Exp</b>	<b>216,698</b>	<b>303,029</b>	<b>0</b>	<b>681,618</b>	<b>464,920</b>
<b>Totals</b>	<b>6,037,229</b>	<b>6,415,400</b>	<b>0</b>	<b>6,708,535</b>	<b>671,306</b>

# ENGR

	FY14 Budget	FY14 Projected Actual	Top 3 College/School Priorities	FY15 Proposed Budget	Difference from FY14 Budget to FY15 Proposed
<b>2004008xxx Engineering</b>					
<b>Salary &amp; Wages</b>					
Tenure & Tenure Track	1,901,996	1,901,996		1,853,119	(48,877)
Continuing Lecturer	0	0		0	0
Visiting Faculty	75,000	75,000		0	(75,000)
LTL's	5,842	81,970		78,260	72,418
Grad Aides	0	6,661		40,000	40,000
PT Wages	7,308	13,874		15,000	7,692
Admin/Prof	43,898	43,898		43,898	0
Clerical	37,003	37,003		49,088	12,085
Service	32,240	32,240		32,240	0
Fringes on New Positions	0	0		(24,970)	(24,970)
<b>Summer Session:</b>					
Tenure & Tenure Track	0	28,470		0	0
Continuing Lecturer	0	0		0	0
LTL/Grad Aides	0	0		0	0
<b>Supplies &amp; Expense</b>	71,943	0		121,000	49,057
Telephone	0	6,360		0	0
Publication/Duplication	0	2,840		0	0
Memberships	0	374		0	0
Equipment & Maint.	0	79,628		0	0
Travel/Prof. Develop.	0	17,106		55,500	55,500
Accreditation	0	3,969		3,900	3,900
Contingency	0	0		0	0
Miscellaneous	0	15,609		0	0
Class/Lab Supplies	0	16,306		34,400	34,400
Searches	0	0		0	0
Retire/Quota Payout	0	0		0	0
	<b>2,175,230</b>	<b>2,363,304</b>		<b>2,301,435</b>	<b>126,205</b>

# CEIT

	FY14 Budget	FY14 Projected Actual	Top 3 College/School Priorities	FY15 Proposed Budget	Difference from FY14 Budget to FY15 Proposed
<b>2004040xxx</b>					
<b>CEIT</b>					
<b>Salary &amp; Wages</b>					
Tenure & Tenure Track	508,304	508,304		508,304	0
Continuing Lecturer	50,656	50,656		50,656	0
Visiting Faculty	0	0		0	0
LTL's	17,212	79,686		73,265	56,053
Grad Aides	0	0		13,400	13,400
PT Wages	14,891	0		27,666	12,775
Admin/Prof	0	0		0	0
Clerical	23,650	23,650		23,650	0
Service	37,336	45,802		37,336	0
Fringes on New Positions	0	0		7,967	7,967
<b>Summer Session:</b>					
Tenure & Tenure Track	0	0		0	0
Continuing Lecturer	0	0		0	0
LTL/Grad Aides	0	0		0	0
<b>Supplies &amp; Expense</b>	28,256	0		47,718	19,462
Telephone	0	3,336		0	0
Printing/Duplicating	0	2,858		0	0
Memberships	0	409		0	0
Equipment & Maint.	0	12,233		15,000	15,000
Travel/Prof. Develop.	0	4,390		20,000	20,000
Accreditation	0	0		10,000	10,000
Contingency	0	0		0	0
Miscellaneous	0	4,371		6,000	6,000
Class/Lab Supplies	0	2,712		0	0
Searches	0	0		0	0
Retire/Quota Payout	0	0		0	0
	<b>680,305</b>	<b>738,407</b>		<b>840,962</b>	<b>160,657</b>

# MCET

	FY14 Budget	FY14 Projected Actual	Top 3 College/School Priorities	FY15 Proposed Budget	Difference from FY14 Budget to FY15 Proposed
<b>2004041xxx</b>					
<b>MCET</b>					
<b>Salary &amp; Wages</b>					
Tenure & Tenure Track	719,846	719,846		734,155	14,309
Continuing Lecturer	27,579	36,679		27,579	0
Visiting Faculty	0	54,000		0	0
LTL's	75,256	58,980		63,800	(11,456)
Grad Aides	0	16,653		13,400	13,400
PT Wages	11,900	0		23,960	12,060
Admin/Prof	62,840	81,364		62,840	0
Clerical	24,440	24,440		24,440	0
Service	0	10,498		0	0
Fringes on New Positions	0	0		(23,904)	(23,904)
<b>Summer Session:</b>					
Tenure & Tenure Track	0	9,390		0	0
Continuing Lecturer	0	0		0	0
LTL/Grad Aides	0	0		0	0
<b>Supplies &amp; Expense</b>	5,313	0		37,800	32,487
Telephone	0	4,538		0	0
Printing/Duplicating	0	3,215		0	0
Memberships	0	874		0	0
Equipment & Maint.	0	2,140		28,000	28,000
Travel/Prof. Develop.	0	5,150		15,000	15,000
Accreditation	0	5,000		8,000	8,000
Contingency	0	0		0	0
Miscellaneous	0	3,504		0	0
Class/Lab Supplies	0	5,778		0	0
Searches	0	0		0	0
Retire/Quota Payout	0	0		0	0
	<b>927,174</b>	<b>1,042,049</b>		<b>1,015,070</b>	<b>87,896</b>

# OLS

	FY14 Budget	FY14 Projected Actual	Top 3 College/School Priorities	FY15 Proposed Budget	Difference from FY14 Budget to FY15 Proposed
<b>2004043xxx</b>					
<b>OLS</b>					
<b>Salary &amp; Wages</b>					
Tenure & Tenure Track	430,094	430,094		430,094	0
Continuing Lecturer	65,736	65,736		65,736	0
Visiting Faculty	0	45,000		62,000	62,000
LTL's	40,015	23,139		49,000	8,985
Grad Aides	0	6,661		13,400	13,400
PT Wages	2,302	2,200		6,000	3,698
Admin/Prof	0	5,748		0	0
Clerical	39,759	39,759		39,759	0
Service	0	0		0	0
Fringes on New Positions	0	0		2,239	2,239
<b>Summer Session:</b>					
Tenure & Tenure Track	0	2,245		0	0
Continuing Lecturer	0	0		0	0
LTL/Grad Aides	0	4,900		0	0
<b>Supplies &amp; Expense</b>	27,549	0		23,000	(4,549)
Telephone	0	4,349		0	0
Printing/Duplicating	0	3,472		0	0
Memberships	0	0		0	0
Equipment & Maint.	0	238		5,800	5,800
Travel/Prof. Develop.	0	5,832		20,000	20,000
Accreditation	0	0		0	0
Contingency	1,000	0		0	(1,000)
Miscellaneous	0	2,475		0	0
Class/Lab Supplies	0	3,179		0	0
Searches	0	872		0	0
Retire/Quota Payout	0	0		0	0
	<b>606,455</b>	<b>645,899</b>		<b>717,028</b>	<b>110,573</b>



CS

	FY14 Budget	FY14 Projected Actual	Top 3 College/School Priorities	FY15 Proposed Budget	Difference from FY14 Budget to FY15 Proposed
<b>2004044xxx</b>					
<b>Computer Science</b>					
<b>Salary &amp; Wages</b>					
Tenure & Tenure Track	903,066	903,066		903,066	0
Continuing Lecturer	0	0		0	0
Visiting Faculty	0	18,200		0	0
LTL's	15,300	8,001		65,300	50,000
Grad Aides	0	6,661		20,100	20,100
PT Wages	14,556	0		24,000	9,444
Admin/Prof	44,658	53,758		44,658	0
Clerical	23,109	23,109		23,109	0
Service	0	10,666		0	0
Fringes on New Positions	0	0		7,010	7,010
<b>Summer Session:</b>					
Tenure & Tenure Track	0	9,040		0	0
Continuing Lecturer	0	11,970		0	0
LTL/Grad Aides	0	0		0	0
<b>Supplies &amp; Expense</b>	23,088	0		40,000	16,912
Telephone	0	3,586		0	0
Printing/Duplicating	0	2,494		0	0
Memberships	0	190		0	0
Equipment & Maint.	0	3,946		20,000	20,000
Travel/Prof. Develop.	0	7,894		20,000	20,000
Accreditation	0	0		2,000	2,000
Contingency	0	0		0	0
Miscellaneous	0	2,047		12,000	12,000
Class/Lab Supplies	0	2,632		0	0
Searches	0	0		0	0
Retire/Quota Payout	0	0		0	0
	<b>1,023,777</b>	<b>1,067,260</b>		<b>1,181,243</b>	<b>157,466</b>

# ETCS Administration

	FY14 Budget	FY14 Projected Actual	Top 3 College/School Priorities	FY15 Proposed Budget	Difference from FY14 Budget to FY15 Proposed
<b>2004038xxx</b>					
<b>Total ETCS</b>					
<b>Salary &amp; Wages</b>					
Tenure & Tenure Track	206,029	206,029		209,391	3,362
Continuing Lecturer	0	0		0	0
Visiting Faculty	0	0		0	0
LTL's	59,062	0		0	(59,062)
Grad Aides	0	0		0	0
PT Wages	7,742	0		15,000	7,258
Admin/Prof	210,755	212,111		210,755	0
Clerical	81,151	81,151		81,151	0
Service	0	2,068		0	0
Fringes on New Positions	0	0		0	0
<b>Summer Session:</b>					
Tenure & Tenure Track	0	0		0	0
Continuing Lecturer	0	0		0	0
LTL/Grad Aides	0	0		0	0
<b>Supplies &amp; Expense</b>	52,549	0		116,500	63,951
Telephone	0	9,708		0	0
Publication/Duplication	0	2,888		0	0
Memberships	0	1,367		0	0
Equipment & Maint.	0	15,645		5,000	5,000
Travel/Prof. Develop.	0	9,297		15,000	15,000
Accreditation	0	0		0	0
Contingency	7,000	0		0	(7,000)
Miscellaneous	0	13,998		0	0
Class/Lab Supplies	0	4,220		0	0
Searches	0	0		0	0
Retire/Quota Payout	0	0		0	0
	624,288	558,482		652,797	28,509

# Office of Academic Affairs – Budget Presentation

University Budget Committee – March 21, 2014



Step 1: FY 14 Budget

\$32 S&W + \$1.3M S&E

Step 2: FY 14 Expenditures

\$34.6M S&W + \$2.0M S&E

Step 3: Unbudgeted Expenditures

\$2.6M S&W + \$0.7M S&E

~~Step 4: FY 15 Budget Request~~

~~\$36.1M S&W + \$2.5M S&E~~

~~Step 5: Requested FY 15 Increase~~

~~\$4.1M S&W + \$1.2M S&E~~

Part 1

Fiscal Year 2015

Submitted

Budget Request

from

The Six Colleges

# Ok, so now what?

Recreating a FY 15 Budget Request

A Series of Specific Recommendations for UBC's Consideration

## 1. Freeze S&E at FY14 Budget Levels

FY 15 Unbudgeted Expenditures in S&E must be covered by Misc. Rev.  
During FY 15 Review DCS Misc. Rev. Process & Review/Rebalance S&E Budgets

## 2. Hold T/TT Budget Constant

Significant confusion in College Budget Requests regarding "new" positions

18 TT Searches were Authorized

Unfilled Faculty Reserve Concept: 2/11/14 **\$330,000** 3/21/14 \$120,978

13 TT Searches Filled or Still Active

## 3. Review Unbudgeted Essentials

# The ONLY Essential Costs are Unbudgeted Instructional Costs

## Category #1: Limited Term Lectures/GTAs

Conflation of two very different types of costs

FY 14: \$508,.05 Over Budget

Why? Long-term Structural Flaw in Budget

Misrepresented Total Instructional Cost & Suggested Inflated Instructional Efficiency (intentional?)

Unit	FY 14 Budget	FY 14 Expenses	Difference	FY 15
COAS	\$ 1,468,490	\$ 1,790,581	\$ 322,091	\$ 264,265
DSB	\$ 108,172	\$ 125,008	\$ 16,836	\$ -
EPP	\$ 265,868	\$ 216,971	\$ (48,897)	\$ 11,585
ETCS	\$ 218,529	\$ 377,043	\$ 158,514	\$ 72,282
HHS	\$ 342,956	\$ 349,374	\$ 6,418	\$ 45,679
VPA	\$ 345,536	\$ 394,566	\$ 49,030	\$ 24,724
Total	\$ 2,749,551	\$ 3,253,543	\$ 503,992	\$ 418,535
VCAA	\$ 61,389	\$ 65,725	\$ 4,336	\$ 138,611
Total	\$ 2,810,940	\$ 3,319,268	\$ 508,328	\$ 557,146
			Variance	\$ 48,818
			Var %	1.5%

Category #2: “Service” Professional Clinical Supervision  
Exclusive to the College of Health and Human Services

Structural Flaw in Budget  
Indirect Instructional Cost  
Fundamental Cost of  
Doing Business



Supervision of Clinicals	FY 14 Budget	FY 14 Projected	Difference	FY 15 Budget	15 14 Budget Diff
Radiography Service	\$ -	\$ -	\$ -	\$ 15,000.00	\$ 15,000.00
Wellness Service	\$ -	\$ 15,356.00	\$ 15,356.00	\$ 20,750.00	\$ 20,750.00
Nursing Service	\$ -	\$ 61,774.00	\$ 61,774.00	\$ 42,500.00	\$ 42,500.00
Human Services Service	\$ -	\$ 17,372.00	\$ 17,372.00	\$ 7,420.00	\$ 7,420.00
Dental Education Service	\$ -	\$ 2,705.00	\$ 2,705.00	\$ -	\$ -
Dental Hygiene Service	\$ -	\$ 147,753.00	\$ 147,753.00	\$ 146,920.00	\$ 146,920.00
DA Service	\$ -	\$ 9,961.00	\$ 9,961.00	\$ 11,598.00	\$ 11,598.00
DLT Service	\$ -	\$ 57,496.00	\$ 57,496.00	\$ 55,912.00	\$ 55,912.00
Total	\$ -	\$ 312,417.00	\$ 312,417.00	\$ 300,100.00	\$ 300,100.00

Required funding in support of Clinical Supervision: \$300,100



## Part 2: Helmke Library



Priority #1: \$113,988 Library Materials



Total Library  
FY 15 Budget  
Request  
+ \$127,310

Priority #2: \$13,322 Learning Commons GTAs

# IT Services

FY 14 to FY 15  
Reduction S&W  
(\$220,874)



Campus Security Systems \$170,000  
Intentionally underfunded  
by previous Administration

ETCS Rewiring & Upgrade  
\$523,900



# Other Changes in the OAA Budget for FY 15

## Division of Continuing Studies

Move remainder of Directors Salary off General Fund ~\$50,000  
(embedded in unfilled)

Review viability of AceLINK/AceNET Programs and General Fund Support

## Honors Program

\$35,000 Director  
\$30,000 Faculty Incentives  
\$10,000 Additional S&E  
\$75,000 Total

## Graduate Programs

\$13,322 Grad Assistant

## International Education

\$45,000 Immigration Specialist  
(Task assigned from HR)

# Summary of Office of Academic Affairs Proposed Changes to FY 14 Budget for FY 15

Item	S&W	S&E
LTLs	\$ 557,146	
Clinical Service	\$ 300,100	
Library Materials		\$ 113,988
Learning Commons GTAs	\$ 13,322	
ITS RIF	\$ (220,874)	
Security System		\$ 170,000
ETCS Upgrade		\$ 523,900
DCS AceLINK/AceNet	\$ (20,000)	
Honors Director & Faculty	\$ 65,000	
Honors S&E		\$ 10,000
Graduate Programs GTA	\$ 13,322	
OIE Immigration Spec	\$ 45,000	
<b>Total</b>	<b>\$ 753,016</b>	<b>\$ 817,888</b>
Increase to FY14 Budget	\$ 1,570,904	
<b>Essential Increase</b>	<b>\$ 806,372</b>	