

**Engineering, Technology, and Computer Science**  
**Assembly of Representatives**  
**Minutes – March 4, 2013**

**Assembly Members Present:** Ali Alavizadeh, Zhuming Bi, Dong Chen, Tom Laverghetta, Paul Lin, Dina Mansour-Cole, David Momoh, Gyorgy Petruska, Gordon Schmidt, Lubomir Stanchev, Steve Walter, Guoping Wang, Jin Soung Yoo

**Assembly Member Excused:** Todor Cooklev, Suining Ding, Brenda Groff

**Assembly Member Unexcused:** D. J. Marshall

**Call to order**

The meeting was called to order at 12:02 p.m. by Chair Dina Mansour-Cole.

**Approval of the Minutes**

The February 4, 2013 minutes were approved as written.

**Report of Presiding Officer - *Dina Mansour-Cole***

Reminders:

- Strategic Planning open forum meeting in G46 from 12:00-1:30 today.
- ETCS Department Chair Evaluations to be completed by March 8. So far 16 out of 53 faculty have completed the evaluations. We would like a better response so if you have not completed the evaluation please do so and also encourage your faculty in your departments to complete the evaluation.
- Friday March 22 is a *Teaching Effectiveness: Documenting What Works* workshop in Walb Union from 8:15 am – 2 pm.
- April 29 is the Spring Convocation in Walb Union, rooms 222-226, lunch beginning at 11:30 with meeting beginning around 12:00.

**Acceptance of the agenda**

The agenda was accepted and approved.

**Old Business**

**Committee Reports**

*Curriculum* – Tom Laverghetta – The following curriculum documents were presented to the Assembly – ***all approved.***

CS:

*Bachelor of Arts in Computer Science – Reduction of Credit Requirements*  
*Bachelor's Degree in Information Systems – Reduction of Credit Requirements*  
*Bachelor of Science in Computer Science – Reduction of Credit Requirements*  
*Associate Degree in Information Systems – Reduction of Credit Requirements*

ETCS:

*Minor in Military Science*

CEIT:

*Bachelor of Science in Information Technology – Revised Curriculum*  
*Bachelor of Science in Computer Engineering Technology – Revised Curriculum*  
*Bachelor of Science in Electrical Engineering Technology – Revised Curriculum*  
*Associate of Science in Electrical Engineering Technology – Revised Curriculum*

OLS:

*Bachelor of Science in OLS – Revised Curriculum*

*Associate of Science in OLS – Revised Curriculum*

MCET:

*Bachelor Degree in Mechanical Engineering Technology – Revised Curriculum*

*Associate Degree in Mechanical Engineering Technology – Revised Curriculum*

*Baccalaureate Degree in Industrial Engineering Technology – Revised Curriculum*

*Associate Degree in Industrial Engineering Technology – Revised Curriculum*

*Educational Policy – Paul Lin*

- The revised Curriculum document 92-93 01 *College of Engineering, Technology, and Computer Science Bachelor Degree Requirements* was presented to the Assembly for approval. See attached. **Approved**

*Faculty Affairs – Lubomir Stanchev*

- Chair Evaluations were emailed on March 1<sup>st</sup> and the deadline is March 8<sup>th</sup>.
- Notification to faculty of nominations for Excellence Awards was emailed on March 1<sup>st</sup> and the deadline is March 15<sup>th</sup>.

*Nominating – No report*

**New Business**

The Chair established an ad-hoc Restructuring Committee to address the issues surrounding the Deans proposals presented at our last meeting. The ad-hoc committee will include all Assembly chairs plus representatives (any rank or administrative faculty standing) of each program area in ETCS. There was an opposition to establishing the committee and to the restructuring. Until there is a clear diagram as to what problems are to be solved by the restructuring, cost benefits, goals and expectations, is it necessary for the committee to give time that may be wasted until some of these questions have been answered. After discussion, the decision was to go forward with the committee. The committee will consist of the chair of each Assembly committee and the nominating committee will determine how the balance of the members of the Restructuring committee will be determined.

**The general good and welfare of the College**

**Adjournment**

The meeting was adjourned at 12:54 p.m.

**Next meeting April 1, 2013 in ET 206 at 12 p.m.**