

**Engineering, Technology, and Computer Science**  
**Assembly of Representatives**  
**Minutes – March 3, 2014**

**Assembly Members Present:** Ali Alavizadeh, Todor Cooklev, Barry Dupen, Brenda Groff, Ahmadreza Hedayet, Tom Laverghetta, Paul Lin, Dina Mansour-Cole, Hossein Oloomi, Gyorgy Petruska, Gordon Schmidt, Lubomir Stanchev, Guoping Wang,

**Assembly Members Excused:** Dong Chen, Suining Ding

**Assembly Members Unexcused:** David Momoh, Jin Soung Yoo

**Call to order**

The meeting was called to order at 12:02 p.m. by Chair Cooklev.

**Approval of the Minutes**

The February 3, 2014 minutes were approved as written.

**Report of Presiding Officer**

No Report

**Acceptance of the agenda**

The agenda was accepted and approved.

**Old Business**

- ETCS Issues Ad-hoc Committee – Todor Cooklev, Chair  
See attached proposed resolution. **A motion was made to accept this resolution. Approved**  
Chair Cooklev will invite the Dean to attend the April 7, 2014 Assembly meeting.
- ETCS Ad-hoc Restructuring Committee – Dina Mansour-Cole, Chair  
See attached proposed resolution. **A motion was made to accept this resolution. Approved**

**Committee Reports**

*Curriculum* – T. Laverghetta – Five Curriculum documents presented – **All Five (5) Approved:**

**CEIT** – Associate of Science in Electrical Engineering Technology (EET) Revised Curriculum

**CEIT** – Bachelor of Science in Electrical Engineering Technology (EET) Revised Curriculum

**CEIT** – Bachelor of Science in Information Technology (ITC) Revised Curriculum

**CEIT** – Bachelor of Computer Engineering Technology (CPET) Revised Curriculum

**ENGR** – Recommendations for CE Curriculum changes

*Educational Policy* – Paul Lin, Chair - No report

*Faculty Affairs* – Guoping Wang, Chair

- The Assembly voted to retire the Associate Faculty Teaching Award (Assembly Document 95-93 03).
- An email from Marcia Dixson clarified a previous concern regarding the rank of committee members on P & T committees. She stated that only the department committee reviewing P & T cases need to have at least 50% of the committee of the same rank or higher, not the College committee.
- Reminder to faculty to complete the online department chair evaluations which were sent last week.

*Nominating* – Ali Alavizadeh, Chair

- All voting results were sent out to faculty regarding the Senate elections and change to the Constitution.

**New Business**

A faculty member expressed a concern that, according to the ETCS Constitution, documents presented at the Assembly meetings should be sent along with the agenda a week prior. This has not been the practice, but in the future all faculty will receive presented documents with the agenda.

**The general good and welfare of the College**

**Adjournment**

The meeting was adjourned at 12:38 p.m.

**Next meeting**

**April 7, 2014 in ET206 at 12:00**