

ETCS Chairs' Meeting
October 1, 2015
ET 206 2:00 p.m.

Present: Mary Jane Casiano, Abdullah Eroglu; Linda Hite, Beomjin Kim, Kimberly McDonald, Carlos Pomalaza-Ráez, Gary Steffen, Nashwan Younis

Carlos made the following announcements:

- Effective today Beomjin Kim is assuming the role as Chair of Computer Science
- The ETCS IAB will meet on November 13 (8:30 am – 1:30 pm). Please “hold” this time as Carlos will invite you to attend.

NSO Dates: These dates were provided by Dawn and emailed to you. Please remind faculty that teach in the summer that they are expected to help with advising. Also if you have no one available, please have a plan how to cover advising.

MyBluePrint: Information about it was emailed to you by Karolyn. This software has been mandated to be used with all admitted students beginning the fall 2014 semester. Carlos talked with Dawn, Karolyn and Kim and they are willing to help with training individual faculty or groups. Nancy Leinbach also is willing to train. Carlos stated that faculty in our college are expected to advise. There was a dialogue because not all colleges require their faculty to advise students – some have professional advisors. Using MyBluePrint will increase the workload of the faculty of those colleges where the advising is carried out by faculty.

Probation Students: There is no enforcement on whether a student can register if that student has not completed the Success Course modules. Carlos said that each department will be responsible for setting a policy and enforcing it on this matter.

USAP and Budget Information: Today or later metrics will be released for you to use for the USAP reports. You and your faculty will be sent a copy of your budgets. There are errors in the data on students, faculty FTE, and possibly budgets. Please send explanations on corrections to Carlos.

Printing: Carlos has spoken with Mike about the printing problems in some of the labs in ET. On a trial basis, Mike will “lift” the restrictions on which labs a student can print. Based on last year’s count and who (which department’s students) is printing, adjustments will be made to cover the costs per lab. CS does not have a printer in their labs but the other departments do.

Student Organizations: Some organizations are not being inclusive of all ETCS students (and beyond ETCS) but concentrating mostly on the home department of the faculty advisor of that organization. Kim will send a list of organizations and advisors to the chairs to be verified. It was suggested that the advisors meet and perhaps even have more than one advisor if the organization is open to more than one program (such as ACM or IEEE). It was suggested that October 21 they have a “Back to the Future” Party. Kim said that Dawn and Karolyn also want to have an Open House for the Student Success Center. Nash said their four organizations are up-to-date and the information is in their display case.

Scholarships: Mary Jane asked for help in raising funds for the scholarship program (we will be losing about \$20,000 because of some companies’ closing or funds being depleted.) Please encourage the

alumni and IAB members to “pay it forward.” Carlos will also address this with the ETCS IAB in November.

Kim announced that a person from the Detroit US patent office will be here on November 5 (Thursday) to talk with faculty and students. She suggested that perhaps this visitor could speak to the senior design classes. It was recommended that a time be set for an “open meeting.”

Respectfully submitted,
Mary Jane Casiano, Secretary