

Engineering, Technology, and Computer Science
Assembly of Representatives
Minutes – October 5 2015

Assembly Members Present: Hosni Abu-Mulaweh, Zhuming Bi, David Cochran, Adolfo Coronado, Barry Dupen, Mike Fruchey, Brenda Groff, Bongsu Kang, Dina Mansour-Cole, Paresh Mishra, Ramesh Narang, Hossein Oloomi, George Petruska, Guoping Wang,

Assembly Member Unexcused: Hal Broberg, Hongli Luo, Anyi Liu, David Momoh

Call to order

The meeting was called to order at 12:00 p.m. by Presiding Officer Barry Dupen.

Approval of the Minutes

The September 14, 2015 minutes were approved as written.

Report of Presiding Officer – Barry Dupen

- USAP Deadlines have changed. Reports that were due October 23 are not due until January.

Acceptance of the agenda

The agenda was accepted and approved.

Old Business

- **Creating a College Assessment Committee** – The Senate will take this matter up this month. Depending on their decision, Kim McDonald may or may not be at the November meeting to discuss whether or not we need a College Assessment Committee or whether it should be run out of the Dean's office or whether the Assembly should be involved.
- **College Promotion & Tenure Guidelines** – Attached P & T document 93-94 03 – ***Approved by Assembly***
The department P & T guidelines need to match the Senate document guidelines by the end of December. The Senate will review and send their comments by the end of March, with a deadline of the middle of April to revise their document.
- **Graduate Curriculum Changes** – Current document 76-1 addresses only undergraduate and not graduate changes. ***The Curriculum committee will look at revising document or creating new document to address this issue.***
- **ETCS Assembly Document 76-1** – Document states Curriculum Committee approves changes to courses (Section I.C.). - ***The Curriculum committee will look at revising document or creating new document to address this issue.***

Committee Reports

- **Curriculum** – Dina Mansour-Cole for Chao Chen, Chair
Two Curriculum documents presented:
ECE 5 Year BS/MSE Program – ***Approved***
ECE 460 Power Electronics Revision – ***Declined until further information provided***
- **Educational Policy** – Hossein Oloomi volunteered to be chair of Educational Policy – No report

- *Faculty Affairs* – Hosni Abu-Mulaweh, Chair
 1. Consideration of a once a year vote of confidence on the Dean – ***Faculty Affairs will review this issue and present their conclusions at the November meeting.***
 2. Reducing the size of the Assembly from 3 members per department to 2 per department since all of the departments are fairly equal. *The Assembly voted and approved reducing the size of the Assembly. The Faculty Affairs Committee will report back to the Assembly on recommended changes to the Constitution at the November meeting. The Assembly will have to vote on the wording before we put it out to the college for a final vote.*

- *Nominating* – Guoping Wang, Chair - No report

New Business

The general good and welfare of the College

Adjournment

The meeting was adjourned at 12:23 p.m.

Next meeting

November 2, 2015 in ET 206 at 12 p.m.