

Engineering, Technology, and Computer Science
Assembly of Representatives
Minutes – September 15, 2014

Assembly Members Present: Ali Alavizadeh, Zhuming Bi, Todor Cooklev, Barry Dupen, Brenda Groff, Ahmadreza Hedayet, Tom Laverghetta, Hongli Luo, Dina Mansour-Cole, Paresh Mishra, Ramesh Narang, Hossein Oloomi, Gyorgy Petruska, Lubomir Stanchev, Guoping Wang, Jin Soung Yoo

Assembly Member Excused: Hal Broberg

Assembly Member Unexcused: David Cochran

Call to order

The meeting was called to order at 12:01 p.m. by Presiding Officer Todor Cooklev.

Approval of the Minutes

The April 7, 2014 minutes were approved as written.

Report of Interim Presiding Officer – No Report

Acceptance of the agenda

The agenda was accepted and approved.

Old Business

- Department Chair Evaluation states the purpose of the evaluation is to help chairs understand how they may more effectively help the members of their departments become effective teachers, scholars, and members of the academic community. The directives also state that the Dean may or may not share evaluation results with the department chairs. ***The Faculty Affairs Committee will look at this document to see if there should be a change in either statement or keep document as it exists and will present their recommendation by the November meeting.***
- Combining the Curriculum and the Educational Policy committees: ***Representatives of the Curriculum and Educational Policy committees will meet and make a recommendation regarding this matter.***

Committee Reports

- *Curriculum* – Tom Laverghetta
Two Curriculum documents presented:
ENGR – Computer Engineering Curriculum Changes - ***Approved***
ENGR – Changes in Mechanical Engineering Curriculum - ***Approved***
- *Educational Policy* – No report
- *Faculty Affairs* – No report
- *Nominating* – No report

New Business

Election of 2014-15 Chair and Vice-chair

The following members were elected to serve the ETCS Assembly for 2014-2015:

Chair: Barry Dupen

Vice-Chair: Hossein Oloomi

Appointment of 2014-2015 Secretary - The Assembly members voted to appoint Judy Baker as the Secretary for 2014-2015.

2014-2015 Calendar Approval

The meeting dates and times were approved by the Assembly.

Committee Lists - The following Assembly members volunteered to fill vacancies on Assembly committees.

Educational Policy Committee: Ali Alavizadeh (MCET), Dina Mansour-Cole (OLS)

Faculty Affairs Committee: Hal Broberg (CEIT), Lubomir Stanchev (CS) Ramesh Narang (MCET), Paresh Mishra (OLS)

Nominating Committee: Hongli Luo (CEIT), Zhuming Bi (ENGR), Barry Dupen (MCET)

Each committee will select a chair and notify the secretary by Friday, Sept. 19.

College P & T Committee: An election will be held the week of September 22 to select a representative from CEIT, CS and ENGR for the College P & T Committee. This is a 3 year term.

The general good and welfare of the College

Adjournment

The meeting was adjourned at 12:30 p.m.

Next meeting

October 6, 2014 in ET 206 at 12 p.m.