

Senate Document SD 07-8

(Supersedes SD 99-5)

(Approved, 3/17/2008)

TO: Fort Wayne Senate

FROM: Faculty Affairs Committee

Craig Hill, Chair

DATE: February 11, 2008

SUBJ: Replacement of SD 99-5 (Promotion and Tenure Procedures for the Division of Public and Environmental Affairs)

DISPOSITION: To the Presiding Officer for Disposition

WHEREAS, the dissolution of the School of Public and Environmental Affairs (SPEA) as an Indiana University system-wide school will occur on June 30, 2008; and

WHEREAS, the SPEA system-wide Promotion and Tenure Committee will cease to exist as of June 30, 2008;

BE IT RESOLVED, That the attached document supersede SD 99-5.



Senate Document SD 07-8

(Supersedes, SD 99-5)

(Approved, 3/17/2008)

## PROMOTION AND TENURE PROCEDURES FOR THE

### DIVISION OF PUBLIC AND ENVIRONMENTAL AFFAIRS (DPEA)

1. The DPEA will follow standard IPFW procedures governing promotion and tenure cases—see the annual Promotion and Tenure Timetable promulgated by the Vice Chancellor of Academic Affairs, currently available at:

[www.ipfw.edu/vcaa/promotion/PDFs/PromotionAndTenureTimetable.pdf](http://www.ipfw.edu/vcaa/promotion/PDFs/PromotionAndTenureTimetable.pdf)

Dossiers must be submitted by candidates seeking promotion and/or tenure to the Division Director by September 1.

2. The Division Promotion and Tenure Committee members will make an assessment and take a formal vote on a candidate's case in each of the three categories (research, teaching, and service). Abstentions are not permissible. Committee members will either rate the candidate "excellent," "highly satisfactory," "satisfactory," or "unsatisfactory" in all three categories. Promotion and/or tenure can result by achieving an "excellent" rating in one category and at least a "satisfactory" rating in the other two categories. Committee members will base their decision on an assessment of the vita, a narrative statement, documentation of research, teaching, and service, as well as internal and external reviews. The recommendation of the committee members will be forwarded by the chair to the Division's director by September 30.

3. Three tenured members of the Division will be appointed by the Director on an annual basis. The members will elect a chair. Where vacancies or absences may exist, tenured colleagues from other social science disciplines at IPFW may serve at the discretion of the Division's Director.