

*Amended by
SD 94-26 and 27*

**Indiana University
Purdue University
Fort Wayne**

Lavish Offices of the Faculty Affairs and Rules Committees

To: Fort Wayne Senate
From: Rules Committee
Date: March 13, 1994
Subject: Amendments to the Bylaws of the Fort Wayne Senate—Promotion and Tenure Subcommittee

Resolved, That the Bylaws of the Fort Wayne Faculty be amended by removing the overstruck text and inserting the boldface text, as indicated below.

5.3.2.2 Promotion and Tenure Subcommittee. This Subcommittee shall consider all applications for promotion in rank or tenure from Faculty in those units subject to the powers of the Faculty detailed in Section VI of the Constitution of the Faculty; other units may, at their option, request Subcommittee consideration of applications originating therein.

5.3.2.2.1 Membership. This Subcommittee shall consist of the Chief Academic Officer of IPFW as nonvoting chair and ~~eight~~ seven tenured members of the Fort Wayne Faculty, a majority of whom hold the rank of Professor or Librarian, selected so as to provide balanced representation of the disciplinary areas. ~~Prior to the filling of school/division committees considering similar applications, but after consultation with the two Speakers of the Faculty, the Chief Administrative Officer of IPFW shall appoint the voting members of this Subcommittee to one-year terms from a list of nominees provided by the Faculty of the schools/divisions established under a procedure adopted by the school/division Faculty and incorporated into the documents which define the protocols of Faculty governance within the school/division.~~ Voting members of this Subcommittee will be elected to three-year terms, staggered in the first instance, by the Chief Administrative Officer of IPFW and the two Speakers of the Faculty from a panel of nominees composed of at least two representatives from the faculty of each school/division selected according to procedures adopted by the school/division Faculty and incorporated into the documents which define the protocols of Faculty governance within the school/division. Voting members of this Subcommittee shall recuse themselves from considering cases of candidates from their own department or with whom they share significant credit for research or creative endeavor which is part of the candidate's case. Faculty members shall not serve on this Subcommittee in a year when their own case is pending.

5.3.2.2.2 Charge. The Subcommittee shall (1) review the actions of the earlier decision levels to assure that the candidate is afforded basic fairness and due process in accordance with established university policies and procedures, and (2) assess the adequacy and sufficiency of the evidence. In order to fulfill their charge, Subcommittee members shall be given early access by the Subcommittee chair to relevant Faculty and university statements on the procedures and criteria governing promotions, ~~and tenure, and sabbatical leaves.~~ In fulfilling their charge, Subcommittee members shall (1) maintain in confidence discussions concerning cases within the Subcommittee and all Subcommittee recommendations and (2) establish procedures for gathering additional information and clarification regarding cases in an orderly and formal manner.