

ALC Summary
October 15, 2015
ET 206

Present: Mary Jane Casiano, Carol Dostal, Abdullah Eroglu, Linda Hite, Beomjin Kim, Kim McDonald, Joseph McKenna, Carlos Pomalaza-Ráez, Mike Pressler, Dawn Renner, Gary Steffen, Nashwan Younis

Announcements: Carlos said Erick Link shared a link that showed students' satisfaction with universities in Indiana (IPFW ranked 34th out of 35 – IU South Bend was 35). Carlos will share the link. Carlos announced that future ALC meetings for this semester will be from 2:45 p.m. – 4:00 pm to accommodate Beomjin's teaching schedule.

MyBlueprint: Kim and Carlos had training with Karolyn. Both agreed that faculty/chairs need to learn this software and it will be beneficial in the long run. Karolyn will handle exceptions (i.e. certain types of transfers). There are plans to have professional advisors for ETCS and other colleges to take some of the workload off the faculty. The use of these Professional Advisors per college and their responsibilities will need to be discussed further. Kim indicated that the Plan of Study was most burdensome. Carlos asked the chairs to schedule training for their faculty with Karolyn within the next several months.

MetaMajors: Each year there are about 700 MAC students, 400 are undecided and not attached to a college. The idea was to create this Meta Programs to get these students connected to programs. We submitted for two Meta programs. The first program was CS-ENGR-ET. The second one was pairing OLS with Hospitality. We have to answer back with some sort of story or description for each. Scott and Dawn are working on these which is due in one day.

USAP: Timelines got pushed to the future along with more work. Metrics need to be developed by each department and sent to the dean. Each department sets its own metrics (should be what department says it uses to measure its performance). The deans' and the VCAA will come up with a smaller set for each college to use. Carlos encouraged meetings to help each other on metrics.

Send "Research and Creative Endeavors" from every faculty from their AFRs by Monday to Carlos. Carlos will send to the Library so they can enter it into Opus and this can then be used by USAP. Please make sure you double-check the information.

Winter Recess Policy: Gary asked who is considered "essential" and "non-essential" employees. More information is to come from our Human Resources office regarding this policy.

Caryl Spira retires. Carol announced that after nine years, Caryl Spira is officially retiring as of October 16. A new person has been hired to take her place. Her name is Abigail Martin and she will begin on Wednesday, October 21. Carol distributed a list of participants in the Sci Tech Academy. Carol indicated that funding is needed for faculty. Kim will check to see if funds from TAP can be used. Someone asked Carol if she knew how many outreach students come to IPFW.

Carlos reminded everyone that the CS accreditation visit will begin this weekend.

Joe McKenna said he participated on the Chancellor's fall tour bus and would encourage anyone who has not done this to take part in it. He said it was worth the time.

Respectfully submitted,
Mary Jane Casiano, secretary